

**South Whidbey Parks & Recreation District  
Vouchers for August 17, 2022**

**Maintenance & Operations Fund**

Vouchers scheduled prior to the August Board meeting:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>TOTAL</u>	<u>DESCRIPTION</u>
<b><u>Bi-Monthly Payroll</u></b>			
Carter, Austin - Payroll	\$2,271.37	\$2,271.37	
Coutts, Doug - Payroll	\$2,979.12	\$2,979.12	
Dunn, Skye - Payroll	\$1,785.25	\$1,785.25	
Fallon, Tom - Payroll	\$2,752.59	\$2,752.59	
Gossler, Alex - Payroll	\$1,591.51	\$1,591.51	
Handran, Kathleen - Payroll	\$462.25	\$462.25	
Monforte, Carrie - Payroll	\$2,399.80	\$2,399.80	
<b>Total Bi-Monthly Payroll</b>	<b>\$14,241.89</b>	<b>\$14,241.89</b>	
<b><u>A-1-South Island Lock &amp; Key</u></b>			
Bill Dated 07/25/22	\$3.21		Key Replacement
<b>Total A1-SILK</b>		<b>\$3.21</b>	
<b><u>Attebery, Michael</u></b>			
Archery Refund	\$69.00		Refund for Canceled Archery Program
<b>Total Attebery, Michael</b>		<b>\$69.00</b>	
<b><u>Boger, Ashley</u></b>			
Archery Refund	\$69.00		Refund for Canceled Archery Program
<b>Total Boger, Ashley</b>		<b>\$69.00</b>	
<b><u>Buchanan, Amanda</u></b>			
Archery Refund	\$69.00		Refund for Canceled Archery Program
<b>Total Buchanan, Amanda</b>		<b>\$69.00</b>	
<b><u>Castle, Laura</u></b>			
Archery Refund	\$69.00		Refund for Canceled Archery Program
<b>Total Castle, Laura</b>		<b>\$69.00</b>	
<b><u>Diamond, Rebecca</u></b>			
Archery Refund	\$69.00		Refund for Canceled Archery Program
<b>Total Diamond, Rebecca</b>		<b>\$69.00</b>	
<b><u>Fifty Stories, LLC</u></b>			
Invoice Dated 07/28/22	\$1,632.00		July Tennis Instruction
<b>Total Fifty Stories</b>		<b>\$1,632.00</b>	
<b><u>Good, Leonard</u></b>			
Invoice dated 07/26/22	\$400.00		Model Rocket Workshop: July 12-14 and July 26-28
<b>Total Good, Leonard</b>		<b>\$400.00</b>	
<b><u>Hanson's Building Supply</u></b>			
Invoice #2207-146797	\$118.16		Sports Field Supplies
Invoice #2207146770	\$138.20		Sports Field Supplies
Invoice #2207-146793	(\$138.20)		Return
<b>Total Hanson's Building Supply</b>		<b>\$118.16</b>	
<b><u>Hodges, Kimberly</u></b>			
Archery Refund	\$69.00		Refund for Canceled Archery Program
<b>Total Hodges, Kimberly</b>		<b>\$69.00</b>	
<b><u>Holton, Joy</u></b>			
Archery Refund	\$69.00		Refund for Canceled Archery Program
<b>Total Holton, Joy</b>		<b>\$69.00</b>	

