

**South Whidbey Parks and Recreation District
September 20, 2017 – Regular Meeting Minutes**

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Mark Helpenstell (via GoTo Meeting), Bob Hezel and Don Wood (via GoTo Meeting)

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Bob called the meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

Karl Peterson, a select soccer team coach, suggested the District explore the option of a multi-purpose turf sports field if the District was still considering installing a turf field. Doug said the District has discussed partnering with the School District to install a turf field at the high school because that field has lights. Karl said he has scheduled his soccer games this winter to try to avoid playing at the Sports Complex during the wettest time of the year.

III. Approval of Minutes

The minutes of the Regular Meeting on August 16, 2017, were unanimously approved in a motion made by Mark and seconded by Don.

IV. Treasurer's Report/Voucher List Approval

Doug reviewed the Treasurer's Report with the commissioners.

The ending fund balances, per Island County, were as follows:

- The Maintenance and Operations Fund was \$279,397.36.
- The Capital Fund was \$500.64.
- The Reserve Fund was \$208,126.03.
- The Bond Fund was \$174,858.22.
- The Property Fund was \$18,973.16.

Voucher Approval

In a motion made by Mark and seconded by Don, the Board unanimously approved the Maintenance and Operations Fund Vouchers #8385 through #8447 in the amount of \$96,368.89 and electronic tax payments in the amount of \$4,001.89.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

Doug said a draft copy of the Comprehensive Plan has been posted on the District's website and Facebook account and he is asking for comments from the public to be submitted to him by October 11. Doug said he has received comments on the Plan from the Port of South Whidbey and he will forward those comments to the commissioners.

VII. New Business

A. Budget – Initial Draft

Doug said a preliminary 2018 budget has been distributed to the commissioners and he is trying to schedule a budget retreat during the first week of October to discuss current challenges with the budget and potential capital projects and purchases.

VIII. Adjournment

There being no further business the meeting was adjourned at 6:22 p.m.