



# Memo

**To:** Board of Commissioners  
**From:** Doug Coutts, Director  
**Date:** 11/9/2017  
**Re:** Sick Time-Initiative-1433

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Initiative 1433-the Paid Sick Leave Law-Requires us to provide paid sick leave to our Part time and seasonal employees at a minimum rate of 1 hour per 40 hours of work beginning on January 1<sup>st</sup> 2018. This will require a change to our current policy on sick leave as we only offer sick leave to full-time employees at this time.

Staff brought a proposed revision to the policy to the board at the October Board meeting and no comments or changes were requested at that time or since the meeting. Included in the board packet are an information sheet on Initiative 1433, and the recommended policy.

Resolution 2017-04 Paid Sick Leave Policy is also included in your board packet, approving this change to District policy to begin January 1<sup>st</sup> 2018 in accordance with Initiative 1433.

Staff recommends approval of this resolution.