

South Whidbey Parks and Recreation District
November 20, 2018 – Budget Hearing and Regular Meeting Minutes

Budget Hearing Minutes

I. Call to Order

Commissioners Present: Mark Helpenstell, Dennis Hunter, Matt Simms and Don Wood
Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Mark called the meeting to order at 6:04 p.m. The attendance sheet is attached for permanent records only.

II. 2019 Budget Hearing

The budget was discussed by the commissioners.

III. Adjournment

There being no further business the Budget Hearing was adjourned at 6:18 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Mark Helpenstell, Dennis Hunter, Matt Simms and Don Wood
Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Mark called the meeting to order at 6:30 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

Public comment was given regarding the Trail Management Plan.

III. Approval of Minutes

The minutes of the Regular Meeting on October 17, 2018, and the Budget Workshop on November 14, 2018, were unanimously approved in a motion made by Matt.

IV. Treasurer's Report/Voucher List Approval

Matt reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #9177 through #9227 in the amount of \$60,273.94 and electronic tax payments in the amount of \$3,669.50.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

i. Campground Phase I – Next Steps

Doug will organize a meeting with the campground committee to discuss the next steps on the campground.

ii. Grant Committees (2020 Process and Conversion of Parks Enhancement)

Doug will organize a meeting with the grant committee to discuss upcoming grant opportunities in the year 2020.

B. Inter-local Agreement

The commissioners discussed the Inter-local Agreement with the School District. Doug said he would formally request a meeting with the board members from both the School District and the Park District to discuss the fees being charged to the Park District outside of the Inter-local Agreement.

C. Trails Open House

1. Trail Management Plan Review/Approval

Matt made a motion to approve the Trail Management Plan and the motion was unanimously approved.

2. Proposed Trails Review/Approval

Matt made a motion to approve the Campground Trail and the motion was unanimously approved.

Matt made a motion to approve the Community Park Trail and the motion was unanimously approved.

Matt made a motion to approve the Trustland Trails Trail with a buffer of 50 feet, plus or minus 10 feet, from the property line supplemented by barriers and signage at the proper points and the motion was unanimously approved.

VII. New Business

A. 2019 Budget Approval – Resolution 2018-06

Matt made a motion to approve Resolution 2018-06 – 2019 Budget and Levy Certification and the motion was unanimously approved.

B. Jacobsen HR5111 Mower Replacement – Approval

Matt made a motion to approve the purchase of the Jacobsen HR600 mower along with the Heritage Bank financing of the mower and the motion was unanimously approved.

C. Resolution 2018-07 – Enrollment in Island County’s Investment Pool

Matt made a motion to approve Resolution 2018-07 – Enrollment in the Island County Treasurer Investment Pool and the motion was unanimously approved.

VIII. Adjournment

There being no further business the meeting was adjourned at 8:10 p.m.

Approved on December 19, 2018

