

**South Whidbey Parks and Recreation District
January 20, 2021 – Board Meeting Minutes**

Annual Meeting

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the Annual Meeting to order at 6:02 p.m. The attendance sheet is attached for permanent records only.

II. Election of Officers for 2021 Board of Park Commissioners

The commissioners approved the following positions for 2021 Board of Park commissioners:

Chair: Jennifer Cox

Vice-Chair: Erik Jokinen

Secretary: Krista Loercher

Treasurer: Matt Simms

Commissioner At Large: Josh Coleman

III. Adjournment

There being no further business the Annual Meeting was adjourned to the Regular Meeting at 6:11 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Jennifer called the Regular Meeting to order at 6:11 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

John Bush, Pioneer Park Place resident, submitted an email to the commissioners regarding his concerns with the construction of the Trustland Trails trail construction.

III. Approval of Minutes

The minutes of the Regular Meeting on December 16, 2020, were unanimously approved in a motion made by Matt.

IV. Treasurer's Report/Voucher List Approval

Matt reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10650 through #10689 in the amount of \$58,191.67, Property Fund Voucher #38 in the amount of \$1,123.50 and electronic tax payments in the amount of \$7,692.71.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

i. Campground Phase I – Update

Doug updated the commissioners on the status of the campground construction. Krista asked when the campground would be open for campers and Doug said that although there had been permitting delays mostly due to COVID-19, he is hoping the campground will be open later this year.

ii. Aquatics Facility - Update

Doug informed the commissioners that WhidbeyHealth is not interested in participating in the construction of an aquatic facility at this time. Matt said he wanted to propose to WhidbeyHealth the option of renting space to them for physical therapy in the aquatic facility. Matt said the South Whidbey Parks and Aquatics Foundation is currently accepting bids for the aquatic facility feasibility study.

iii. Waterman Property Purchase – Update

Doug informed the commissioners that the sale had closed on the Waterman property in December.

VII. New Business

A. Flail Mower Attachment Purchase

Doug displayed the flail mower quote for the State contract price and confirmed that the purchase of the flail mower had been scheduled in the current year budget. *Matt made a motion to approve the flail mower purchase for \$9,589.56 from US Mower and the motion was unanimously approved.*

B. Community Park Trail Relocation

Doug stated that the Community Park trail behind the District office floods every winter and has gotten worse since the clear cutting of an adjacent parcel last year. Doug said the trail is currently flooded so Tom has flagged a new trail to circumvent the flooded trail which will keep the trail open year-round. *Matt made a motion to re-route the Community Park trail as flagged and the motion was unanimously approved.*

C. Trustland Trails

i. Switchback Trail

Doug said a switchback trail at Trustland Trails had been flagged to bypass the steep portion of a trail. Doug said they had two options to construct the switchback trail: either create a single-track trail that would be constructed by volunteers and take a few months or build a trail similar in width to the existing trails that could be constructed by

staff in one day. Matt said the trail should be the same width as the existing trails but Krista and Jennifer thought the switchback trail would be a good test for using volunteers to construct trails. *Erik made a motion to create a switchback trail similar in width to the existing trails and Josh seconded the motion. Josh, Matt and Erik voted to approve the motion and Krista and Jennifer voted against the motion. The motion passed with a 3-2 majority.*

ii. Trail Names

Doug displayed the list of possible trail names for Trustland Trails. *Matt made a motion to approve the trail names as shown on the trail legend and the motion was unanimously approved.*

VIII. Adjournment

There being no further business the meeting was adjourned at 7:34 p.m.

Approved: February 17, 2021

A handwritten signature in blue ink, appearing to be 'Doug', is written below the approval date.