

**South Whidbey Parks and Recreation District**  
**June 16, 2021 – Regular Meeting Minutes - DRAFT**

NOTE: Due to the COVID-19 virus, this meeting was held remotely via GoToMeeting

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Jennifer called the Regular Meeting to order at 6:00 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

No public comment.

**III. Approval of Minutes**

*The minutes of the Regular Meeting on May 19, 2021, were unanimously approved in a motion made by Matt.*

**IV. Treasurer's Report/Voucher List Approval**

**A. Voucher Approval**

*In a motion made by Krista, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10879 through #10920 in the amount of \$69,803.92 and electronic tax payments in the amount of \$4,612.27.*

**B. Treasurer's Report**

Matt reviewed the Treasurer's Report with the commissioners.

**V. Staff Report** (to be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

Doug said he had received the Small Water System Management Plan from Davido Consulting and he recommended approval of the plan. *Matt made a motion to approve the Small Water System Management Plan and the motion was unanimously approved.*

Doug said he, along with the South Whidbey Parks and Aquatics Foundation, was working with a fund raising consultant for the aquatic facility.

Doug said he received a quote from Pat McVay for \$1,500-\$2,000 for a wood-carved sign to be installed at Maxwelton Trails Park. Doug said there was also an option of purchasing a metal sign for approximately \$300. The commissioners discussed the signs and Doug said he would meet with the trails committee to discuss the cost and design of the sign and add an agenda item to the next Board meeting to discuss the sign.

Doug said he was working on the initial plans for an amphitheater at Community Park.

**B. Returning to In-Person Board Meetings**

Doug said he had researched the ability to meet in-person for Board meetings but with the current regulations, the District is still not able to accommodate the public, staff and commissioners so he recommended waiting until next month to determine the feasibility of in-person Board meetings.

**C. Small Water System Management Plan**

This items was discussed during Comprehensive Plan Programs.

**VII. New Business**

**A. Community Park Picnic Shelter Plans**

Doug said a site for a new picnic shelter at Community Park was marked out and he encouraged the commissioners to review the site prior to the next Board meeting.

**VIII. Adjournment**

There being no further business the meeting was adjourned at 7:01 p.m.