

**South Whidbey Parks and Recreation District  
June 19, 2019 – Regular Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Josh Coleman, Mark Helpenstell, Dennis Hunter, Matt Simms (via GoToMeeting) and Don Wood

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Dennis called the Regular Meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

No public comment.

**III. Approval of Minutes**

*The minutes of the Regular Meeting on May 20, 2019, were unanimously approved in a motion made by Josh.*

**IV. Treasurer's Report/Voucher List Approval**

Matt reviewed the Treasurer's Report with the commissioners.

**Voucher Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #9560 through #9622 in the amount of \$76,697.17, Property Fund Voucher #24 in the amount of \$154.50 and electronic tax payments in the amount of \$4,284.96.*

**V. Staff Report** (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

**1. Meeting with South Whidbey Parks and Aquatics Foundation**

Doug discussed his meeting with the South Whidbey Parks and Aquatics Foundation regarding an aquatic facility.

**2. Grant Applications**

Doug informed the commissioners of the options available to purchase the Waterman property in lieu of the second grant: wait for funding from the second grant until the fall of 2020, place a bond measure on the ballot in November, or speak with the Save the Trails group about a capital campaign to raise funds to purchase the land.

**3. Campground Grant Phase 1**

Doug said he is working with Island County on the permitting process for the campground.

**B. Master Plan**

Doug discussed the water system feasibility quote he received from Davido Consulting Group, broken down by the campground and an aquatic facility. *Dennis made a motion to approve the campground portion of the water system feasibility cost along with the aquatic facility portion cost while reaching out to the South Whidbey Parks and Aquatics Foundation to request they fund the aquatic facility portion of the cost. The motion was unanimously approved.*

**C. Compensation Study**

Doug displayed the draft copy of the compensation study with the commissioners. Doug to ask Ross Ardrey to discuss the study with the commissioners at the July Board meeting.

**D. Commissioner Vacancy – Candidates**

Doug said Mark Helpenstell had submitted his letter of resignation from the Board effective July 31, 2019. Doug recommended reassigning the commissioner roles at the July Board meeting to install Josh as Chair.

The commissioners decided to conduct commissioner interviews beginning at 5:30 p.m. on July 17, 2019, (prior to the July Board meeting) with the regular Board meeting beginning at 6:15 p.m.

**VII. New Business**

No new business.

**VIII. Adjournment**

There being no further business the meeting was adjourned at 7:43 p.m.

Approved: July 17, 2019

