

**South Whidbey Parks & Recreation District
Vouchers for November 20, 2018**

Vouchers scheduled prior to the November Board meeting:

MAINTENANCE & OPERATIONS FUND

<u>VENDOR</u>	<u>AMOUNT</u>	<u>TOTAL</u>	<u>DESCRIPTION</u>
<u>Bi-Monthly Payroll</u>			
Brown, Colleen - Payroll	\$209.96	\$209.96	
Carter, Austin - Payroll	\$1,792.01	\$1,792.01	
Coutts, Doug - Payroll	\$2,602.89		
Coutts, Doug - Expenses	\$0.00	\$2,602.89	Total for Coutts
Everson, Jeffery - Payroll	\$161.61	\$161.61	<i>Recreation Assistant</i>
Fallon, Tom - Payroll	\$2,374.66	\$2,374.66	
Monforte, Carrie - Payroll	\$1,942.35	\$1,942.35	
Nelson, Peggy - Payroll	\$1,759.80	\$1,759.80	
Taylor, Richard - Payroll	\$262.46	\$262.46	
Total Bi-Monthly Payroll	\$11,105.74	\$11,105.74	
<u>Champion Bolt & Supply</u>			
Invoice #680623	\$11.32		Nuts & Bolts
Total Champion Bolt & Supply		\$11.32	
<u>Georgia Edwards</u>			
Invoice dated 10/31/18	\$2,920.00		Dog Nosework Instruction
Total Georgia Edwards		\$2,920.00	
<u>Essential Water Services</u>			
Invoice #5237	\$69.00		Water Testing
Invoice #5238	\$49.00		Water Testing
Total Essential Water Services		\$118.00	
<u>Harbor Mechanical, Inc.</u>			
Invoice #4914	\$679.38		Sink Installation in Dog House
Total Harbor Mechanical, Inc.		\$679.38	
<u>Kelly Henriot</u>			
Invoice dated 10/30/18	\$160.00		Running Club Instruction
Total Kelly Henriot		\$160.00	
<u>Horizon Distributors, Inc.</u>			
Invoice #2M077083	\$555.37		Irrigation Supplies
Total Horizon Distributors, Inc.		\$555.37	
<u>Island Disposal</u>			
Invoice #5379564	\$290.54		Refuse Removal - Park
Invoice #5379677	\$189.49		Refuse Removal - Office Building
Total Island Disposal		\$480.03	
<u>JR Russell Magic</u>			
Invoice dated 10/18/18	\$320.00		Discover Magic Instruction
Total JR Russell Magic		\$320.00	
<u>Oasys, Inc.</u>			
Invoice #153232	\$72.36		Monthly Copies
Total Oasys, Inc.		\$72.36	
<u>Office Depot</u>			
Invoice #222255882	\$88.23		Office Supplies
Total Office Depot		\$88.23	

<u>Puget Sound Energy</u>		
Account #200020863003	\$57.42	Electrical Service
Account #200010294276	\$48.07	Electrical Service
Account #300000003172	\$214.10	Electrical Service
Total Puget Sound Energy		\$319.59
<u>RMT Equipment</u>		
Invoice #E00895	\$1,038.09	Fertilizer Spreader
Invoice #W00998	\$1,021.41	Truckster Repair
Total RMT Equipment		\$2,059.50
<u>TC Span America</u>		
Invoice #82654	\$342.05	Girls Traveling Basketball Team Jerseys
Total TC Span America		\$342.05
<u>Verizon Wireless</u>		
Invoice #9817155492	\$159.16	Cell Phone Service
Total Verizon Wireless		\$159.16
<u>Western Equipment Distributors</u>		
Invoice #8049190	\$5,987.48	Mower Repair
Total Western Equipment Distributors		\$5,987.48
<u>DRS - Deferred Compensation Plan</u>		
Employer Portion	\$854.47	Deferred Compensation
Employee Portion	\$796.53	Deferred Compensation
Total DRS - Deferred Comp Plan		\$1,651.00
<u>Whidbey Telecom</u>		
Invoice #4330366	\$472.02	Telephone, Internet, Web Hosting & Alarm Monitoring
Total Whidbey Telecom		\$472.02
	\$27,501.23	\$27,501.23 Total M & O Fund Vouchers prior to 11/20/18

Vouchers to be approved at the November 20, 2018, Board meeting:

MAINTENANCE & OPERATIONS FUND:

Bi-Monthly Payroll

Brown, Colleen - Payroll	\$209.96	\$209.96	
Buck, Levi - Payroll	\$180.00	\$180.00	<i>Little Dribblers Instruction</i>
Carlson, Tyler - Payroll	\$1,086.00	\$1,086.00	
Carter, Austin - Payroll	\$1,682.01	\$1,682.01	
Coutts, Doug - Payroll	\$2,602.89		
Coutts, Doug - Expenses	\$0.00	\$2,602.89	Total for Coutts
Fallon, Tom - Payroll	\$2,374.66	\$2,374.66	
Monforte, Carrie - Payroll	\$1,942.35		
Monforte, Carrie - Expenses	\$0.00	\$1,942.35	Total for Monforte
Nelson, Peggy - Payroll	\$1,759.80		
Nelson, Peggy - Expenses	\$113.91	\$1,873.71	Total for Nelson
Taylor, Richard - Payroll	\$209.96	\$209.96	
Total Monthly Payroll	\$12,161.54	\$12,161.54	

