

**South Whidbey Parks and Recreation District  
February 17, 2021 – Regular Meeting Minutes**

NOTE: Due to the COVID-19 virus, this meeting was held remotely via GoToMeeting

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Josh Coleman, Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Jennifer called the Regular Meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

Doug displayed a letter from the pickleball community (to be attached for permanent records).

**III. Approval of Minutes**

*The minutes of the Regular Meeting on January 20, 2021, were unanimously approved in a motion made by Matt.*

**IV. Treasurer's Report/Voucher List Approval**

**A. Voucher Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10690 through #10735 in the amount of \$76,162.58, Property Fund Voucher #39 in the amount of \$750.00, and electronic tax payments in the amount of \$4,538.93.*

**B. Treasurer's Report**

Matt reviewed the Treasurer's Report with the commissioners.

**V. Staff Report** (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

Doug said he was still working on the campground permit and had received a letter of determination regarding the osprey nest.

Doug said the aquatic facility was discussed at a meeting with the South Whidbey Parks & Aquatics Foundation (SWPAF) and Matt. They discussed tasks involving the aquatic facility including: water quality, critical area and wetland issues, traffic concerns and the impact of the well and septic located on the potential aquatic facility site.

Matt said SWPAF hired a company to conduct a feasibility study for the aquatic facility which would include a community survey and community meetings. Matt said the feasibility study would provide an estimated cost of the facility and SWPAF was hoping to

obtain half of the cost from private sources and half from the public. Matt said if the District added a \$5 million bond to the ballot, the assessment would be five cents/per \$1,000 assessed property value and the M&O portion to run the facility would be another five cents/per \$1,000 assessed property value which would raise \$300,000/year if the facility was able to recover 60-70% of the maintenance cost through entry fees, etc. Matt said SWPAF was hoping to have a measure on the ballot to construct the aquatic facility in 2022.

## **VII. New Business**

### **A. Trustland Trails – Switch Back Trail Name**

Doug said the commissioners needed to approve the name of the yet-to-be-constructed switchback trail at Trustland Trails. *Matt made a motion to name the Trustland Trails yet-to-be-constructed-trail the 'Switchback Trail' and the motion was unanimously approved.*

### **B. Resolution 2021-01 – Board and Administration Meetings Policy – Update**

Doug said he updated the Board and Administration Policy Section 2.06 Meetings regarding the order of the agenda to list the Treasurer's Report prior to the Voucher Approval along with updating the public comment portion to agree with Robert's Rules of Order in timing and process. *Krista made a motion to approve Resolution 2021-01 – Revision of Board and Administration Policy Section 2.06 Meetings and the motion was unanimously approved.*

## **VIII. Adjournment**

There being no further business the meeting was adjourned at 7:22 p.m.

Approved: March 17, 2021

