

**South Whidbey Parks and Recreation District
December 16, 2020 – Regular Meeting Minutes**

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms
Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Jennifer called the meeting to order at 6:03 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment (attached for permanent records only)

Public comment was given regarding the Trustland Trails trail construction.

III. Approval of Minutes

The minutes of the Budget Hearing and Regular Meeting on November 18, 2020, were unanimously approved in a motion made by Matt.

IV. Treasurer's Report/Voucher List Approval

Matt reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10600 through #10649 in the amount of \$110,488.29 and electronic tax payments in the amount of \$7,241.74.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

Matt gave an update on the aquatic facility and said the South Whidbey Parks and Aquatics Foundation had received private funds to pay for the feasibility study.

Doug updated the commissioners on the campground status and said he spoke with the Island County Planning Department about the osprey nest on the South Whidbey High School property. Doug said he was told to obtain a letter of determination from an environmental specialist stating that the campground would not impact the osprey nest any more than the sports fields do at the high school.

Doug said he discussed the steep trail at Trustland Trails with a representative from Washington Trails Association and the representative recommended either stairs, a switch back trail or a new trail to circumvent the steep section. Doug recommended a switch back trail and said Tom would flag the trail for the Trails Committee to review. Krista recommended adding temporary signage to the trails under construction alerting the public that trail work was still being completed.

VII. New Business

A. Meeting Schedule 2021

Doug reviewed the 2021 Board Meeting Schedule with the commissioners. *Erik made a motion to approve the 2021 Meeting Schedule and the motion was unanimously approved.*

B. January Board Annual Meeting

Doug stated that the commissioners would be electing Board officers and assigning committee positions at the Board meeting next month. The commissioners agreed to keep the same committee assignments next year. Erik and Matt said they were okay with their current officer positions and Doug said he would reach out to Krista, Josh and Jennifer about their positions before the next Board meeting.

VIII. Adjournment

There being no further business the meeting was adjourned at 7:10 p.m.

Approved: January 20, 2021

A handwritten signature in blue ink, appearing to be 'Doug', is located below the 'Approved' text.