All Whidbey Topsoil

Invoice #141755	\$287.33	Crushed Rock
Invoice #141753	\$282.94	Crushed Rock
Total All Whidbey Topsoil		\$570.27

Martin Coombe

Invoice dated 11/5/18	\$364.80	Indoor Soccer Instruction
Total Martin Coombe		\$364.80

<u>Delta Dental</u>		
Invoice #100306	\$356.70	Dental Insurance
Total Delta Dental	<u>\$356.70</u>	
<u>Great America Financial Services</u>		
Invoice #23652825	\$125.01	Monthly Copier Lease
Total Great America Financial Services	<u>\$125.01</u>	
<u>Island County Facilities Management</u>		
December 2018	\$334.22	Office Building Lease
Total Island Co Property Mgmt	<u>\$334.22</u>	
<u>Island County Public Health</u>		
Food Service Permit	\$158.00	Annual Permit Fee
Total Island County Public Health	<u>\$158.00</u>	
<u>Petty Cash</u>		
Receipts from October/November	\$167.08	Reimbursment
Total Petty Cash	<u>\$167.08</u>	
<u>Puget Sound Energy</u>		
Account #30000011068	\$845.30	Electrical Service
Total Puget Sound Energy	<u>\$845.30</u>	
<u>Regence Blue Shield</u>		
November Health Insurance	\$4,082.34	All Full Time Employees
Total Regence Blue Shield	<u>\$4,082.34</u>	
<u>Savage Screenprinting</u>		
Invoice #27884192	\$393.49	Maintenance Clothing
Total Savage Screenprinting	<u>\$393.49</u>	
<u>Sebo's</u>		
Invoice #A982024	\$54.19	Batteries
Invoice #A983229	\$71.71	Soil
Invoice #A983228	\$38.01	Bulbs
Invoice #B916943	\$35.83	Trash Bags
Invoice #A985652	\$68.44	Oil
Invoice #A986246	\$8.94	Nuts & Bolts
Total Sebo's	<u>\$277.12</u>	
<u>Simplot Partners</u>		
Invoice #212073744	\$1,723.20	Fertilizer
Total Simplot Partners	<u>\$1,723.20</u>	
<u>South Whidbey School District</u>		
Invoice #Park2019-01	\$693.35	Fuel
Invoice #Park2019-02	\$576.72	Fuel
Total South Whidbey School District	<u>\$1,270.07</u>	
<u>Southeastern Security Consultants</u>		
Invoice #138647	\$80.00	Background Reports
Total Southeastern Security Cons	<u>\$80.00</u>	
<u>VISA - Heritage Bank</u>		
MRSC Roster	\$135.00	Small Works Roster Renewal
Code 42 Software	\$10.86	Computer Backup
Crystal Springs Water	\$27.40	Bottled Water
Freeland Ace Hardware	\$79.84	Chainsaw Repair
Whistle Workwear	\$131.63	Maintenance Clothing
WA State Dept of Agriculture	\$101.97	Pesticide License Renewal
Amazon	\$198.90	Pickleball Supplies
Amazon	\$70.60	Basketball Supplies
Constant Contact	\$70.66	Email Newsletter
Total VISA - Heritage Bank	<u>\$826.86</u>	

WWGCSAInvoice #12348 \$360.00 Pesticide Recertification - Tom & Austin**Total WWGCSA** \$360.00**WA Dept of Retirement Services**Employer Portion \$3,633.90 November Retirement Contribution
Employee Portion \$2,197.47 November Retirement Contribution**Total WA Dept of Retirement Services** \$5,831.37**DRS - Deferred Compensation Pgm**Employer Portion \$920.00 November Retirement Contribution
Employee Portion \$915.00 November Retirement Contribution**Total DRS - Deferred Comp Plan** \$1,835.00\$59,263.60\$59,263.60**TOTAL Maintenance & Operations Fund
Vouchers for November 2017****LOAN PAYMENTS**Toro Mower Interest Payment \$303.94 2014 Mower
Kubota & Toro Workman Payment \$492.63 2015 Tractor & Utility Vehicle\$796.57 \$796.57 **TOTAL Bi-Annual Loan Payments****ELECTRONIC PAYMENTS****EFTPS - 941 Payment**11.30.18 Payroll Tax \$3,800.00 November Payroll Tax Liabilities**Total EFTPS - 941 Payment** \$3,800.00**Heritage Bank**Bank Fees \$120.00 Bi-Monthly Direct Deposit Fees**Total Heritage Bank** \$120.00\$3,920.00\$3,920.00**TOTAL Electronic Payments for November 2018**\$63,980.17\$63,980.17**TOTAL M&O Fund for November 2018**