

**South Whidbey Parks & Recreation District
Vouchers for April 19, 2023**

Maintenance & Operations Fund

<u>VENDOR</u>	<u>AMOUNT</u>	<u>TOTAL</u>	<u>DESCRIPTION</u>
<u>Bi-Monthly Payroll</u>			
Caldwell, Chance - Payroll	\$1,481.04	\$1,481.04	
Carter, Austin - Payroll	\$2,613.76	\$2,613.76	
Dunn, Skye - Payroll	\$1,922.06	\$1,922.06	
Fallon, Tom - Payroll	\$2,898.90	\$2,898.90	
Handran, Kathleen - Payroll	\$622.87	\$622.87	
Monforte, Carrie - Payroll	\$2,375.09	\$2,375.09	
Total Bi-Monthly Payroll	\$11,913.72	\$11,913.72	
<u>A-1 South Island Lock & Key</u>			
Invoice #1614	\$92.43		Lock set install & keys for concession stand
Total A-1 South Island Lock & Key		\$92.43	
<u>Freeland Ace Hardware</u>			
Doc #130025	\$417.50		Equipment Repair & Parts
Total Freeland Ace Hardware		\$417.50	
<u>Great America Financial Services</u>			
Invoice #33762561	\$189.62		Copier Lease & Copies
Total GAFS		\$189.62	
<u>Island Disposal</u>			
Invoice #7502450S144	\$203.64		Refuse Removal - Office Building
Invoice #7502344S144	\$430.61		Refuse Removal - Park
Total Island Disposal		\$634.25	
<u>King Water Company, Inc</u>			
Invoice #26377	\$230.00		Water Management Services & Testing
Total King Water		\$230.00	
<u>Puget Sound Energy</u>			
Acct #200010294276	\$128.39		Electrical Service
Acct #300000003172	\$318.96		Electrical Service
Acct #200020863003	\$0.00		Electrical Service
Total Puget Sound Energy		\$447.35	
<u>RnR Cleaning</u>			
Invoice #MAR2023	\$451.19		Office Building Janitorial Service
Total RnR Cleaning		\$451.19	
<u>Sebo's Do-It Center</u>			
Invoice #A1472487	\$79.40		Toilet Seat and Tape
Invoice #A1471776	\$52.52		Cleaning Supplies
Invoice #A1468446	\$128.72		Light Bulbs
Invoice #A1468605	\$30.02		Nuts & Bolts, Moss Killer
Total Sebo's Do-It Center		\$290.66	
<u>Skagit Farmers Supply</u>			
Invoice #2023484	\$400.65		Propane
Total Skagit Farmers Supply		\$400.65	
<u>Simplot Partners</u>			
Invoice #212115637	\$4,243.20		Fertilizer
Total Simplot Partners		\$4,243.20	
<u>South Whidbey School District</u>			
Invoice #FAC-2022-14	\$2,000.00		Gym Rental for January
Invoice #FAC-2022-14	\$2,000.00		Gym Rental for February
Invoice #Parks-2023-05	\$492.98		Fuel for January
Invoice #Parks-2023-06	\$636.42		Fuel for February

Total SWSD	<u>\$5,129.40</u>	
<u>VISA - Heritage Bank</u>		
PosterMyWall	\$3.25	Marketing Flyer
O'Reilly Auto Parts	\$18.52	Fog Light Capsule
Frontier Ford	\$703.31	Service on Ford Transit
Primo Crystal Water	\$77.58	Water Service
PSE	\$180.90	Electrical Service
Amazon	\$530.82	DogiPot Bags
Amazon	<u>\$30.25</u>	Office Supplies
Total VISA - Heritage Bank	<u>\$1,544.63</u>	
<u>WA State Dept. of Retirement - DCP</u>		
Employer Portion	\$910.47	Bi-Monthly Contribution
Employee Portion	<u>\$960.53</u>	Bi-Monthly Contribution
Total WA St. DRS - DCP	<u>\$1,871.00</u>	
<u>WA State Dept. of Transportation</u>		
Invoice #RE31CRI000058145	<u>\$364.00</u>	Highway Sign Maintenance
Total WA St. Dept. of Transportation	<u>\$364.00</u>	
<u>Western Equipment Distributors Inc.</u>		
Invoice #7271579	<u>\$275.48</u>	Hydraulic Hose
Total Western Equipment	<u>\$275.48</u>	
<u>Western Facilities Supply</u>		
Invoice #046280	<u>\$1,311.51</u>	Janitorial Supplies
Total Western Facilities Supply	<u>\$1,311.51</u>	
<u>Whidbey Telecom</u>		
Invoice #116982	<u>\$452.76</u>	Telephone, Internet, Web Hosting & Alarm Monitoring
Total Whidbey Telecom	<u>\$452.76</u>	
<u>\$30,259.35</u>	<u>\$30,259.35</u>	Total M & O Fund vouchers prior to April 19, 2023

Vouchers to be approved at the April 19, 2023 Board meeting:

