

**South Whidbey Parks and Recreation District  
April 17, 2019 – Regular Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Josh Coleman, Mark Helpenstell, Dennis Hunter, Matt Simms (via GoToMeeting) and Don Wood

Staff Present: Doug Coutts, Carrie Monforte and Peggy Nelson

Mark called the Regular Meeting to order at 6:00 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

No public comment.

**III. Approval of Minutes**

*The minutes of the Regular Meeting on March 20, 2019, were unanimously approved in a motion made by Dennis.*

**IV. Treasurer's Report/Voucher List Approval**

Matt reviewed the Treasurer's Report with the commissioners.

**Voucher Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #9455 through #9515 in the amount of \$78,406.17 and electronic tax payments in the amount of \$4,677.76.*

**V. Staff Report (to be attached for permanent records)**

Doug reviewed the Staff Report with the commissioners.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

Doug updated the commissioners on the status of the campground and the improvements proposed at Deer Lake by Washington Department of Fish and Wildlife.

**B. Compensation Study**

Doug updated the commissioners on the Compensation Study.

**C. Financial Policy Update – Resolution 2019-01**

*Josh made a motion to approve Resolution 2019-01- Financial Policy Amendment and the motion was unanimously approved.*

**D. Master Plan – Storage Building Approval**

Doug updated the commissioners on the discussion at the Master Plan meeting. The commissioners discussed the proposed maintenance storage building. *Dennis made a motion to approve the Permabilt Industries, Incorporated storage building bid and Josh*

*seconded the motion. The motion was approved by Josh, Mark, Dennis and Don with Matt voting against the motion.*

**VII. New Business**

**A. Communication with Commissioners**

Doug asked the commissioners to convey to him the best way for him to communicate with them, i.e., text, phone call, or email.

**VIII. Adjournment**

There being no further business the meeting was adjourned at 7:28 p.m.

Approved: May 20, 2019

