

Memo



To: Board of Commissioners
From: Staff
Date: 6/17/2023
Re: Staff Report for June 21, 2023

Programs Report

First softball games were Friday, June 16 – 8 teams this year.

Indoor pickleball reduced to 7 sessions per week during the summer.

- June 19 – Intro to Pickleball for Youth
- June 19 – Magic Camp #1
- June 19 – Skyhawks Multisport Camps
- June 23 – Rowing Camp
- June 26 – Levo Soccer Camp
- June 26 – Magic Camp #2
- June 27 – Tennis Camp
- July 1 – Guided Saltwater Swim – Bush Point
- July 3 – Paddlesport Camp
- July 3 – Swim Lessons #1
- July 5 – Concert in the Park
- July 9 – Future Falcon Basketball Camp
- July 10 – Youth Sailing
- July 10 – Nature Camp #1
- July 10 – Swim Lessons #2
- July 10 – Paddlesport Camp
- July 10 – Skyhawks Multisport Camp
- July 11 – Tennis Camp #2
- July 15 – Skimboard Camp

Facilities & Grounds Report

- Tom has been soliciting estimates for various projects, including expanding the parking area behind Castle Park playground (budgeted capital item for 2023), roofing for the concession stand (new business on agenda), and grading for pickleball project.
- Tom provided photos of the damaged dock access pad at Deer Lake:



Business Manager's Report

- The concrete pad that provides access to the dock at Deer Lake (not the new one) has collapsed, as shown in the photos below. There are also patches on the dock itself. I've notified Derek Hacker, our contact at WA Dept of Fish & Wildlife, but haven't heard back. I've also attempted to schedule a Pre-Season Meeting with WDFW and Tom, and to follow up on an invoice for the pumping of the Lakes' vault toilets, but haven't heard back about those either. The damaged dock is not called out in our agreement to maintain the lakes, which goes through October 31, 2025.
- Agreement in progress with Backroads tour group for using District facilities as a launching & gathering point for tours. The group representative seemed generally amenable to the \$1200 fee and conditions of the agreement. The agreement is being reviewed by Backroads' Finance team.
- We are working on creating a Recreation Assistant job description to post as soon as possible. The job should be posted by the board meeting. An updated job description for the Season Maintenance position has been posted. Thank you to the board for increasing our staffing bandwidth.
- The RCO Funding Board will be meeting June 27-28, with Award decisions being made on the 28th.

Director's Report

- No director's report. Items to be reported on will be in the regular agenda.

Upcoming

- June 28 RCO Funding Board Meeting - Awards
- June 30 Maintenance Grant Webinar
- July 19 SWPRD Regular Board Meeting - 6pm
- August 1 Last day to file a resolution for November general election