

**South Whidbey Parks and Recreation District  
Vouchers for March 15, 2023**

**Maintenance & Operations Fund**

Vouchers scheduled prior to the March Board meeting:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>TOTAL</u>	<u>DESCRIPTION</u>
<b><u>Bi-Monthly Payroll</u></b>			
Caldwell, Chance - Payroll	\$1,188.78	\$1,188.78	
Carter, Austin - Payroll	\$1,921.51	\$1,921.51	
Dunn, Skye - Payroll	\$1,922.06	\$1,922.06	
Fallon, Tom - Payroll	\$2,898.90	\$2,898.90	
Handran, Kathleen - Payroll	\$459.05	\$459.05	
Lind, Ben - Payroll	\$138.52	\$138.52	Basketball Referee - Paid by Voucher
Monforte, Carrie - Payroll	\$2,375.09	\$2,375.09	
Thrasher, Tyler - Payroll	\$346.31	\$346.31	Basketball Referee - Paid by Voucher
<b>Total Bi-Monthly Payroll</b>	<b>\$11,250.22</b>	<b>\$11,250.22</b>	
<b><u>All Whidbey Topsoil</u></b>			
Invoice #190186	\$130.56		Cedar Chips
Invoice #190187	\$854.80		Crushed Rock
Invoice #190192	\$130.56		Cedar Chips
<b>Total All Whidbey Topsoil</b>		<b>\$1,115.92</b>	
<b><u>Brim Tractor Co.</u></b>			
Invoice # IM26727	\$30.17		Hitch Pin
<b>Total Brim</b>		<b>\$30.17</b>	
<b><u>Fire Chief Equipment</u></b>			
Invoice # 0912908	\$280.33		Fire Extinguisher Maintenance
<b>Total Fire Chief Equipment</b>		<b>\$280.33</b>	
<b><u>Hanson's Building Supply</u></b>			
Invoice #2302-200148	\$153.72		Lumber
<b>Total Hanson's</b>		<b>\$153.72</b>	
<b><u>Kitsap Tractor</u></b>			
Invoice #P0657502	\$235.94		Vehicle Repair Parts
<b>Total Kitsap Tractor</b>		<b>\$235.94</b>	
<b><u>Les Schwab Tire Center</u></b>			
Invoice #41300398580	\$30.45		Tire Repair
Invoice #41300398548	\$195.52		Tire
Invoice #41300399207	\$413.42		Battery
<b>Total Les Schwab Tire Center</b>		<b>\$639.39</b>	
<b><u>Puget Sound Energy</u></b>			
Acct #200010294276	\$153.84		Electrical Service
Acct #300000003172	\$303.93		Electrical Service
Acct #200020863003	\$179.28		Electrical Service
<b>Total Puget Sound Energy</b>		<b>\$637.05</b>	
<b><u>RMT Equipment</u></b>			
Invoice #021524	\$83.56		Filters
<b>Total RMT</b>		<b>\$83.56</b>	
<b><u>RnR Cleaning</u></b>			
Invoice #160	\$451.19		Office Building Janitorial Service
<b>Total RnR Cleaning</b>		<b>\$451.19</b>	
<b><u>Sebo's Do-It Center</u></b>			
Invoice #B1318848	\$11.96		Gloves
Invoice #B1318847	\$73.73		Building Maintenance
Invoice #A1461845	\$50.42		Cover, Trimmer Line, Cord, Outlet

<b>Total Sebo's</b>		<u>\$136.11</u>	
<b><u>Skagit Farmers Supply</u></b>			
Invoice #2023046	<u>\$875.98</u>		Propane
<b>Total Skagit Farmers Supply</b>		<u>\$875.98</u>	
<b><u>Verizon Wireless</u></b>			
Invoice #9928503230	<u>\$164.98</u>		Cell Phone Service
<b>Total Verizon</b>		<u>\$164.98</u>	
<b><u>VISA - Heritage Bank</u></b>			
Amazon	\$263.33		Office & Computer Supplies
Drew's List	<u>\$25.00</u>		Employment Listing
<b>Total VISA - Heritage Bank</b>		<u>\$288.33</u>	
<b><u>DRS - Deferred Compensation Plan</u></b>			
Employer Portion	\$839.83		Bi-Monthly Contribution
Employee Portion	<u>\$1,031.17</u>		Bi-Monthly Contribution
<b>Total DRS - Deferred Comp Plan</b>		<u>\$1,871.00</u>	
<b><u>Western Facilities Supply</u></b>			
Invoice #045749	<u>\$93.47</u>		
<b>Total Western Facilities Supply</b>		<u>\$93.47</u>	
<b><u>Whidbey Telecom</u></b>			
Account #116982	<u>\$402.85</u>		Telephone, Internet, Web Hosting & Alarm Monitoring
<b>Total Whidbey Telecom</b>		<u>\$402.85</u>	
	<u>\$18,710.21</u>	<u>\$18,710.21</u>	<b>Total M&amp;O Vouchers prior to March 15, 2023</b>

**Vouchers to be approved at the March 15, 2023 Board meeting:**

**Bi-Monthly Payroll**

Caldwell, Chance - Payroll	\$1,188.78	\$1,188.78	
Carter, Austin - Payroll	\$1,921.51	\$1,921.51	
Dunn, Skye - Payroll	\$1,922.06	\$1,922.06	
Fallon, Tom - Payroll	\$2,898.90	\$2,898.90	
Handran, Kathleen - Payroll	\$459.05	\$459.05	
Hein, Greg - Payroll	\$0.00	\$0.00	Basketball Referee - Paid by Voucher
Lind, Ben - Payroll	\$138.52	\$138.52	Basketball Referee - Paid by Voucher
Monforte, Carrie - Payroll	\$2,375.09	\$2,375.09	
Thrasher, Tyler - Payroll	<u>\$346.31</u>	<u>\$346.31</u>	Basketball Referee - Paid by Voucher
<b>Total Bi-Monthly Payroll</b>	<u>\$11,250.22</u>	<u>\$11,250.22</u>	