<u>Bi-Monthly Payroll</u>		
Caldwell, Chance - Payroll	\$1,481.04	\$1,481.04
Carter, Austin - Payroll	\$2,613.76	\$2,613.76
Dunn, Skye - Payroll	\$1,922.06	\$1,922.06
Fallon, Tom - Payroll	\$2,898.90	\$2,898.90
Handran, Kathleen - Payroll	\$622.87	\$622.87
Monforte, Carrie - Payroll	<u>\$2,375.09</u>	<u>\$2,375.09</u>
Total Bi-Monthly Payroll	<u>\$11,913.72</u>	<u>\$11,913.72</u>
<u>ARC Architects, Inc</u>		
Invoice #2022021.000-2	<u>\$26,234.60</u>	Architectural & Engineering Services for SWAC
Total ARC Architects	<u>\$26,234.60</u>	
<u>Delta Dental</u>		
May 2023	<u>\$442.05</u>	Dental Insurance
Total Delta Dental	<u>\$442.05</u>	
<u>Humphrey Sign Co.</u>		
Invoice #22763	<u>\$565.92</u>	Signage for Trustland Trails
Total Humphrey Sign Co.	<u>\$565.92</u>	
<u>Island County Facilities Management</u>		
Office Building Lease	<u>\$439.78</u>	May Lease Payment
Total Island County Facilities Mgmt	<u>\$439.78</u>	
<u>Pacifica Law Group</u>		
Invoice #82609	<u>\$136.50</u>	Review of Contract Amendment for SWACC Design

Total Pacifica Law Group	<u>\$136.50</u>	
<u>Puget Sound Energy</u>		
Invoice #300000011068	<u>\$494.74</u>	Electrical Service
Total Puget Sound Energy	<u>\$494.74</u>	
<u>Regence Blue Shield</u>		
May Health Insurance	<u>\$5,433.94</u>	Health Insurance
Total Regence Blue Shield	<u>\$5,433.94</u>	
<u>Sebo's Do-It Center</u>		
Invoice #A1472887	\$25.66	Cable Ties
Invoice #B1323915	<u>\$40.55</u>	Cleaning Supplies, Batteries
Total Sebo's Do-It Center	<u>\$66.21</u>	
<u>Sound Publishing Inc</u>		
Invoice #8097936	<u>\$67.00</u>	Classified Ad for Executive Director
Total Sound Publishing	<u>\$67.00</u>	
<u>VISA - Heritage Bank</u>		
Constant Contact	\$70.73	Email Marketing
NCSI	\$20.00	Background Check for Pickleball
Verizon	\$164.87	Cell Phone Services
Microsoft	<u>\$108.80</u>	Microsoft 365 Subscription
Total VISA - Heritage Bank	<u>\$364.40</u>	
<u>WA State Dept. of Labor & Industries</u>		
Employee Portion	<u>\$36.80</u>	Renewal for Elevator Operating Certificate
Total DRS - Deferred Compensation	<u>\$36.80</u>	
<u>WA State Dept. of Retirement - DCP</u>		
Employer Portion	\$910.47	DCP Bi-Monthly Contribution
Employee Portion	<u>\$960.53</u>	DCP Bi-Monthly Contribution
Total WA St. DRS - DCP	<u>\$1,871.00</u>	
<u>WA State Dept. of Retirement - PERS</u>		
Employer Portion	\$2,905.41	PERS April Retirement
Employee Portion	<u>\$1,889.21</u>	PERS April Retirement
Total WA St. DRS - PERS	<u>\$4,794.62</u>	
	<u>\$83,120.63</u>	<u>\$83,120.63</u> TOTAL M&O Fund Vouchers for April, 2023
<u>ELECTRONIC PAYMENTS</u>		
<u>EFTPS - 941 Payment</u>		
04/10/23 - Payroll Tax Payment	\$1,634.51	Payroll Tax Liability
04/24/23 - Payroll Tax Payment	<u>\$0.00</u>	Payroll Tax Liability
Total EFTPS - 941 Payment	<u>\$1,634.51</u>	
<u>Heritage Bank</u>		
Bank Account	<u>\$5.00</u>	Bank Fees
Total Heritage Bank	<u>\$5.00</u>	
<u>Point & Pay</u>		
Credit Card Fees	\$185.81	January 2023 Fees
Credit Card Fees	<u>\$196.48</u>	February 2023 Fees
Total Point & Pay	<u>\$382.29</u>	
	<u>\$2,021.80</u>	<u>\$2,021.80</u> TOTAL Electronic Payments for April, 2023
	<u>\$85,142.43</u>	<u>\$85,142.43</u> TOTAL M&O Fund for the Month of April, 2023

* Denotes a change to the original Voucher Listing prepared April 17, 2023, which was posted on the website.

PROPERTY FUND

Davido Consulting Group Watershed

Invoice #43197

\$2,363.00

Site survey work to locate new soil log locations
for Campground

Total DCG Watershed

\$2,363.00

\$2,363.00

\$2,363.00

TOTAL Property Fund for April 2023