

**South Whidbey Parks and Recreation District  
December 21, 2022 – Regular Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Jennifer Cox, Jake Grevé, Erik Jokinen, Krista Loercher and Matt Simms.  
Staff Present: Doug Coutts, Skye Dunn, and Carrie Monforte

Jennifer called the Regular Meeting to order at 6:02 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

No public comment.

**III. Approval of Minutes**

*The minutes of the Regular Meeting on November 16, 2022, were unanimously approved in a motion made by Erik.*

**IV. Treasurer’s Report/Voucher List Approval**

**A. Summary Treasurer’s Report**

Matt reviewed the treasurer’s report with the board.

**B. Voucher List Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #11833 through #11894 in the amount of \$155,427.97 and electronic payments in the amount of \$5,352.81.*

**V. Staff Report (To be attached for permanent records)**

Doug reviewed the Staff Report with the commissioners.

**VI. Unfinished Business**

**A. Comprehensive Plan Programs**

**i. Aquatic Wellness Center**

Doug updated the board on the contract for design services for the Aquatic Wellness Center.

**ii. Campground**

Doug provided updates on the Campground project progress.

**B. Fields Meeting - Update**

Doug and Skye provided an update on Field Scheduling with South Whidbey Youth Soccer Club (SWYSC) regarding spreading out usage over an expanded time period. Doug indicated that a meeting with SWYSC, staff and the Fields Committee will be scheduled in January.

**VII. New Business**

**A. 2023 Meeting Schedule – Schedule Approval**

The board were provided with a proposed calendar for 2023 Board Meetings.

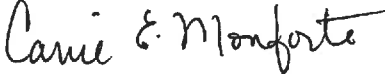
*Krista made a motion to approve the 2023 Meeting Schedule and the motion was unanimously approved.*

**B. January Board Annual Meeting Reminder**

Doug reminded the board of the January Annual Meeting. Doug displayed the 2022 board officers and committee assignments for reference for the 2023 elections and assignments. Jennifer, the board representative to the Clinton Community Council, provided a report from her attendance at the December Council meeting.

**VIII. Adjournment**

There being no further business, the meeting was adjourned at 6:45 p.m.



Approved: 01/18/22

Submitted by: Carrie Monforte