

**South Whidbey Parks and Recreation District
August 21, 2019 – Regular Meeting Minutes**

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Dennis Hunter (via GoToMeeting), Matt Simms (via GoToMeeting) and Don Wood

Staff Present: Doug Coutts, Tom Fallon and Peggy Nelson

Josh called the Regular Meeting to order at 6:00 p.m. The attendance sheet is attached for permanent records only.

II. New Commissioner Oath of Office

Jennifer Cox was sworn in as South Whidbey Parks and Recreation District Commissioner, Position 2.

III. Public Comment

Matt Parrick gave public comment.

IV. Approval of Minutes

The minutes of the Regular Meeting on July 17, 2019, and the Special Meeting on July 30, 2019, were unanimously approved in a motion made by Don.

V. Treasurer's Report/Voucher List Approval

Matt reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #9691 through #9768 in the amount of \$128,657.35 and Property Fund Voucher #25 in the amount of \$291.00 and electronic tax payments in the amount of \$4,600.10.

VI. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VII. Unfinished Business

A. Comprehensive Plan/Master Plan

Doug updated the commissioners regarding the campground plan submission to the County. Action item – Doug was asked to update the Voter Fact Sheet to state that if grant funds are received, the proceeds will be applied to the repayment of the bond issue.

New committee assignments were made as follows: Jennifer to replace Mark on the committees he was assigned to except the Clinton Community Council; Clinton Community Council – Dennis; and Government Parks Group Representative – Matt.

B. Compensation Study

Doug discussed the Compensation Study and Ross Ardrey's recommendations on implementing the results of the study.

VIII. New Business

A. 2020 Budget Preparation/SWSD Interlocal Agreement

Doug suggested forming a budget committee to discuss the 2020 budget and it was decided that Matt and Don would be on the committee.

IX. Adjournment

There being no further business the meeting was adjourned at 7:07 p.m.

Approved: September 18, 2019

A handwritten signature in blue ink, consisting of a large loop followed by a horizontal line and a small flourish.