

**South Whidbey Parks & Recreation District
Vouchers for September 19, 2018**

Maintenance & Operations Fund

Vouchers scheduled prior to the September Board meeting:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>TOTAL</u>	<u>DESCRIPTION</u>
<u>Bi-Monthly Payroll</u>			
Carter, Austin - Payroll	\$1,792.01	\$1,792.01	
Coutts, Doug - Payroll	\$2,602.89		
Coutts, Doug - Expenses	\$0.00	\$2,602.89	Total for Coutts
Fallon, Tom - Payroll	\$2,374.66	\$2,374.66	
McMains, Samantha - Payroll	\$505.40	\$505.40	
Monforte, Carrie - Payroll	\$1,942.35	\$1,942.35	
Nelson, Peggy - Payroll	\$1,759.80	\$1,759.80	
Total Bi-Monthly Payroll	\$10,977.11	\$10,977.11	
<u>Georgia Edwards</u>			
Invoice dated 9/2/18	\$3,000.00		Dog Nosework Instruction
Total Georgia Edwards		\$3,000.00	
<u>Greenshield Systems</u>			
Invoice #9510	\$2,395.64		Soil Amenities
Total Greenshield Systems		\$2,395.64	
<u>Oliver Harding</u>			
Umpire	\$315.00		Adult Softball League Umpire
Total Oliver Harding		\$315.00	
<u>Heritage Bank</u>			
Account #101202230	\$1,421.16		Tractor Quarterly Payment
Account #101040620	\$3,466.26		Mini-Excavator Quarterly Payment
Total Heritage Bank		\$4,887.42	
<u>Horizon Distributors</u>			
Invoice #2M075224	\$69.21		Irrigation Supplies
Total Horizon Distributors		\$69.21	
<u>Island Disposal</u>			
Invoice #5329576	\$290.54		Refuse Removal - Park
Invoice #5329693	\$189.49		Refuse Removal - Office Building
Total Island Disposal		\$480.03	
<u>Langley Chamber of Commerce</u>			
Invoice #2017-122	\$199.00		Annual Dues
Total Langley Chamber of Commerce		\$199.00	
<u>Janice Martinovic</u>			
Umpire	\$490.00		Adult Softball League Umpire
Total Janice Martinovic		\$490.00	
<u>Miles Sand and Gravel</u>			
Invoice #1658073	\$1,333.63		Sand
Total Miles Sand and Gravel		\$1,333.63	
<u>Milky Way Media</u>			
Invoice dated 8/23/18	\$5,411.20		Earth Skills and Science & Nature Camp Instruction
Total Milky Way Media		\$5,411.20	
<u>Oasys Inc.</u>			
Invoice #150768	\$121.86		Monthly Copier Copies
Total Oasys Inc.		\$121.86	

<u>Office Depot</u>		
Invoice #191342322	\$56.10	Office Supplies
Total Office Depot	<u>\$56.10</u>	
<u>Pacific Golf & Turf</u>		
Invoice #02-59365	\$247.44	Tines
Total Pacific Golf & Turf	<u>\$247.44</u>	
<u>Puget Sound Energy</u>		
Acct #300000003172	\$192.16	Electrical Service
Acct #200010294276	\$35.83	Electrical Service
Acct #200020863003	\$39.01	Electrical Service
Total Puget Sound Energy	<u>\$267.00</u>	
<u>Auston Reisman</u>		
Invoice dated 8/24/18	\$2,416.00	Skimboarding Instruction
Total Auston Reisman	<u>\$2,416.00</u>	
<u>Ric Ulloa Cleaning</u>		
Invoice #1336925	\$335.40	Office Building Janitorial Service
Total Ric Ulloa Cleaning	<u>\$335.40</u>	
<u>Skagit Farmers Supply</u>		
Invoice #2231183	\$258.48	Propane
Total Skagit Farmers Supply	<u>\$258.48</u>	
<u>Verizon Wireless</u>		
Invoice #9813423750	\$195.86	Cell Phone Service
Total Verizon Wireless	<u>\$195.86</u>	
<u>Deferred Compensation Plan</u>		
Employer Portion	\$854.47	Social Security Replacement
Employee Portion	\$796.53	Social Security Replacement
Total Deferred Compensation Plan	<u>\$1,651.00</u>	
<u>VISA - Heritage Bank</u>		
Harloe's Carpet One	\$489.23	Traffic Paint
Total VISA - Heritage Bank	<u>\$489.23</u>	
<u>Western Facilities Supply</u>		
Invoice #022436	\$837.39	Janitorial Supplies
Total Western Facilities Supply	<u>\$837.39</u>	
<u>Whidbey Telecom</u>		
Invoice #4307259	\$452.47	Phone, Internet & Alarm System Monitoring
Total Whidbey Telecom	<u>\$452.47</u>	
<u>Frederick Wilmot</u>		
Umpire	\$350.00	Adult Softball League Umpire
Total Frederick Wilmot	<u>\$350.00</u>	
<u>Sarah Winder</u>		
Umpire	\$350.00	Adult Softball League Umpire
Total Sarah Winder	<u>\$350.00</u>	
	<u>\$37,586.47</u>	Total M&O Vouchers prior to 9/19/18
	<u>\$37,586.47</u>	

