

**South Whidbey Parks and Recreation District
March 17, 2021 – Regular Meeting Minutes**

NOTE: Due to the COVID-19 virus, this meeting was held remotely via GoToMeeting

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Jennifer called the Regular Meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Approval of Minutes

The minutes of the Regular Meeting on February 17, 2021, were unanimously approved in a motion made by Matt.

IV. Treasurer's Report/Voucher List Approval

A. Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10736 through #10778 in the amount of \$68,144.24 and electronic tax payments in the amount of \$4,286.91.

B. Treasurer's Report

Matt reviewed the Treasurer's Report with the commissioners.

V. Staff Report (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

Doug stated that he is still working with Island County Planning Department on the campground permit.

Doug said he was helping to coordinate a volunteer group of trail stewards to possibly construct trails at the Waterman property.

Matt updated the Board on the status of the aquatics facility and said he is scheduling stakeholder meetings, awaiting the pool survey results, researching grants and meeting with local and state elected officials.

VII. New Business

A. Deer Lake Renovations

Doug displayed the Deer Lake public access launch site renovation planned by Washington Department of Fish and Wildlife and the commissioners discussed the project which is scheduled to begin in October.

B. Trustland Trails Vehicle Traffic

Doug said a vehicle traffic study was conducted at Trustland Trails over one week during the month of February and the average was 66.625 cars per day with an average of 99.9375 people visiting the trails per day.

C. Small Water System Management Plan Contract

Doug said a Small Water System Management Plan was needed for the campground along with the adjoining Park property. Doug said he asked for quotes from Davido and two other firms but the other two firms were unable to give him a quote. Doug said Allison at the Recreation and Conservation Office said the cost is not reimbursable from the campground grant. *Matt made a motion to approve the contract with Davido for a Small Water System Management Plan, to not to exceed \$7,914.00. The motion was unanimously approved.*

Doug said he met with Matt and Josh about sports turf field grants available next year. Doug said grant applications will also be accepted for the amphitheater and pickleball courts and Erik and Krista agreed to be on the pickleball committee.

Erik said a teacher wanted to create a digital interpretive guide of some Park trails as a student project and wanted the commissioners input on the creation of the guide. The commissioners agreed the guide was a good idea and Erik said he would discuss the guide further with the teacher before the next Board meeting.

VIII. Adjournment

There being no further business the meeting was adjourned at 7:21 p.m.

Approved: April 21, 2021

