



# Memo

**To:** Board of Commissioners  
**From:** Doug Coutts, Director  
**Date:** 8/12/2022  
**Re:** Seed Spreader State Bid-Approval

---

Included in the 2022 Capital budget was \$20,000 for a Seed Spreader. Using the State bid alleviates the need for a quotation process or a local bid process. Included in your board packet is the State bid quote for the provision of a seed spreader.

While the bid is over the budgeted amount by approximately \$2,000, staff recommends proceeding. Since the \$6,576.35 for the Well Decommissioning is coming out of the Capital budget already, staff recommends the following adjustments to the Capital Budget for 2022 to allow for some of the proposed 2022 projects/purchases to proceed.

| Item                                   | Budgeted amount | Proposed amount | adjusted amount |
|--|-----------------|-----------------|-----------------|
| Picnic Tables/Garbage Cans/ Benches    | \$2,000         |                 | \$2,000         |
| Well Decommissioning                   | \$0             |                 | \$6,576.35      |
| Seeder/Slicer                          | \$20,000        |                 | \$22,358.40     |
| Park Improvements/Asphalt Improvements | \$41,000        |                 | \$32,065.25     |
| Total                                  | \$63,000        |                 | \$63,000        |

Staff will bring recommended Asphalt projects for the \$32,065.25 to the board meeting for review. If approved, we will solicit quotes for approval at the September board meeting.

Staff recommends approval of the State Bid for the Seeder/Slicer at a total cost including tax of \$22,358.40.