**Delta Dental**

April 2023	<u>\$442.05</u>		Dental Insurance
<b>Total Delta Dental</b>		<u>\$442.05</u>	

**Gabelein Brothers Septic**

Invoice #1042Herber	<u>\$1,985.60</u>		Pump all Vault Toilets at Lakes to be Reimbursed by WA Department of Fish & Wildlife.
<b>Total Gabelein Bros.</b>		<u>\$1,985.60</u>	

**Great America Financial Services**

Invoice #33565500	<u>\$158.53</u>		Copier Lease
<b>Total Great America</b>		<u>\$158.53</u>	

**Heritage Bank - Seattle**

Account #101382110	<u>\$3,495.48</u>		Jacobesen Mower Quarterly Payment
<b>Total Heritage Bank</b>		<u>\$3,495.48</u>	

**Heritage Bank - Olympia**

Account #100632140	<u>\$14,779.00</u>		Property Payment for Campground
<b>Total Heritage Bank</b>		<u>\$14,779.00</u>	

**Island County Facilities Mgmt**

April 2023	\$439.78	Office Building Lease
<b>Total Island County Facilities Mgmt</b>	<u>\$439.78</u>	
<b><u>Island County Treasurer</u></b>		
Parcel ID #812720	\$69.46	Property Assessments
Parcel ID #130879	\$57.90	Property Assessments
Parcel ID #758512	\$5.00	Property Assessments
Parcel ID #758503	\$28.50	Property Assessments
Parcel ID #635842	\$28.50	Property Assessments
Parcel ID #131100	\$40.68	Property Assessments
<b>Total Island County Treasurer</b>	<u>\$230.04</u>	
<b><u>Island Disposal</u></b>		
Invoice #7502344S144	\$360.65	Refuse Removal - Park
Invoice #7502450S144	\$180.32	Refuse Removal - Office Building
<b>Total Island Disposal</b>	<u>\$540.97</u>	
<b><u>Modern K9 Training</u></b>		
Invoice Dated 02/27/23	\$752.00	Puppy Class
<b>Total Modern K9 Training</b>	<u>\$752.00</u>	
<b><u>Peak Software Systems</u></b>		
April 2023-March 2024	\$3,175.00	Registration Software Annual Renewal w/ Cloud Hosting
<b>Total Peak Software Systems</b>	<u>\$3,175.00</u>	
<b><u>Regence Blue Shield</u></b>		
April Health Insurance	\$5,433.94	Health Insurance
<b>Total Regence Blue Shield</b>	<u>\$5,433.94</u>	
<b><u>Sebo's Do-It Center</u></b>		
Invoice #A1464365	\$63.06	Tools, Gloves, Remover
Invoice #A1465027	\$59.36	Primer, Roller Cover, Repair Kit
Invoice #A1465352	\$79.14	Paint Supplies
<b>Total Sebo's Do-It Center</b>	<u>\$201.56</u>	
<b><u>Sound Publishing Inc</u></b>		
Invoice #8095051	\$66.98	Employment Ad for Executive Director
<b>Total Sound Publishing</b>	<u>\$66.98</u>	
<b><u>VISA - Heritage Bank</u></b>		
Anthem Sports	\$637.23	Field Marker, Batter's Box Template
Northwest Sportscards	\$353.22	Basketball Sports Cards for League
Pickleball Central	\$72.66	Pickleballs
NW Sportscards	\$353.22	Basketball Cards for League Participants
NCSI	\$120.00	Background Checks
The Goose	\$5.92	Water for Office
Primo/Crystal Water	\$16.76	Office Water Service
Constant Contact	\$70.73	Email Marketing Service
Microsoft	\$174.38	Online Services
<b>Total VISA - Heritage Bank</b>	<u>\$1,804.12</u>	
<b><u>WA State Dept of Retirement (PERS)</u></b>		
Employer Portion	\$3,731.41	PERS Retirement Contribution
Employee Portion	\$2,608.96	PERS Retirement Contribution
<b>Total WA State Dept of Retirement</b>	<u>\$6,340.37</u>	
<b><u>WA DRS - Deferred Compensation</u></b>		
Employer Portion	\$839.83	Retirement Contribution
Employee Portion	\$1,031.17	Retirement Contribution
<b>Total WA DRS Deferred Comp</b>	<u>\$1,871.00</u>	
<b><u>WA State Ferries</u></b>		
Invoice #*RK404684	\$20.70	Maintenance Trips
<b>Total WA State Ferries</b>	<u>\$20.70</u>	
	<u>\$71,697.55</u>	<b>TOTAL M&amp;O Fund Vouchers for March 2023</b>

**ELECTRONIC PAYMENTS**

**EFTPS - 941 Payment**

03/01/23 Payroll Taxes	\$1,500.55	Payroll Tax Liability
03/16/23 Payroll Taxes	<u>\$0.00</u>	Payroll Tax Liability

**Total EFTPS - 941 Payment** \$1,500.55

**Heritage Bank**

Bank Account	<u>\$10.00</u>	Bank Fees for Direct Deposit
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**Total Heritage Bank** \$10.00

**Point & Pay**

Credit Card Fees	<u>\$0.00</u>	December Fees
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**Total Point & Pay** \$0.00

\$1,510.55 \$1,510.55 Total Electronic Payments for March

\$73,208.10 \$73,208.10 **TOTAL M&O Fund for the month of March 2023**

\* Denotes a change to the original Voucher Listing prepared March 10, 2023, which was posted on the website.