

South Whidbey Parks and Recreation District
October 21, 2020 – Budget Workshop and Regular Meeting Minutes

NOTE: Due to the COVID-19 virus, this meeting was held remotely via GoToMeeting

Budget Workshop

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the budget workshop to order at 6:03 p.m. The attendance sheet is attached for permanent records only.

II. 2021 Budget Workshop Discussion

The commissioners discussed the 2021 budget including the potential effect of COVID-19 on programs during 2021 and capital projects scheduled during 2021. Although the 5-year budget projection was displayed, it was noted by Matt that the 5-year budget projection was for planning purposes only and the commissioners would only be approving the 2021 budget at the next Board meeting.

III. Adjournment to Regular Meeting

There being no further business the budget workshop was adjourned to the meeting at 6:33 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Josh Coleman, Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms

Staff Present: Doug Coutts, Tom Fallon, Carrie Monforte and Peggy Nelson

Josh called the meeting to order at 6:33 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Approval of Minutes

The minutes of the Regular Meeting on September 16, 2020, were unanimously approved in a motion made by Matt.

IV. Treasurer's Report/Voucher List Approval

Matt reviewed the Treasurer's Report with the commissioners.

Voucher Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #10503 through #10553 in the amount of \$78,076.69 and electronic payments in the amount of \$7,386.33.

V. Staff Report

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

Doug said that the camp sites have been marked out at the campground and he is working on obtaining the permit for construction.

Doug stated he had signed the LWCF (Land and Water Conservation Fund) grant paperwork so they were ready to move forward with the Waterman property purchase.

Doug stated that the site at Community Park for the aquatic facility had been staked and Matt displayed the proposed layout of the aquatic facility to the commissioners.

Doug displayed a map of the proposed trails at Trustland Trails and said he would submit the trails plan to the Island County Critical Areas Department for review and then receive public feedback.

B. Group Use of District Facilities

Doug said the Governor had approved new sports activities guidelines similar to WIAA (Washington Interscholastic Activities Association) guidelines and Island County has since rescinded their more-restrictive guidelines so Island County is now subject to the Governor's guidelines for sports activities.

C. Lakes Agreements

Doug said that he, Krista and Erik met with WDFW (Washington Department of Fish and Wildlife) to discuss the Lakes Agreements and WDFW revised the Agreements as requested by the District. *Krista made a motion to approve the Lakes Agreements as revised and the motion was unanimously approved.*

VII. New Business

A. Restroom Pillar Repair

Doug displayed the quote from Jay Parker for \$3,200.00 to repair the restroom pillars at Community Park. *Matt made a motion to approve the quote from Jay Parker to repair the restroom pillars and the motion was unanimously approved.*

B. Infield Mix Purchase

Doug displayed the quote from Simplot Partners for \$4,875.20 for infield mix for the Community Park baseball fields. *Jennifer made a motion to approve the infield mix purchase from Simplot Partners and the motion was unanimously approved.*

VI. Adjournment

There being no further business the meeting was adjourned at 7:34 p.m.

Approved: November 18, 2020

