



Memo

To: Board of Commissioners
From: Doug Coutts, Director
Date: 9/11/2020
Re: 2021 Initial Budget Draft

Staff has worked through an initial draft of the budget which we will present to the board on Wednesday next week. As Planned, the budget draft includes the final step in implementation of the recommendations from the salary system and brings all employees to their proper Grade and Step in the system. Staff has budgeted conservatively for next year anticipating that some sort of ongoing restrictions will continue well into 2021. The 5-year projection does stay in the green but it should be noted that a portion of this is due to a reduction in expenses which lowers the required amounts of beginning cash and our cash reserves.

This is just the initial pass at the budget. An informational piece at this time with Board review requested over the next few weeks. We have not yet received our official levy calculations from the County and will not likely get them until the end of September. Once we have those, we can work towards finalizing the budget for our Workshop in October and our Budget Hearing in November.

Commissioners should read through the budget and send in any questions to Executive Director Coutts on or before October 9th, so staff can prepare answers or explanations prior to the October 21st board workshop and board meeting.