

**South Whidbey Parks and Recreation District
September 16, 2020 – Regular Meeting Minutes**

NOTE: Due to the COVID-19 virus, this meeting was held remotely via GoToMeeting

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox (joined at 6:37 p.m.), Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the Regular Meeting to order at 6:00 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

Doug displayed an email with 90 signatures from pickleball enthusiasts requesting permanent, dedicated pickleball courts.

III. Approval of Minutes

The minutes of the Regular Meeting on August 19, 2020, were unanimously approved in a motion made by Matt.

IV. Treasurer's Report/Voucher List Approval

Matt reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10451 through #10502 in the amount of \$77,370.66 and electronic tax payments in the amount of \$4,210.31.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Declan King – 8th Grade Project Presentation

Declan King and David King gave a PowerPoint presentation to the commissioners regarding Declan's 8th grade project to construct a mountain biking trail on public property. Although the Park District does not have any property that would accommodate a mountain biking trail at this time, the commissioners fully supported Declan's project and encouraged him to pursue the use of an Island County property for the trail.

B. Comprehensive Plan Programs

Doug said that the initial campground sites, along with the trees that need to be removed, have been marked at the campground property. Doug said that he is moving forward with the Waterman property purchase and the sale should be closing shortly.

Matt stated that the South Whidbey Parks and Aquatics Foundation (SWPAF) is moving forward to develop an aquatic facility plan and has applied for two private grants to fund the feasibility analysis of the aquatic facility. SWPAF has also obtained letters of support for the aquatic facility from various groups. Matt said he hoped to have more information about the aquatic facility plan at the next Board meeting.

C. Group Use of District Facilities

The commissioners discussed the use of Park District fields by the School District and Matt recommended that the Park District approach the School District again regarding the Inter-Local Agreement pertaining to the use of facilities, equipment and resources. Doug said he would coordinate a meeting with the commissioners on the Inter-Local Agreement committee to discuss the Inter-Local Agreement further.

D. Capital Projects Plan

Doug displayed the results of the capital projects ranking for the commissioners. Krista questioned the inclusion of projects that could not be paid for by M&O funds and Doug said he would revise the capital projects plan to remove those items from the plan.

VII. New Business

A. Clinton Community Council

Josh and Jennifer both stated that they did not think it was necessary for Park District commissioners to attend Clinton Community Council meetings since their input had not been needed at previous meetings. Doug said he would draft a letter to the Clinton Community Council stating that the Park District will only participate if needed.

B. Interlocal Agreement – Useless Bay Country Club

Doug said he was approached by Useless Bay Country Club because they wanted to use the Park District's top dresser in exchange for a boom mower. Doug said he would write up an agreement between the two entities and bring back it back to the Board for approval.

C. Lakes Agreements

Doug said the Deer, Goss and Lone Lake maintenance agreements with Washington Department of Fish & Wildlife (WDFW) have expired and WDFW wants the Park District to continue maintaining the lakes through September 30, 2028. The commissioners discussed the lack of repairs by WDFW at the lakes and it was agreed that before the commissioners approved the agreements, Doug would coordinate a meeting with the lakes committee commissioners along with WDFW to discuss the Park District's concerns regarding the agreements.

D. Playground Wood Fiber Quote

Doug said that Great Western Recreation was a sole source provider of engineered wood fiber chips for the playground and he asked that the commissioners approve the purchase of the chips for \$5,348.04, which exceeds his purchasing limit. *Krista made a motion to approve the purchase of engineered wood fiber chips from Great Western Recreation and the motion was unanimously approved.*

E. 2021 Budget – Initial Draft

Doug presented the 2021 Budget draft to the commissioners and asked that the commissioners review the budget and ask any questions they have regarding the budget before the next Board meeting.

VIII. Adjournment

There being no further business the meeting was adjourned at 8:11 p.m.

Approved on: October 21, 2020

A handwritten signature in blue ink, appearing to be "Doug", written in a cursive style.