**Phase 3 Safe Start Plan**

**These procedures may be changed as deemed necessary by South Whidbey Parks & Recreation District or based on guidance from health authorities.**

Industry: Tennis
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1. **PEOPLE**-to ensure employees comply with physical distancing requirement, I agree that I will do the following:

A. **6-foot Separation**: Maintain minimum six -foot separation betweenemployees, participants and parents in all interactions. When strict physical distancing is not feasible for a specific task, other preventions will be used such as assigned “zones”, physical markings on the ground and one person at a time in the bathroom.

B. **Tightly enclosed spaces**: A sign will be posted outside the bathroom and equipment room recommending only one person at a time.

C. **6 Feet markings**: Tape will be placed on court or cones players to stand next to during drills to ensure distancing.

D. **Temperature:** Players and coaches must take their temperature prior to coming to practice. If they have a temperature 100.4 degrees or higher, they need to leave practice immediately. Each player will be asked if they are experiencing the following: Cough, shortness of breath, sore throat, loss of taste and smell, feel sick or have been exposed to someone who has tested positive for COVID -19 in the last 14 days. If they answer yes to any of the questions, then that participant will not be allowed to play and will need to leave practice immediately. Coaches will take their own temperature prior to entering the court. *We reserve the right to change our procedure to taking the temperatures of any participants upon arrival with a non-contact thermometer at our own discretion.*

**E: 1 on 1 Meetings:** between Parents/coaches/participants will be outside, wear a mask and be six feet apart.

**F: Spectators**: Allowed off of courts and maintaining 6ft of distance between groups (family groups no larger than 4 will be permitted).

2. **PLACES** -To ensure that employees comply with personal protective equipment requirement, I agree that I will do the following:

1. **PPE:** Masks, gloves, hand sanitizers and disinfectant wipes will be provided at no cost to the employee or participants. Coaches will be wear masks when meeting with parents, coaches, participants outside of the courts and while instructing.
2. **Postage for face coverings:** A sign will be requiring players and parents to wear cloth facial coverings while on site and in the bathrooms. Disposable face coverings will be available for players and will be discarded after being used.
3. **Personal Equipment**: Players will be required to bring their own water but, loaner racquets will be available and will. Be sanitized between lessons.
4. **Sharing equipment**: Coaches will sanitize equipment between lessons.
5. **Personal Hygiene:** Coaches will wash their hands in the bathroom prior to practice as well as immediately after practice for 20 seconds with soap and water or use a hand sanitizer located at the tennis shed.
6. **Sanitizing product:** Coaches must disinfect all shared objects or materials with a spray bottle solution containing bleach or other approved disinfectant.
7. **Staff Education:** Staff will be educated so that they understand about coronavirus and how to prevent transmission and the Employers COVID -19 policies. Signage throughout the site will be posted to remind staff to adhere to proper hygiene, social distancing rules and appropriate use of PPE and cleaning and disinfecting protocols.
8. **Communication:** Emails with requirements and safety guidelines will be sent out before each program begins.
9. **Attendance:** Coaches will keep attendance of all participants/players throughout the summer.

K. **Employee Positive Test:** If a worker test positive for COVID-19 Alexandra Foode must notify the state and local health departments and cooperate with contact tracing efforts, including notification of potential contacts such as workers or visitors who had close contact with the individual, while maintaining confidentiality required by the state and federal law and regulations.

3. **PROCESS**

1. **Screen Employees:** While using gloves the coaches will take their temperature prior to their lessons. If a coach appears to be sick or feels sick, they must immediately go home.
2. **Employee Symptoms**: If an coach reports symptoms of COVID -19 (e.g., fever, cough, shortness of breath) they will be placed in an inactive status until at least 72 hours have passed since recovery defined as resolution of fever without the use of fever reducing medications and improvement in respiratory symptoms and at least 10 days have passed since symptoms first appeared.
3. **Employee tests positive**: If an employee tests positive for COVID -19 the program will immediately be cancelled and fellow program leaders, participants and partnering organizations will be notified via email. The local health department will be called. All registered participants will receive a prorated credit to their customer discount.
4. **Cleaning for a positive Case**: If an employee has symptoms all areas used by the employee that was sick will be closed off until the area and equipment is cleaned and sanitized. Coaches will be trained at a staff in-service how to clean and sanitize for a positive case.

How to clean the applicable contaminated area of a Positive COVID -19 case

* + Close off areas used by the person who is sick using hazard tape.
	+ Wait 24 hours before you clean or disinfect. If 24 hours is not feasible, wait as long as possible.
	+ Clean and disinfect all areas used by the person who is sick, bathrooms, common areas, shared electronic equipment using wipes with a t least 60% alcohol and/or solution consisting of 1/3 Cup of bleach to 1 gallon of water.
	+ Once area has been appropriately disinfected, it can be opened for use.
	+ Coaches without close contact with the person who is sick can return to work immediately after disinfection.
* If more than 7 days since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
* Continue routine cleaning and disinfection. This includes everyday practices that businesses and communities normally use to maintain a healthy environment.

**Other EPA approved sanitizing disinfectants**

* Clorox disinfecting wipes (or similar)
* Zep 30 disinfectant cleaner
* Lysol Disinfectant Spray
* Clorox Clean Up Cleaner + Bleach