

South Whidbey Parks and Recreation District
November 16, 2022 – Budget Hearing and Regular Meeting Minutes

Budget Hearing Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Grevé (online), Erik Jokinen, Krista Loercher and Matt Simms (online).

Staff Present: Doug Coutts, Skye Dunn, Tom Fallon and Carrie Monforte

Jennifer called the Budget Hearing to order at 6:03 p.m. The attendance sheet is attached for permanent records only.

II. 2023 Budget Hearing

Public Comment: Nicholas Terbovich provided public comment regarding the desire to create indoor recreation facility for pickleball and tennis in cooperation with South Whidbey Parks & Recreation District.

The commissioners and staff discussed the 2023 budget.

III. Adjournment

There being no further business, the meeting was adjourned at 6:15 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Grevé (online), Erik Jokinen, Krista Loercher and Matt Simms (online).

Staff Present: Doug Coutts, Skye Dunn, Tom Fallon and Carrie Monforte

Jennifer called the Regular Meeting to order at 6:15 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Approval of Minutes

The minutes of the Regular Meeting on October 19, 2022, were unanimously approved in a motion made by Erik.

IV. Treasurer's Report/Voucher List Approval

A. Summary Treasurer's Report

Matt reviewed the treasurer's report with the board.

B. Voucher List Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #11785 through #11832 in the amount of \$98,910.14 and electronic payments in the amount of \$4,063.10.

V. Staff Report (To be attached for permanent records)

Doug reviewed the Staff Report with the commissioners. Tom asked for feedback from the commissioners regarding the extensive fallen wood and root balls from the recent storm.

VI. Unfinished Business

A. Comprehensive Plan Programs

Aquatic Wellness Center

Doug provided an update on the contract document with ARC and the Aquatic Wellness Center Pool Design. Doug reported he receive a determination of “No Cultural Resources Impact” from the Department of Archaeology and Historical Preservation.

Campground

Doug stated that RCO granted an extension for the Campground Project until the end of 2023. Doug provided an update on campground septic registration and development progress.

Tennis Center

Doug displayed a design for a recreation center submitted by Nicholas Terbovich.

Krista made a motion to suspend Robert’s rules of order in order to facilitate a discussion with the public and it was unanimously approved.

Nicholas Terbovich addressed the board regarding his plan for an indoor Island Community Recreation Center for tennis and pickleball, squash, racquetball. The board discussed the recreation center and the ranking of tennis and other sports in a past needs assessment survey. The board concluded that they would revisit the project while updating the comprehensive plan in 2023.

i. Aquatic Wellness Center Update

Doug displayed the ARC South Whidbey Aquatic Center Fee Proposal.

B. Fields Meeting

Skye provided an update on Fields usage meetings with the South Whidbey Youth Soccer Club. Staff and the board discussed heavy usage and the impact on parking, septic, field wear.

C. 2023 Budget Approval

i. Budget Narrative

Matt made a motion to approve the 2023 budget narrative, and the motion was unanimously approved.

ii. Resolution 2022-09-2023 Budget

Matt made a motion to approve the ordinance resolution 2022-09-2023 Budget, and the motion was unanimously approved.

iii. Levy Certification

Matt made a motion to approve the levy certification document for 2023, and the motion was unanimously approved.

VII. New Business

A. Resolution 2022-10-Personnel Policy Update

i. Employee Benefits

Doug displayed a proposed policy update to the District's Benefit package to include Medical/Dental/Vision premium coverage at 80% for Spouses/Dependents, as well as the inclusion of AD&D, Long Term Disability, and Term Life Insurance for staff at 100%.

Krista made a motion to approve resolution 2022-10 "Revision of Personnel Policy-Insurance", and the motion was unanimously approved.

B. Playground Engineered Wood Fiber – Quote/Approval

Doug displayed a KCDA State bid quote from Gametime for Engineered Wood Fiber.

Krista made a motion to approve the playground wood fiber quote in the amount of \$8,418.94 and the motion was unanimously approved.

VIII. Adjournment

There being no further business, the meeting was adjourned at 7:57 p.m.



Approved: 12/21/22

Submitted by: Carrie Monforte