

**South Whidbey Parks and Recreation District  
December 18, 2019 – Regular Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Jennifer Cox, Dennis Hunter and Don Wood

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Dennis called the meeting to order at 6:08 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

Pam Pryor complimented the District on the construction of the new trail at Trustland Trails. Ben Morgan and Olivia Batchelor, representing South Whidbey Little League, proposed donating a bench in the name of Leif Albertsen to be located at Castle Park.

**III. Approval of Minutes**

*The minutes of the Budget Hearing and Regular Meeting on November 20, 2019, were unanimously approved in a motion made by Don.*

**IV. Treasurer's Report/Voucher List Approval**

Doug reviewed the Treasurer's Report with the commissioners.

**Voucher Approval**

*In a motion made by Don, the Board unanimously approved the Maintenance and Operations Fund Vouchers #9938 through #10004 in the amount of \$109,682.47, the Property Fund Voucher #29 in the amount of \$2,723.50, and electronic tax payments in the amount of \$5,263.62.*

**V. Staff Report (to be attached for permanent records)**

Doug reviewed the Staff Report with the commissioners.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

Doug updated the commissioners on the status of the campground and said he would be speaking with Ron Telles from Whidbey Health next year about partnering with the hospital on an aquatic facility.

**VII. New Business**

**A. Meeting Schedule 2020**

Doug distributed the 2020 Board meeting schedule to the commissioners. *Jennifer made a motion to approve the 2020 Board meeting schedule and the motion was unanimously approved.*

**B. January Board Annual Meeting**

Doug reminded the commissioners about the annual meeting prior to the next Board meeting.

**C. Resolution 2019-06 – Unlimited Tax General Obligation Bond**

*Jennifer made a motion to approve Resolution 2019-06 – Unlimited Tax General Obligation Bond and the motion was unanimously approved.*

**D. 2020 Utility Vehicle Purchase**

Tom distributed the utility vehicle quote to the commissioners and Don suggested a surplus sale of the old utility vehicle. *Don made a motion to approve the Kubota Workman utility vehicle purchase from Turf Star/Western with financing by Whidbey Island Bank and signed by Doug Coutts and the motion was unanimously approved.*

**E. Trail Name Ideas**

Doug displayed the Trustland Trails trail map and the commissioners discussed naming the trails with a nature theme. Action item - Doug will determine the mileage of the trails and post the trail map at Trustland Trails and he and Tom will develop a list of trail names for discussion at the January Board meeting.

Doug recognized the Park District outgoing commissioners, Don Wood and Dennis Hunter, with plaques of appreciation for their service to the Park District.

**VIII. Adjournment**

There being no further business the meeting was adjourned at 6:57 p.m.

Approved: January 22, 2020

