

**South Whidbey Parks and Recreation District  
February 20, 2019 – Regular Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Josh Coleman, Mark Helpenstell (via GoToMeeting), Dennis Hunter, Matt Simms and Don Wood

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Dennis called the Regular Meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

No public comment.

**III. Approval of Minutes**

*The minutes of the Regular Meeting on January 16, 2019, were unanimously approved in a motion made by Don.*

**IV. Treasurer's Report/Voucher List Approval**

Matt reviewed the Treasurer's Report with the commissioners.

**Voucher Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #9339 through #9394 in the amount of \$74,637.01 and electronic tax payments in the amount of \$3,998.79.*

**V. Staff Report (to be attached for permanent records)**

Doug reviewed the Staff Report with the commissioners.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

**i. Project Lists Ranking**

Doug discussed the project lists rankings with the commissioners.

**ii. Survey Results**

Doug discussed the capital projects survey results with the commissioners and said the survey results would be posted on the Park District website.

**B. Suggested Trail Names**

Doug displayed the trail names that had been suggested by the public. The commissioners decided that the top trail names for the campground trail were Gabelein Trail, Hemlock Hill Trail, Pope Trail, and Falcon Trail. For the trail within the Community Park 40-acre parcel, the favored trail names were Raven's Roost, Volunteer Trail, and Cedar Corner.

## **VII. New Business**

### **A. Storage Building Bid**

Doug discussed the bids for the maintenance storage building and the funding for the building. Don discussed the need for programming space and wanted to revisit the Master Plan before making a decision on the storage building. Doug said he would organize a workshop with the commissioners to discuss the Master Plan and the vote on the storage building bid was tabled until the next Board meeting.

### **B. Field Usage Policy**

Doug said he wanted to discuss the field usage policies because some of the fields that had been closed in the last month were still being used and now the South Whidbey High School Athletic Director was requesting use of the fields. The commissioners decided the following: Doug should write an email to the Athletic Director stating that the fields are closed to school use for at least the first two weeks of the spring soccer season and the closure could be extended dependent upon field conditions; Doug should organize a meeting with the field stakeholders to discuss field conditions and possible field closures; Matt and Mark should write a letter to the School District regarding use of the fields by the School District and possible field closures.

## **VIII. Adjournment**

There being no further business the meeting was adjourned at 7:54 p.m.

Approved: March 20, 2019

