

**South Whidbey Parks and Recreation District  
March 21, 2018 – Regular Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Josh Coleman, Dennis Hunter and Mark Helpenstell (via GoTo Meeting)

Staff Present: Doug Coutts, Carrie Monforte and Peggy Nelson

Dennis called the meeting to order at 6:17 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

No public comment.

**III. Approval of Minutes**

This item was tabled until the April Board meeting.

**IV. Treasurer's Report/Voucher List Approval**

The ending fund balances, per Island County, were as follows:

- The Maintenance and Operations Fund was \$204,099.26.
- The Capital Fund was \$500.64.
- The Reserve Fund was \$216,618.79.
- The Bond Fund was \$68,661.40.
- The Property Fund was \$18,973.16.

**Voucher Approval**

*In a motion made by Mark and seconded by Josh, the Board unanimously approved the Maintenance and Operations Fund Vouchers #8723 through #8780 in the amount of \$57,385.02 and electronic tax payments in the amount of \$3,635.17.*

**V. Staff Report** (to be attached for permanent records)

This item was tabled until the April Board meeting.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs – Grant Committee Reports**

This item was tabled until the April Board meeting.

**B. Campground Grant Phase 1 – Status Report**

This item was tabled until the April Board meeting.

**C. 2019 Levy – Update/Discussion**

This item was tabled until the April Board meeting.

## **VII. New Business**

### **A. Island County Amateur Radio Club – Fee Waiver Request**

Doug said the Island County Amateur Radio Club had requested the use of the Community Park Upper Field the weekend of June 22-24 for a club event. Doug said the estimated fee to use the Upper Field for the weekend would be \$240.00. Doug said the Island County Amateur Radio Club has asked for a fee waiver because they are a non-profit organization and their only income is membership fees and they are on a tight budget. Doug said the Club provides substantial support to the community along with the Whidbey Island Triathlon and Doug recommended waiving the fee. Mark agreed that the fee should be waived and thanked the Club for their support of the community. *Mark made a motion to waive the fee for the Island County Amateur Radio Club to use the Community Park Upper Field and Josh seconded the motion. The motion was unanimously approved.*

## **VIII. Adjournment**

There being no further business the meeting was adjourned at 6:23 p.m.