

**South Whidbey Parks & Recreation District
Vouchers for December 16, 2020**

Maintenance & Operations Fund

Vouchers scheduled prior to the December Board meeting:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>TOTAL</u>	<u>DESCRIPTION</u>
<u>Bi-Monthly Payroll</u>			
Burns, Amy - Payroll	\$262.46	\$262.46	
Carter, Austin - Payroll	\$1,651.10	\$1,651.10	
Coutts, Doug - Payroll	\$2,613.51	\$2,613.51	
Cummins, Shane - Payroll	\$137.48	\$137.48	
Fallon, Tom - Payroll	\$2,610.21	\$2,610.21	
Monforte, Carrie - Payroll	\$2,265.18	\$2,265.18	
Nelson, Peggy - Payroll	\$2,012.11	\$2,012.11	
Scheurman-Gurnett, Jason - Payroll	\$1,432.04	\$1,432.04	
Total Bi-Monthly Payroll	\$12,984.09	\$12,984.09	
<u>All Whidbey Topsoil</u>			
Invoice #165903	\$607.56		Crushed Rock
Total All Whidbey Topsoil		\$607.56	
<u>Apex Roof Systems</u>			
Invoice #1152	\$9,203.63		Dog House Roof Materials
Invoice #1153	\$7,282.90		Dog House Roof Labor
Total Apex Roof Systems		\$16,486.53	
<u>BendPak</u>			
Invoice #479295-00	\$4,511.45		Vehicle Lift
Total BendPak		\$4,511.45	
<u>Heritage Bank</u>			
Account #101040620	\$3,466.26		Mini Excavator Payment
Account #101488910	\$3,029.22		Storage Building Payment
Account #101642060	\$1,686.11		Kubota Workman Payment
Account #101202230	\$1,421.16		Tractor Payment
Total Heritage Bank		\$9,602.75	
<u>Island Disposal</u>			
Invoice #6355687	\$336.64		Refuse Removal - Park
Invoice #6355810	\$168.32		Refuse Removal - Office Building
Total Island Disposal		\$504.96	
<u>Jay's General Contracting</u>			
Invoice #306503	\$3,152.30		Restroom Post Replacement
Total Jay's General Contracting		\$3,152.30	
<u>Kitsap Tractor & Equipment</u>			
Invoice #IE03284	\$103.98		Tractor Repair
Total Kitsap Tractor & Equipment		\$103.98	
<u>McBride Fence</u>			
Invoice #6409	\$951.13		Front Gate Repair
Total McBride Fence		\$951.13	
<u>Oasys, Inc.</u>			
Invoice #182217	\$60.18		Monthly Copies
Total Oasys, Inc.		\$60.18	
<u>Puget Sound Energy</u>			
Account #200010294276	\$58.45		Electrical Service
Account #300000003172	\$221.19		Electrical Service
Account #200020863003	\$98.59		Electrical Service
Total Puget Sound Energy		\$378.23	

RnR Cleaning

Invoice #38	\$417.00	Office Building Janitorial Service - Nov
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Total RnR Cleaning	\$417.00	
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Rairdon's of Kirkland

Invoice #782109	\$3,757.84	Dump Truck Repair
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Total Rairdon's of Kirkland	\$3,757.84	
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Verizon Wireless

Invoice #872247941	\$185.32	Cell Phone Service for November
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Total Verizon Wireless	\$185.32	
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VISA - Heritage Bank

Amazon	\$18.47	Office Supplies
Harbor Frieght Tools	\$162.46	Small Tools
WWGCSA	\$240.00	Pesticide Recertification for Tom & Austin
Acclivity	\$270.66	Payroll Service Annual Renewal

Total VISA - Heritage Bank	\$691.59	
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DRS - Deferred Compensation Plan

Employee Portion	\$1,066.44	Deferred Compensation
Employer Portion	\$1,100.56	Deferred Compensation

Total DRS - Deferred Compensation	\$2,167.00	
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Whidbey Telecom

Account #116982	\$456.31	Telephone, Internet, Website and Alarm Monitoring
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Total Whidbey Telecom	\$456.31	
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\$57,018.22	\$57,018.22	TOTAL M&O Fund prior to Dec 16, 2020
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Vouchers to be approved at the December 16, 2020, Board meeting:

