



# Memo

**To:** Board of Commissioners  
**From:** Doug Coutts, Director  
**Date:** 9/11/2020  
**Re:** Playground Wood Fiber Quote-Approval

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Included in your board packet is a quote for the provision of engineered wood fiber for the playground surfacing. This particular item is a sole provider product so multiple quotes are not possible. The amount quoted is less than the amount budgeted for this item this year. Staff recommends approval.