

South Whidbey Parks and Recreation District
September 18, 2019 – Regular Meeting Minutes - DRAFT

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Dennis Hunter, Matt Simms and Don Wood

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the Regular Meeting to order at 6:00 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

John Bush had public comment for the commissioners.

III. Approval of Minutes

The minutes of the Regular Meeting on August 21, 2019, were unanimously approved in a motion made by Matt.

IV. Treasurer's Report/Voucher List Approval

Matt reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #9769 through #9820 in the amount of \$68,827.83 and electronic tax payments in the amount of \$4,500.72.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan/Master Plan

Doug updated the commissioners on the status of the campground, the property grant application, the upcoming bond ballot issue and water study funding.

B. 2020 Budget Preparation

Doug discussed the 5-year budget projection along with the 2020 budget with the commissioners. A walk-through of Park District properties is scheduled for October 16, 2019, at 5:00 p.m. at the Community Park Maintenance Facility.

VII. New Business

A. Code of Conduct Policy – Paragliders, Model Aircraft and Electric Bicycles

Doug proposed a new Code of Conduct Policy to address paragliders, model aircraft and electric bicycles. Action item - Doug will research policies from other entities and include drones in the policy but eliminate paragliders.

B. Field and Facility Use/Fees and Charges Policy

i. User Group Priority

Doug discussed modifying the Field and Facility Use Policy to change the prioritization of the School District and youth sports groups.

ii. Interlocal Agreement

Doug discussed modifying the Fees and Charges Policy to allow charging the School District for field use if they have their own facility available for use. Action item - Doug will determine how much the Park District would receive in fees if the policy was changed to charge fees to user groups for field use.

VIII. Adjournment

There being no further business the meeting was adjourned at 8:00 p.m.