

**South Whidbey Parks and Recreation District
January 22, 2020 – Board Meeting Minutes**

Annual Meeting

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Krista Loercher and Matt Simms
Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the Annual Meeting to order at 5:27 p.m. The attendance sheet is attached for permanent records only.

II. Election of Officers for 2020 Board of Park Commissioners

Matt made a motion to appoint Josh as Chair, Jennifer as Vice-Chair and Krista as Secretary and the motion was unanimously approved. Josh made a motion to appoint Matt as Treasurer and the motion was unanimously approved.

III. Adjournment

There being no further business the Annual Meeting was adjourned to the Workshop Meeting at 5:30 p.m.

Workshop Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Krista Loercher and Matt Simms
Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the Workshop Meeting to order at 5:30 p.m. The attendance sheet is attached for permanent records only.

II. Commissioner Candidate Interviews

The Board interviewed Paul Stokke, Erik Jokinen, Jake Greve, Dave King and Margaret Moorehead for the open commissioner position.

III. Adjournment to Executive Session

There being no further business the Workshop Meeting was adjourned at 6:34 p.m. to Executive Session until 6:49 p.m. to discuss the candidate interview. The Executive Session was adjourned at 6:49 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Krista Loercher and Matt Simms
Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the Regular Meeting to order at 6:49 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Approval of Minutes

The minutes of the Regular Meeting on December 18, 2019, were unanimously approved in a motion made by Matt.

IV. Treasurer's Report/Voucher List Approval

Matt reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10005 through #10053 in the amount of \$64,656.79 and electronic tax payments in the amount of \$4,728.67 and Property Fund Voucher #30 in the amount of \$1,302.00.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

i. Campground Phase I – Update

Doug updated the commissioners on the status of the campground.

ii. Grant Applications - Update

Doug discussed the grant application status with the commissioners.

VII. New Business

A. Commissioner Appointment Decision

Jennifer made a motion to appoint Erik Jokinen as South Whidbey Parks and Recreation District Commissioner, Position #2, and the motion was unanimously approved.

B. Re-election of Board Officers

This item was addressed in the Annual Meeting.

C. Field and Shelter Fees Study

Doug informed the commissioners of an increase of fees for the use of fields and shelters.

D. Commissioner Committee Assignments

After discussion, the commissioners decided to table this item until the next Board meeting so that they could review information about each committee that Doug will be providing to them.

VIII. Adjournment

There being no further business the meeting was adjourned at 7:52 p.m.

Approved: February 19, 2020

