

South Whidbey Parks & Recreation District
March 16, 2016 – Regular Meeting Minutes

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Mark Helpenstell, Bob Hezel, Dennis Hunter and Matt Simms (via Go To Meeting)

Staff Present: Doug Coutts and Peggy Nelson

Mark called the meeting to order at 6:06 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Approval of Minutes

The minutes of the Regular Meeting on February 17, 2016, were unanimously approved in a motion made by Dennis and seconded by Bob.

IV. Treasurer's Report/Voucher List Approval

Doug reviewed the Treasurer's Report.

The ending fund balances, per Island County, were as follows:

- The Maintenance and Operations Fund was \$224,899.62.
- The Capital Fund was \$500.61.
- The Reserve Fund was \$200,055.22.
- The Bond Fund was \$59,700.81.
- The Property Fund was \$96,355.83.

Voucher Approval

In a motion made by Dennis and seconded by Bob, the Board unanimously approved the Maintenance and Operations Fund Vouchers #7395 through #7452 in the amount of \$52,151.40, Property Fund Voucher #5 in the amount of \$4,435.91 and electronic tax payments in the amount of \$2,888.43.

V. Staff Report (to be included in permanent records)

Doug discussed the Staff Report with the commissioners. Doug said he met with Helen Price Johnson and they discussed the campground proposal. Doug said Helen was very supportive of the campground and was happy to write a letter of support for the campground.

VI. Unfinished Business

A. Comprehensive Plan Programs

Doug said the amphitheater committee, which includes Eric Richmond and Ryan Porter, met and they discussed the function of the amphitheater. Doug said they identified potential sites for the amphitheater (either just below the new maintenance shop in the grassy area next to the road or in the proposed campground).

B. Campground Design Process – Update

Doug said he spoke with Jim Brennan and Emily Griffith from J.A. Brennan today and they are reviewing the comments from the public meetings and designing a preferred campground alternative. Doug said the campground committee would meet again soon and the plan is to have a new campground design with phases ready for the April Board meeting.

i. Stakeholder Meeting/Public Meeting

Doug reviewed the campground presentation from the meetings. Dennis congratulated Doug on his management of the meetings. Mark asked what the School District's response was to the campground. Doug said the School District (Jo Moccia) was concerned about how long campers would stay and Doug said campers would be limited to a 14-day stay. Jo was also concerned about supervision of the campground and Doug said the Welcome Center building would help with supervision. Doug said an attendee commented that the building should have the same 'character' as Whidbey Island and Doug agreed. Doug said that when the attendees were asked their preference of dispersed campsites versus group campsites, most prefer dispersed campsites. Doug said the representative from the Sheriff's Department preferred that the entrance to the campground be located outside of the park. Doug said he generally received a positive response to the campground at the meetings.

ii. Survey Responses

Doug reviewed the campground survey results and noted that a disproportionate number of responders voted for disc golf at the campground. Matt said that the pool and disc golf are not compatible with a campground so those options should be removed from the survey. All of the commissioners agreed with Matt that disc golf and a pool were not compatible with the campground. Doug said that when he sends the survey results to J.A. Brennan, he will inform them that disc golf, a pool, archery, ball fields and a water park are not compatible activities for the campground and should be disregarded.

VII. New Business

A. State Audit – Update on Action Items

Doug discussed the action items from the State Audit and the resolutions that have been instituted to rectify those action items.

B. School District Inter-local Committee – Report

Doug said that Don, Dennis and he had a meeting with the School District (Jo Moccia, Rocco Gianni and Linda Racicot) and they discussed how the two Districts interact along with all of the sports fields. Doug said they discussed different options for the fields, including the possibility of the Park District maintaining the School District fields. Doug said Tom was looking into cost for the Park District to maintain School District fields. Doug said that overall it was a positive meeting between the Park District and School District.

C. State Representative Site Visit – Information

Doug said the site visit by State Representatives Norma Smith and David Hayes was moved to March 24th. Doug said they will be touring the campground site while they are visiting the Park District.

VIII. Adjournment

There being no further business the meeting was adjourned at 7:24 p.m.