

**South Whidbey Parks & Recreation District
Vouchers for February 15, 2023**

Maintenance & Operations Fund

Vouchers scheduled prior to the February Board meeting:

VENDOR	AMOUNT	TOTAL	DESCRIPTION
<u>Bi-Monthly Payroll</u>			
Caldwell, Chance - Payroll	\$1,627.18	\$1,627.18	
Carter, Austin - Payroll	\$2,383.00	\$2,383.00	
Coutts, Doug - Payroll	\$13,929.51	\$13,929.51	Includes sick,vacation payout
Dunn, Skye - Payroll	\$1,922.06	\$1,922.06	
Fallon, Tom - Payroll	\$2,898.90	\$2,898.90	
Handran, Kathleen - Payroll	\$615.93	\$615.93	
Monforte, Carrie - Payroll	\$2,375.09	\$2,375.09	
Total Bi-Monthly Payroll	\$25,751.67	\$25,751.67	
<u>Ayers, Amy</u>			
K9NW Refund	\$170.00		Refund due to cancellation of K9 Nosework
Total Ayers, Amy		\$170.00	
<u>Ford, Amanda</u>			
K9NW Refund	\$340.00		Refund due to cancellation of K9 Nosework - 2 [
Total Ford, Amanda		\$340.00	
<u>Johnson, Elizabeth</u>			
K9NW Refund	\$170.00		Refund due to cancellation of K9 Nosework
Total Johnson, Elizabeth		\$170.00	
<u>King Water Company, Inc</u>			
Invoice #25925	\$185.00		Water Management Services & Testing
Invoice #25809	\$185.00		Water Management Services & Testing
Total King Water		\$370.00	
<u>Puget Sound Energy</u>			
Acct #200010294276	\$141.69		Electrical Service
Acct #300000003172	\$306.76		Electrical Service
Acct #200020863003	\$155.93		Electrical Service
Total Puget Sound Energy		\$604.38	

Nixon, Gayle

K9NW Refund	<u>\$170.00</u>	Refund due to cancellation of K9 Nosework
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Total Nixon, Gayle	<u><u>\$170.00</u></u>	
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RnR Cleaning

Invoice #Jan 2022	<u>\$451.19</u>	Office Building Janitorial Service
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Total RnR Cleaning	<u><u>\$451.19</u></u>	
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Sebo's Do-It Center

Invoice #A1454377	\$20.41	Nuts & Bolts
Invoice #A1455291	\$44.59	Batteries & Utility Knife
Invoice #B1317151	<u>\$71.74</u>	Cleaning Supplies

Total Sebo's Do-It Center	<u><u>\$136.74</u></u>	
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Simplot

Invoice #212114248	<u>\$4,667.52</u>	Fertilizer & Turface
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Total Simplot	<u><u>\$4,667.52</u></u>	
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South Whidbey School District

Invoice #FAC-Parks-1222	\$556.51	Gym Rental for Futsal
Invoice #Parks-2023-04	<u>\$124.83</u>	December Fuel

Total SWSD	<u><u>\$681.34</u></u>	
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Stacey, Cathy

K9NW Refund	<u>\$170.00</u>	Refund due to cancellation of K9 Nosework
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Total Stacey, Cathy	<u><u>\$170.00</u></u>	
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Thompson, Joy

K9NW Refund	<u>\$340.00</u>	Refund due to cancellation of K9 Nosework - 2 d
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Total Thompson, Joy	<u><u>\$340.00</u></u>	
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Thompson, Laurie

K9NW Refund	<u>\$170.00</u>	Refund due to cancellation of K9 Nosework
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Total Thompson, Laurie	<u><u>\$170.00</u></u>	
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Verizon Wireless

Invoice #9926118788	<u>\$165.48</u>	Cell Phone Service
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Total Verizon Wireless	<u><u>\$165.48</u></u>	
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VISA - Heritage Bank

O'Reilly Auto Parts	\$137.32	Motor Oil
Office Depot	\$67.98	Office Supplies
Pickleball Central	\$93.00	Pickleballs

Aatrix Efile System	\$79.32
Aatrix Efile System	\$24.95
PayPal - Skagit Island Human Serv	\$15.00
Amazon	\$19.57
TechSoup	\$5.00
NRPA	<u>\$324.00</u>

W-2 E-Filing Service
1099 E-filing Service
WA Cares Fund Training
Deposit Bags for Programs
Adobe Creative Cloud Request
Job Posting for Executive Director

Total VISA - Heritage Bank \$766.14

WA State Ferries

Invoice #*RK403288	<u>\$41.40</u>
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Maintenance Trips

Total WA State Ferries \$41.40

DRS - Deferred Compensation

Employer Portion	\$1,222.15
Employee Portion	<u>\$1,284.85</u>

Bi-Monthly Contribution
Bi-Monthly Contribution

I DRS - Deferred Compensation \$2,507.00

Whidbey Telecom

Invoice #116982	<u>\$843.99</u>
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Telephone, Internet, Web Hosting
& Alarm Monitoring & Service

Total Whidbey Telecom \$843.99

Zeck, Anne Marie

K9NW Refund	<u>\$340.00</u>
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Refund due to cancellation of K9 Nosework - 2 d

Total Zeck, Anne Marie \$340.00

\$38,856.85 \$38,856.85 **Total M & O Vouchers prior to February 15, 2023**

Vouchers to be presented at the February 15, 2023, Board meeting:

Bi-Monthly Payroll

Caldwell, Chance - Payroll	\$1,627.18	\$1,627.18
Carter, Austin - Payroll	\$2,383.00	\$2,383.00
Dunn, Skye - Payroll	\$1,922.06	\$1,922.06
Fallon, Tom - Payroll	\$2,898.90	\$2,898.90
Handran, Kathleen - Payroll	\$615.93	\$615.93
Monforte, Carrie - Payroll	<u>\$2,375.09</u>	<u>\$2,375.09</u>

Total Bi-Monthly Payroll \$11,822.16 \$11,822.16

ARC Architects, Inc

Invoice #2022021.000-1	<u>\$16,705.60</u>
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Architectural & Engineering for SWAC

Total ARC Architects \$16,705.60

Clinton Community Council

Annual Dues \$50.00 Annual Dues

Total Clinton Community Council \$50.00

Washington State Dept. of Health

Invoice #051046 \$1,000.00 LOSS Site Inspection Fee
- To be reimbursed from Capital Fund?

Total WA St. DOH \$1,000.00

Delta Dental

Group Insurance \$442.05 Dental Insurance for March

Total Delta Dental \$442.05

Forbes, Sue

Basketball Refund \$190.00 Basketball Refund for P. and B. Forbes

Total Sue Forbes \$190.00

Great America Financial Services

Invoice #33363576 \$170.28 Office Copier Lease

Total GAFS \$170.28

Heritage Bank

Account #101488910 \$3,029.22 Storage Building Quarterly Payment
Account #101642060 \$1,686.11 Kubota Workman Quarterly Payment
Account #101202230 \$1,400.03 Tractor Quarterly Loan Payoff

Total Heritage Bank \$6,115.36

Island Disposal

Invoice #7458584S144 \$360.65 Refuse Removal - Park
Invoice #7458691S144 \$180.32 Refuse Removal - Office Building

Total Island Disposal \$540.97

Island County Facilities Mgmt

March 2023 \$439.78 Building Lease

Total Island County Facilities \$439.78

Les Schwab Tire Center

Invoice #41300398031 \$227.38 Battery

Total Les Schwab Tire Center \$227.38

Pacific Golf & Turf

Invoice #P873724 \$51.51 Cable

Total Pacific Golf & Turf \$51.51

Regence Blue Shield

March Health Insurance \$5,433.94 Health Insurance

Total Regence Blue Shield \$5,433.94

Sebo's Do-It Center

Invoice #A1456485 \$60.35 Building Maintenance, Janitorial Supplies
Invoice #A1457969 \$17.92 Pest Traps, Fertilizer

Total Sebo's Do-It Center \$78.27

South Whidbey High School Athletic Booster Club

Invoice dated 02/10/23 \$2,296.80 Junior Cheer Instruction

Total SWHS Booster Club \$2,296.80

VISA - Heritage Bank

Primo Water/Crystal Springs \$7.88 Bottled Water
NCSI \$180.00 Background Checks
Constant Contact \$70.73 Email Newsletter Subscription
Network Solutions \$41.33 Domain Name for Triathlon
Microsoft \$40.80 Online Services
Amazon \$47.84 Wristbands for Basketball Team ID
Adobe \$21.75 Creative Cloud All Apps

Total VISA - Heritage Bank \$410.33

WA State Ferries

Invoice #*RK403288 \$50.00 Annual Maintenance Fee

Total WA State Ferries \$50.00

WA State Dept of Retirement (PERS)

Employer Portion \$0.00 Employer Portion
Employee Portion \$0.00 Employee Portion

Total WA State Dept of Retirement \$0.00

DRS - Deferred Compensation Plan

February Employer Portion \$0.00 Employer Portion
February Employee Portion \$0.00 Employee Portion

DRS Deferred Compensation Plan \$0.00

\$84,881.28 \$84,881.28 **TOTAL M&O Vouchers for February**

ELECTRONIC PAYMENTS

EFTPS - 941 Payments

02.01.23 - Payroll Taxes	\$6,728.71	Payroll Tax Liability
02.15.23 - Payroll Taxes	<u>\$0.00</u>	Payroll Tax Liability

Total EFTPS - 941 Payments	<u><u>\$6,728.71</u></u>	
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WA State Dept of Revenue

4th Quarter 2022	<u>\$1,276.51</u>	Sales and B&O Tax (January 30 Payment)
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Total WA State Dept of Revenue	<u><u>\$1,276.51</u></u>	
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Point & Pay

Credit Card Fees	\$0.00	October Fees
Credit Card Refunds	<u>\$0.00</u>	November Fees

Total Point & Pay	<u><u>\$0.00</u></u>	
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<u><u>\$8,005.22</u></u>	<u><u>\$8,005.22</u></u>	Total Electronic Payments for February
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<u><u>\$92,886.50</u></u>	<u><u>\$92,886.50</u></u>	TOTAL M&O Fund for February 2023
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PROPERTY FUND

Davido Consulting Group, Inc

Invoice #44240	<u>\$2,978.00</u>	Preliminary Septic System Design Plan
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Total Davido	<u><u>\$2,978.00</u></u>	
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<u><u>\$2,978.00</u></u>	<u><u>\$2,978.00</u></u>	TOTAL Property Fund for February 2023
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* Denotes a change to the original Voucher Listing prepared February 10, 2023, which was posted on the website