<b><u>Horizon Distributors Inc</u></b>		
Invoice #2M128369	<u>\$929.23</u>	Irrigation Parts
<b>Total Horizon</b>	<u><u>\$929.23</u></u>	
<b><u>Hoshiko, Tatiana</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total Hoshiko, Tatiana</b>	<u><u>\$69.00</u></u>	
<b><u>Island Athletic Club</u></b>		
Invoice Dated 07/19/22	\$104.00	Yoga in the Park - 07/10/22
Invoice Dated 07/19/22	<u>\$144.00</u>	Yoga in the Park - 07/17/22
<b>Total Island Athletic Club</b>	<u><u>\$248.00</u></u>	
<b><u>Island Explorer LLC</u></b>		
Invoice Dated 07/19/22	<u>\$1,144.00</u>	PaddleSport Camp 7/11/22-7/15/22
<b>Total Island Explorer</b>	<u><u>\$1,144.00</u></u>	
<b><u>Jarvis, Roslyn</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total Jarvis, Roslyn</b>	<u><u>\$69.00</u></u>	
<b><u>Mandy Jones</u></b>		
Invoice dated 07/27/22	<u>\$3,876.00</u>	VolleyKids Instruction
<b>Total Mandy Jones</b>	<u><u>\$3,876.00</u></u>	
<b><u>JR Russell Magic</u></b>		
Invoice dated 07/25/22	<u>\$960.00</u>	Magic Class Instruction July 18-22, 2022
<b>Total JR Russell Magic</b>	<u><u>\$960.00</u></u>	
<b><u>Leonard, Andrea</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total Leonard, Andrea</b>	<u><u>\$69.00</u></u>	
<b><u>Lester, Anna</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total Lester, Anna</b>	<u><u>\$69.00</u></u>	
<b><u>Lueken, Marilyn</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total Lueken, Marilyn</b>	<u><u>\$69.00</u></u>	
<b><u>Lynch, Ashley</u></b>		
Lifeguard	<u>\$100.00</u>	Triathlon Lifeguard
<b>Total Ashley Lynch</b>	<u><u>\$100.00</u></u>	
<b><u>Marshall, Sarah</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total Marshall, Sarah</b>	<u><u>\$69.00</u></u>	
<b><u>McLachlan, Tessa</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total McLachlan, Tessa</b>	<u><u>\$69.00</u></u>	
<b><u>Murphy, Jackson</u></b>		
Lifeguard	<u>\$100.00</u>	Triathlon Lifeguard
<b>Total Jackson Murphy</b>	<u><u>\$100.00</u></u>	
<b><u>Puget Sound Energy</u></b>		
Acct #200010294276	<u>\$37.63</u>	Electrical Service
<b>Total Puget Sound Energy</b>	<u><u>\$37.63</u></u>	
<b><u>RnR Cleaning</u></b>		
July 2022 Cleaning	<u>\$417.00</u>	Office Building Janitorial Service

<b>Total RnR Cleaning</b>	<u>\$417.00</u>	
<b><u>Savage Screen Printing</u></b>		
Invoice #27885562	<u>\$814.91</u>	Triathlon Volunteer Caps
<b>Total Savage Screen Printing</b>	<u>\$814.91</u>	
<b><u>Sebo's Do-It Center</u></b>		
Invoice #B1295873	\$41.32	Trash Bags for Triathlon
Invoice #A1398034	\$14.01	Cleaning Supplies
Invoice #A1398320	\$26.25	Tarps, flagging
Invoice #A139953	<u>\$30.78</u>	Irrigation Supplies
<b>Total Sebo's Do-It Center</b>	<u>\$112.36</u>	
<b><u>South Whidbey School District 206</u></b>		
Invoice #Parks-2022-10	<u>\$1,621.44</u>	Fuel for June
<b>Total South Whidbey School District</b>	<u>\$1,621.44</u>	
<b><u>Teel, Elsa</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total Teel, Elsa</b>	<u>\$69.00</u>	
<b><u>Traffic Control Services</u></b>		
Invoice 27986	<u>\$2,694.00</u>	Traffic Control for Triathlon
<b>Total TCS</b>	<u>\$2,694.00</u>	
<b><u>Veenman, Sietske</u></b>		
Archery Refund	<u>\$69.00</u>	Refund for Canceled Archery Program
<b>Total Veenman, Sietske</b>	<u>\$69.00</u>	
<b><u>VISA - Heritage Bank</u></b>		
The Goose	\$47.72	First Aid Kits for Triathlon
Amazon	(\$61.92)	Triathlon PB Packs Return
PosterMyWall	\$3.25	Concert Poster Graphics
Amazon	\$10.87	Copy Paper
Puget Sound Energy	\$41.78	Electrical Service
Amazon	\$6.52	Clipboards
Amazon	\$20.16	Copy Paper
Crystal Springs	\$96.37	Bottled Water
Verizon	<u>\$165.02</u>	Cell Phone Service
<b>Total VISA - Heritage Bank</b>	<u>\$329.77</u>	
<b><u>Zielinski, Rachel</u></b>		
Archery Refund	<u>\$138.00</u>	Refund for Canceled Archery (2 Registrations)
<b>Total Zielinski, Rachel</b>	<u>\$138.00</u>	
<b><u>Deferred Compensation Program</u></b>		
Employer Portion	\$1,158.23	Employer Portion
Employee Portion	<u>\$1,247.77</u>	Employee Portion
<b>Total Deferred Compensation Program</b>	<u>\$2,406.00</u>	
	<u>\$33,427.60</u>	<u>\$33,427.60</u> Total M & O Fund prior to August 17, 2022

**Vouchers to be approved at the August 17, 2022, Board meeting:**

<b><u>Bi-Monthly Payroll</u></b>		
Carter, Austin - Payroll	\$2,271.37	\$2,271.37
Coutts, Doug - Payroll	\$2,979.12	\$2,979.12
Dunn, Skye - Payroll	\$1,785.25	\$1,785.25
Fallon, Tom - Payroll	\$2,752.59	\$2,752.59
Gossler, Alex - Payroll	\$1,591.51	\$1,591.51
Handran, Kathleen - Payroll	\$462.25	\$462.25
Monforte, Carrie - Payroll	<u>\$2,399.80</u>	<u>\$2,399.80</u>
<b>Total Bi-Monthly Payroll</b>	<u>\$14,241.89</u>	<u>\$14,241.89</u>

