

South Whidbey Parks and Recreation District

June 1, 2023 – Special Meeting of the Board of Commissioners

Minutes - DRAFT

Special Board Meeting Minutes

I. Call to Order

Commissioner Present: Jennifer Cox, Jake Greve, Erik Jokinen, Krista Loercher and Matt Simms (online).
Staff Present: Skye Dunn, Tom Fallon and Carrie Monforte

Jennifer called the Board Meeting to order at 4:02 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

There was no public comment.

III. Staffing

The board and staff discussed staffing needs at the Park District.

Carrie reviewed employee expenses and benefits and whether they would be required for a temporary employee. When asked about filling the Executive Director position on an interim basis, Carrie stated that she felt it would be better if a different, qualified person were found to fill the Executive Director role, and she fill her role as Business Manager, rather than having two interim employees in the District.

The board discussed tabling the permanent

Erik made a motion that the board will reach out to the community by June 15th to locate an interim director, and the motion passed.

The board and staff discussed the need for additional help for recreation programs and asked to expand the anticipated

Matt made a motion to approve a \$15,000 budget for a recreation assistant for the balance of 2023, and it was unanimously approved.

The board and staff discussed challenges regarding filling current employment positions.

Matt made a motion to increase the closer position hourly wage from Grade 4, Step C to step I, and to increase the seasonal maintenance employee to Grade 4, Step I.

VI. Adjournment

There being no further business, the meeting was adjourned at 5:31 p.m.