

South Whidbey Parks and Recreation District
January 18, 2023 – Annual Meeting and Regular Meeting Minutes

Annual Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox (online), Jake Grevé, Erik Jokinen, Krista Loercher and Matt Simms (online).

Staff Present: Doug Coutts, Skye Dunn, and Carrie Monforte

Jennifer called the Annual Meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

II. Election of Officers for 2023 Board of Park Commissioners

The commissioners approved the following positions for 2022 Board of Park commissioners:

Chair: Jennifer Cox , nominated by Krista Loercher

Vice-Chair: Erik Jokinen, nominated by Krista Loercher

Secretary: Krista Loercher, nominated by Erik Jokinen

Treasurer: Matt Simms , nominated by Krista Loercher

At Large: Jake Grevé , nominated by Erik Jokinen

III. Adjournment

There being no further business, the meeting was adjourned at 6:07 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Grevé, Erik Jokinen, Krista Loercher and Matt Simms.

Staff Present: Doug Coutts, Skye Dunn, Tom Fallon and Carrie Monforte

Jennifer called the Regular Meeting to order at 6:07 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

John Bush gave a public comment of thanks to the board and staff.

Tori Olsen stated that he was present as an advocate for a tennis center.

III. Approval of Minutes

The minutes of the Regular Meeting on December 21, 2022 were unanimously approved in a motion made by Erik.

IV. Treasurer's Report/Voucher List Approval

A. Summary Treasurer's Report

Matt reviewed the treasurer's report with the board.

B. Voucher List Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #11895 through #11937 in the amount of \$66,418.52, electronic payments in the amount of \$7,945.84, and Property Fund Voucher #43 in the amount of \$1305.00.

V. Staff Report (To be attached for permanent records)

Doug reviewed the Staff Report with the commissioners.

VI. Unfinished Business

A. Comprehensive Plan Programs

Campground Phase 1: Doug provided an update on progress with the list of items for site plan review for the campground. Doug reported that he's waiting for an updated map from TMI for the septic system design and a quote on the water system design.

Aquatic Facility: Doug reported that a signed agreement for the aquatic facility design was in place. Matt provided an updated on the state capital budget request for funds to complete the design.

Maxwelton Trails Park: Doug presented a draft design for the Maxwelton Trails Park entrance sign and received comments from the board.

B. Field Report

Doug provided an update on a compromise reached with the South Whidbey Youth Soccer Club for field usage.

VII. New Business

A. Commissioner Committee Assignments

In a motion made by Krista, the board unanimously approved the following committee assignments for 2023.

Committee	Commissioner 1	Commissioner 2	Alternate
Governmental Parks Group	Grevé	Loercher	Cox
Inter-local Committee	Jokinen	Cox	Grevé
Comprehensive Plan Programs	Simms	Loercher	Cox
Campground	Loercher	Grevé	Simms
Maintenance/Capital Projects	Grevé	Cox	Loercher
Amphitheater	Cox	Grevé	Loercher
Sports Fields	Jokinen	Simms	
Lake Properties	Jokinen	Loercher	Grevé
Trails	Cox	Simms	Grevé
Swimming Pool	Simms	Jokinen	Loercher

VIII. Adjournment

There being no further business, the meeting was adjourned at 7:07 p.m.



Approved: 02/15/2023

Submitted by: Carrie Monforte