<b><u>Archive Social</u></b>			
Invoice #23618	<u>\$2,988.00</u>		Social Media Archiving Annual Subscription
<b>Total Archive Social</b>		<u>\$2,988.00</u>	
<b><u>Atlantis STEAM</u></b>			
Invoice Dated June 27, 2022	<u>\$2,280.00</u>		Robotics Programs
<b>Total Atlantis STEAM</b>		<u>\$2,280.00</u>	
<b><u>Budu Racing</u></b>			
Invoice #1703	<u>\$1,407.47</u>		Triathlon Expenses
<b>Total BuDu Racing</b>		<u>\$1,407.47</u>	
<b><u>Delta Dental</u></b>			
September 2022	<u>\$488.80</u>		Dental Insurance for September
<b>Total Delta Dental</b>		<u>\$488.80</u>	
<b><u>Edwards &amp; Associates, CPA's</u></b>			
Invoice #28726	<u>\$96.00</u>		Correspondence & copies for new CPA
<b>Total Edwards &amp; Associates</b>		<u>\$96.00</u>	
<b><u>Enduris</u></b>			
Invoice #R23-189-1	<u>\$32,370.00</u>		Property & Liability Insurance
<b>Total Enduris</b>		<u>\$32,370.00</u>	
<b><u>Fitting, Kari</u></b>			
Refund Request	<u>\$198.00</u>		Refund for Swim Lessons
<b>Total Fitting, Kari</b>		<u>\$198.00</u>	
<b><u>Great America Financial Services</u></b>			
Invoice #3215644	<u>\$184.08</u>		Monthly Copier Lease
<b>Total Great America Financial Services</b>		<u>\$184.08</u>	
<b><u>Hanson's Building Supply</u></b>			
Invoice #2208-153564	\$29.53		Softball Marking Lime
Invoice #2208-152901	<u>\$76.36</u>		Plumbing Supplies
<b>Total Hanson's Building Supply</b>		<u>\$105.89</u>	
<b><u>Heritage Bank - Seattle</u></b>			
Account #101488910	\$3,029.22		Storage Building Quarterly Payment
Account #101642060	\$1,686.11		Kubota Workman Utility Vehicle Quarterly Payment
Account #101202230	<u>\$1,421.16</u>		Kubota Tractor Quarterly Payment
<b>Total Heritage Bank Seattle</b>		<u>\$6,136.49</u>	
<b><u>Horizon</u></b>			
Invoice #2M129546	<u>\$1,031.61</u>		Irrigation Supplies
<b>Total Horizon</b>		<u>\$1,031.61</u>	
<b><u>Iblings, Brian</u></b>			
Request Dated 08/02/22	<u>\$400.00</u>		Reservation Refund
<b>Total Iblings, Brian</b>		<u>\$400.00</u>	
<b><u>Island County Facilities Management</u></b>			
September	<u>\$439.78</u>		Office Building Lease
<b>Total Island County Facilities Mgmt</b>		<u>\$439.78</u>	
<b><u>Island County Sheriff's Department</u></b>			
Invoice #686	<u>\$875.00</u>		Triathlon Reserve Deputies for Triathlon Road Support
<b>Total Island County Sheriff's Dept</b>		<u>\$875.00</u>	