VENDOR	AMOUNT	TOTAL	DESCRIPTION
Monthly Payroll			
Burns, Amy - Payroll	\$262.46	\$262.46	
Carter, Austin - Payroll	\$2,623.10	\$2,623.10	
Coutts, Doug - Payroll	\$5,799.51	\$5,799.51	
Cummins, Shane - Payroll	\$137.48	\$137.48	
Fallon, Tom - Payroll	\$5,549.97	\$5,549.97	
Monforte, Carrie - Payroll	\$2,265.18	\$2,265.18	
Nelson, Peggy - Payroll	\$4,235.47	\$4,235.47	
Scheurman-Gurnett, Jason - Payroll	\$1,432.04	\$1,432.04	
Total Monthly Payroll	\$22,305.21	\$22,305.21	
All Whidbey Topsoil			
Invoice #166057	\$1,238.13		Crushed Rock
Invoice #166075	\$1,323.93		Crushed Rock
Invoice #166154	\$1,338.87		Crushed Rock
Invoice #166242	\$920.69		Fir Bark
Invoice #166244	\$721.99		Crushed Rock
Total All Whidbey Topsoil		\$5,543.61	
Delta Dental			
Dental Insurance for January	\$478.05		Monthly Dental Insurance
Total Delta Dental		\$478.05	
Alexandra Foode			
Invoice dated 12/7/20	\$156.00		Recess Pods Instruction
Total Alexandra Foode		\$156.00	
Freeland Ace Hardware			
Invoice #119359	\$433.01		Chain Saw Repair
Total Freeland Ace Hardware		\$433.01	

Great America Financial Services

Invoice #28318609	\$125.01	Copier Lease
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Total Great America Financial Services	<u>\$125.01</u>	
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Island County Property Management

January 2021	\$371.36	Monthly Lease Payment
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Total Island County Prop Mgmt	<u>\$371.36</u>	
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Brian Kenney

Invoice dated 11/30/20	\$240.00	Birdwatching Instruction
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Total Brian Kenney	<u>\$240.00</u>	
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Les Schwab Tire Center

Invoice #41300322273	\$17.39	Tire Repair
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Total Les Schwab Tire Center	<u>\$17.39</u>	
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Onsite Construction

Invoice #19-061	\$3,202.27	Septic Inspection & Pumping
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Total Onsite Construction	<u>\$3,202.27</u>	
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Regence Blue Shield

January Health Insurance	\$5,530.91	Health Insurance
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Total Regence Blue Shield	<u>\$5,530.91</u>	
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Sebo's Do-It Center

Invoice #B1016227	\$159.21	Battery Box & Batteries
Invoice #B1016750	\$24.99	Gloves
Invoice #A1218318	\$102.11	Gloves & Batteries

Total Sebo's Do-It Center	<u>\$286.31</u>	
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Simplot Partners

Invoice #212094664	\$3,808.85	Lime
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Total Simplot Partners	<u>\$3,808.85</u>	
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VISA - Heritage Bank

Island County Planning Dept	\$220.38	Trustland Trails Permit
Flickr	\$6.99	Graphics
Constant Contact	\$70.66	Email Newsletter
WSDA	\$101.97	Pesticide License Renewal
Dollar Tree	\$31.57	Wreath Workshop Supplies
Crystal Springs	\$32.00	Bottled Water

Total VISA - Heritage Bank	<u>\$463.57</u>	
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WA Dept of Retirement

Employer Portion	\$4,500.00	December Retirement Contribution
Employee Portion	\$2,700.00	December Retirement Contribution

Total WA Dept of Retirement	<u>\$7,200.00</u>	
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DRS - Deferred Compensation Plan

Employer Portion	\$1,066.44	December Retirement Contribution
Employee Portion	\$1,100.56	December Retirement Contribution

Total DRS - Deferred Comp Plan	<u>\$2,167.00</u>	
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WA State Dept of Transportation

Ferry Fees	\$39.60	Ferry Trips - Maintenance
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Total WA State Dept of Transportation	<u>\$39.60</u>	
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Zep Manufacturing

Invoice #9005764996	\$85.92	Janitorial Supplies
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Total Zep Manufacturing	<u>\$85.92</u>	
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<u>\$109,472.29</u>	<u>\$109,472.29</u>	TOTAL Maintenance & Operations Fund Vouchers for December 2020
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ELECTRONIC PAYMENT

EFTPS - 941 Payment

12.31.20 Payroll Tax \$5,263.62 December Payroll Liabilities

Total EFTPS - 941 Payment \$5,263.62

Heritage Bank

Bank Fees \$120.00 Bank Fees

Total Heritage Bank \$120.00

\$5,263.62 **\$5,263.62** **TOTAL Electronic Payments for December 2020**

\$114,735.91 **\$114,735.91** **TOTAL M&O Fund for December 2020**