Vouchers to be approved at the September 19, 2018, Board meeting:

M&O FUND

Bi-Monthly Payroll

Carter, Austin - Payroll	\$1,638.01	\$1,638.01	
Coutts, Doug - Payroll	\$2,602.89		
Coutts, Doug - Expenses	\$0.00	\$2,602.89	Total for Coutts
Fallon, Tom - Payroll	\$2,374.66	\$2,374.66	
McMains, Samantha - Payroll	\$475.51	\$475.51	
Monforte, Carrie - Payroll	\$1,942.35		
Monforte, Carrie - Expenses	\$0.00	\$1,942.35	Total for Monforte
Nelson, Peggy - Payroll	\$1,759.80		
Nelson, Peggy - Expenses	\$98.10	\$1,857.90	Total for Nelson
Total Bi-Monthly Payroll	\$10,891.32	\$10,891.32	

Delta Dental

Invoice #1077907	\$297.25		Dental Insurance
Total Delta Dental		\$297.25	

Edwards & Associates

Invoice #23896	\$2,250.00		2017 Financial Compilation
Total Edwards & Associates		\$2,250.00	

Essential Water Services

Invoice #5177	\$49.00		Water Test
Invoice #5178	\$49.00		Water Test
Total Essential Water Services		\$98.00	

Victoria Farrington

Invoice dated 9/10/18	\$1,200.00		Canine Sports Instruction
Total Victoria Farrington		\$1,200.00	

Great American Financial Services

Invoice #23306779	\$125.01		Copier Lease
Total Great American Financial Services		\$125.01	

Hanson's Building Supply

Invoice #1809-092166	\$45.31		Fastener Box
Total Hanson's Building Supply		\$45.31	

Island County Auditor

Invoice #B0038393	\$4,557.56		Levy Election Fee
Total Island County Auditor		\$4,557.56	

Island County Property Management

October 2018	\$334.22		Office Building Lease
Total Island Co Property Management		\$334.22	

Office Depot

Invoice #202930312	\$66.29		Office Supplies
Total Office Depot		\$66.29	

Petty Cash

Receipts from Aug/Sep	\$92.86		Stamps & Pickleball Supplies
Total Petty Cash		\$92.86	

Puget Sound Energy

Acct #30000011068	\$973.25		Electrical Service
Total Puget Sound Energy		\$973.25	

Regence Blue Shield

October Health Insurance	\$3,401.95		All Full Time Employees
Total Regence Blue Shield		\$3,401.95	

Sebo's Do-It Center

Invoice #A962099	\$54.33	Extension Cord
Invoice #A964230	\$237.42	Vacuum
Invoice #A965995	\$43.65	Hornet Spray & Pliers
Invoice #B910209	\$29.97	Batteries
Invoice #A966852	\$13.21	Irrigation Supplies
Invoice #A968774	\$40.20	Broom
Invoice #A970664	\$8.12	Hornet Spray

Total Sebo's Do-It Center \$426.90

Southeastern Security Consultants

Invoice #137090	\$40.00	Background Reports
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Total Southeastern Security Cons \$40.00

VISA - Heritage Bank

Crystal Springs	(\$91.44)	Empty Bottles Returned
Code 42 Software	\$10.86	Cloud Backup
Constant Contact	\$70.66	Email Newsletter
Linds	\$21.74	Adult Softball League Trophy Engraving
Drewslist	\$25.00	Help Wanted Ad
Sound Publishing	\$200.00	Help Wanted Ad
Amazon	\$71.43	Cleat Cleaners
GoToMeeting	\$359.40	Annual Renewal

Total VISA - Heritage Bank \$667.65

Washington State Ferries

Ferry Fees	\$44.60	Maintenance Trips
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Total Washington State Ferries \$44.60

WA Dept of Retirement Services

Employer Portion	\$3,500.00	September Retirement Contribution
Employee Portion	\$2,100.00	September Retirement Contribution

Total WA Dept of Retirement Services \$5,600.00

DRS - Deferred Compensation Plan

Employer Portion	\$854.47	September Retirement Contribution
Employee Portion	\$796.53	September Retirement Contribution

Total DRS - Deferred Compensation \$1,651.00

\$70,349.64\$70,349.64**TOTAL Maintenance & Operations Fund
Vouchers for September 2018****ELECTRONIC PAYMENT****EFTPS - 941 Deposit**

09.30.18 Payroll	\$3,300.00	Monthly Tax Liability
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Total EFTPS - 941 Deposit \$3,300.00

Heritage Bank

Bank Fees	\$120.00	Bank Fees
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Total Heritage Bank \$120.00

\$3,420.00\$3,420.00**Total Electronic Payments for September 2018****TOTAL M&O FUND**\$73,769.64\$73,769.64**TOTAL M&O Fund for September 2018**