

South Whidbey Parks and Recreation District
July 17, 2019 – Board Workshop and Regular Meeting Minutes

Board Workshop Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Mark Helpenstell and Dennis Hunter

Staff Present: Doug Coutts, Tom Fallon and Peggy Nelson

Mark called the meeting to order at 5:34 p.m. The attendance sheet is attached for permanent records only.

II. Commissioner Candidate Interviews

Matthew Nienhuis, Dawn Tarantino and Jennifer Cox were interviewed for the open commissioner position created by the resignation of Mark.

III. Adjournment to Executive Session

There being no further business the Board Workshop was adjourned at 6:10 p.m. to Executive Session until 6:25 p.m. to discuss the candidate interview. The Executive Session was adjourned at 6:23 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Mark Helpenstell and Dennis Hunter

Staff Present: Doug Coutts, Tom Fallon and Peggy Nelson

Mark called the meeting to order at 6:25 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Approval of Minutes

The minutes of the Regular Meeting on June 19, 2019, was unanimously approved in a motion made by Dennis.

IV. Treasurer's Report/Voucher List Approval

Doug reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Dennis, the Board unanimously approved the Maintenance and Operations Fund Vouchers #9623 through #9690 in the amount of \$94,589.38 and electronic tax payments in the amount of \$5,963.52.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

Doug discussed the meeting with the South Whidbey Parks and Aquatics Foundation regarding a water system capacity analysis at Community Park.

1. Grant Applications

Doug discussed the status of the Waterman property grant application.

2. Resolution 2019-02 – Bond Issue for Waterman Property Purchase

The attending commissioners asked that all the commissioners decide on whether or not to issue a bond to purchase the Waterman property so Doug will organize a meeting with all of the commissioners to discuss property purchase options.

B. Compensation Study

Ross Ardrey, compensation study consultant, discussed the compensation study his company had completed for the Park District.

C. Commissioner Vacancy Decision

Dennis made a motion to approve Jennifer Cox to fill the open commissioner position. The motion was unanimously approved.

VII. New Business

A. Re-election of Board Officers

Dennis recommended that Josh take over the role of Board Chair which is being vacated by Mark. *Dennis made a motion to nominate Josh as Board Chair and the motion was unanimously approved.*

Doug recognized and thanked Mark for his service as a commissioner of the Park District.

VIII. Adjournment

There being no further business the meeting was adjourned at 7:23 p.m.

Approved: August 21, 2019

