

**South Whidbey Parks and Recreation District**  
**July 20, 2022 – Regular Meeting Minutes - DRAFT**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Jennifer Cox, Jake Grevé, Erik Jokinen (online), Krista Loercher and Matt Simms.

Staff Present: Doug Coutts, Tom Fallon and Carrie Monforte

Jennifer called the Regular Meeting to order at 6:00 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

Christina Swan from the Clinton Community Council provided public comment regarding District involvement on the Council Board.

**III. Approval of Minutes**

*The minutes of the Regular Meeting on June 15, 2022 were unanimously approved in a motion made by Krista.*

**IV. Treasurer's Report/Voucher List Approval**

**A. Summary Treasurer's Report**

Matt reviewed the treasurer's report with the board.

**B. Voucher List Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #11540 through #11602 in the amount of \$92,847.35, and electronic payments in the amount of \$10,674.84.*

**V. Staff Report (To be attached for permanent records)**

Doug reviewed the Staff Report with the commissioners.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

**i. Aquatic Wellness Center**

Doug reported that Quin at Davido had reviewed the soils map in the other areas for possible use for the LOSS and they are looking at doing soil registrations in these areas. Doug stated that, based on staff availability, access issues, and coordinating with the State, this is not likely to happen until the fall.

**ii. Grant Applications**

Doug reported that he had submitted for technical completion the six applications for grants for the Amphitheater, the Pickleball Courts, and the Artificial Turf Field. Doug highlighted changes made in the applications at the meeting, including increased matching amounts from pledges and donated work by Davido and Flat Rock Production, increased project support letters, and demonstrating how the projects meet community need.

Doug reported that he received a call from the supervisor of the RCO offices, Marguerite Austin regarding the pool project who indicated that they have concerns about readiness to proceed with that project, so that grant application was not submitted.

**VII. Unfinished Business**

**A. Clinton Community Council**

Doug reported that he was approached by Christina Swan from the Clinton Community Council regarding the status of the Park District as a member of the Council. Christina indicated that the Council is updating their bylaws and would like the Park District as a voting member of the council. If the board did not feel like the Park District needs to be represented at that level, then the council would like to officially remove the Park District as a council member.

*Matt made a motion that the District re-establish board membership on the Clinton Community Council, and it was unanimously approved.*

**B. Well Decommissioning – SWSMP – Quotes**

Doug explained that he had solicited quotes for decommissioning well #3 as part of the process of getting the SWSMP approved by the state and which is necessary for proceeding with any expansion of the park including the campground and pool. He displayed the two quotes he had received, and indicated that a third who had intended to submit a quote had not followed through.

*Matt made a motion to approve the Aquatech bid under job number 22273 for \$6,576.35, and it was unanimously approved.*

**VIII. Adjournment**

There being no further business, the meeting was adjourned at 7:44 p.m.