<b><u>Island Disposal</u></b>		
Invoice #7213876S144	\$354.59	Refuse Removal - Park
Invoice #7213990S144	<u>\$177.30</u>	Refuse Removal - Office
<b>Total Island Disposal</b>		<b><u>\$531.89</u></b>
<b><u>Mawet, Melissa</u></b>		
Invoice Dated	<u>\$128.88</u>	Reimbursement for Triathlon Food
<b>Total Mawet, Melissa</b>		<b><u>\$128.88</u></b>
<b><u>Mickey's Trophy Shop</u></b>		
Invoice #87354	<u>\$1,145.65</u>	Triathlon Expenses
<b>Total Mickey's Trophy Shop</b>		<b><u>\$1,145.65</u></b>
<b><u>Miles Sand &amp; Gravel</u></b>		
Invoice #1949868	\$1,258.16	Sand
Invoice #1949869	<u>\$806.73</u>	Sand
<b>Total Miles Sand &amp; Gravel</b>		<b><u>\$2,064.89</u></b>
<b><u>Puget Sound Energy</u></b>		
Account #300000011068	<u>\$1,114.92</u>	Electrical Service
<b>Total Puget Sound Energy</b>		<b><u>\$1,114.92</u></b>
<b><u>Regence Blue Shield</u></b>		
September Health Insurance	<u>\$5,857.32</u>	Medical
<b>Total Regence Blue Shield</b>		<b><u>\$5,857.32</u></b>
<b><u>Savage Screen Printing</u></b>		
Invoice #27885585	\$397.24	Chum Run 2nd Run
Invoice #27885584	<u>\$396.28</u>	Triathlon 2nd Run
<b>Total Savage Screen Printing</b>		<b><u>\$793.52</u></b>
<b><u>Sebo's</u></b>		
Invoice #A1402648	\$51.56	Nuts & Bolts, Parts
Invoice #B1297815	<u>\$19.49</u>	Irrigation & Plumbing Supplies
<b>Total Sebo's</b>		<b><u>\$71.05</u></b>
<b><u>South Whidbey Yacht Club</u></b>		
Invoice dated 08/11/22	<u>\$9,328.00</u>	Summer 2022 Sailing Programs
<b>Total SWYC</b>		<b><u>\$9,328.00</u></b>
<b><u>VISA - Heritage Bank</u></b>		
Constant Contact	\$70.73	Email Newsletter
NCSI	\$40.00	Background Checks - Falcon Basketball
Microsoft	\$40.80	Online Services
USPS	<u>\$60.00</u>	Postage Stamps
<b>Total VISA - Heritage Bank</b>		<b><u>\$211.53</u></b>
<b><u>Walsh, Tyra</u></b>		
Refund	<u>\$270.00</u>	Nature Camp Refund
<b>Total Walsh, Tyra</b>		<b><u>\$270.00</u></b>
<b><u>Washington State Ferries</u></b>		
Invoice #*RK395045	<u>\$12.50</u>	Maintenance Ferry Trip
<b>Total Washington State Ferries</b>		<b><u>\$12.50</u></b>
<b><u>WA State Dept of Health</u></b>		
Community Park	\$109.10	Annual Water Permit
Sports Complex	<u>\$106.50</u>	Annual Water Permit
<b>Total WA State Dept of Health</b>		<b><u>\$215.60</u></b>
<b><u>Washington State Ferries</u></b>		
Invoice #RK395045	<u>\$12.50</u>	Maintenance Travel
<b>Total WSF</b>		<b><u>\$12.50</u></b>

**Western Facilities Supply**

Invoice #043763	<u>\$1,129.24</u>	Paper Products, Janitorial Supplies
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Total Western Facilities Supply	<u>\$1,129.24</u>	
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**Whidbey Telecom**

Account #116982	<u>\$519.39</u>	Telephone, Internet, Web Hosting & Alarm Monitoring
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Total Whidbey Telecom	<u>\$519.39</u>	
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**WA Dept of Retirement Services**

Employer Portion - Adjustment	\$0.07	July Retirement Contribution Adjustment
Employer Portion	\$3,703.60	August Retirement Contribution
Employee Portion	<u>\$2,604.43</u>	August Retirement Contribution

Total WA Dept of Retirement Services	<u>\$6,308.10</u>	
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**Deferred Compensation Program**

Employer Portion	\$1,158.23	August Retirement Contribution
Employee Portion	<u>\$1,247.77</u>	August Retirement Contribution

Total Deferred Compensation Program	<u>\$2,406.00</u>	
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\$95,363.99	\$95,363.99	<b>Total M &amp; O Fund Vouchers for August 17, 2022</b>
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<u>\$128,791.59</u>	<u>\$128,791.59</u>	<b>TOTAL M&amp;O Fund Vouchers for August 2022</b>
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**ELECTRONIC PAYMENTS****Heritage Bank**

Bank Fees	<u>\$30.00</u>	Bank Fees
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Total Heritage Bank	<u>\$30.00</u>	
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**EFTPS - 941 Payment**

08.05.22 Payroll Taxes	\$2,174.49	Semi-Monthly Payroll Tax Liability
08.26.22 Payroll Taxes	<u>\$2,174.49</u>	Semi-Monthly Payroll Tax Liability

Total EFTPS - 941 Payment	<u>\$4,348.98</u>	
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<u>\$4,378.98</u>	<u>\$4,378.98</u>	<b>Total Electronic Payments for August 2022</b>
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<b>TOTAL M&amp;O FUND</b>	<u>\$133,170.57</u>	<u>\$133,170.57</u>	<b>TOTAL M&amp;O Fund for August 2022</b>
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\* Denotes a change to the original Voucher Listing prepared August 12, 2022, which was posted on the website.