

**South Whidbey Parks and Recreation District  
August 19, 2020 – Regular Meeting Minutes - DRAFT**

NOTE: Due to the COVID-19 virus, this meeting was held remotely via GoToMeeting

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Josh Coleman, Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the Regular Meeting to order at 6:05 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

Doug shared a letter he had received regarding pickleball and Barry Haworth, pickleball enthusiast, encouraged the commissioners to install pickleball courts at the Sports Complex.

**III. Approval of Minutes**

*The minutes of the Regular Meeting on July 15, 2020, were unanimously approved in a motion made by Matt.*

**IV. Treasurer's Report/Voucher List Approval**

Matt reviewed the Treasurer's Report with the commissioners.

**Voucher Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10397 through #10450 in the amount of \$87,001.70, electronic tax payments in the amount of \$4,360.23 and Property Fund Voucher #36 in the amount of \$3,800.00.*

**V. Staff Report** (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners. Doug said he met with a student who wants to build mountain bike trails at Trustland Trails as part of his eighth grade project.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

Doug said he is making progress on the approval of the campground permit with Island County.

Doug said he received both appraisals on the Waterman property and the second appraisal came in 10-15% lower than original appraisal. Doug said the grant amount awarded would only be for the lowest appraisal amount so the District could apply for a grant increase of 10% to help offset the difference in appraisal amounts. Matt suggested that the District try to renegotiate the price of the property with the Waterman family and Doug recommended they apply for a 10% grant increase.

## **B. Group Use of District Facilities**

Doug said that Island County limited outdoor recreation to ten persons in July but has now approved groups up to 50 people playing one opposing team (from Island County) every seven days as long as they apply for a waiver from the Island County Health Department. Doug said the District has applied for a waiver for the Adult Softball League.

## **VII. New Business**

### **A. Capital Projects Plan**

Doug asked the commissioners to rank the Capital Projects List that was distributed to them during the District facility tour. Action item: Doug to distribute the Capital Projects List to the commissioners with a column added for notes.

## **VIII. Adjournment**

There being no further business the meeting was adjourned at 7:02 p.m.