



Memo

To: Board of Commissioners
From: Brian Tomisser, Director
Date: 8/16/2023
Re: Concession Stand Roof Replacement- Decision

Included in the 2023 Capital budget is \$30,000 for a new roof for the concession stand. Staff solicited and received five bids for the replacement. These are included in your packet and summarized below

Company	Total Bid
Valentine Roofing Inc.	\$21,606.94
Fred Meyer Roofing	\$33,326.40
James King Roofing, LLC	\$64,988.42
Olympic Roofing, LLC	\$33,326.40
V&R Sheet Metal DBA V&R Roofing	\$48,910.00

Note: For consistency, the Add Alt portion of each bid has been removed.

The new roof will be a composite roof. In addition to being a high-quality roof, this style of roof will allow Parks staff to safely perform maintenance on the roof, which they currently cannot do with the steep metal roof.

Valentine Roofing, which is the lowest bid, requires a 25% deposit paid in advance of the project. The balance will be due upon completion. This goes against our common practice, but due to the savings and solid reputation of Valentine Roofing, staff believe this is the right decision.

Staff recommend approval to enter into a contract with Valentine Roofing Inc. for \$21,606.94, to complete this project and to pay the 25% deposit in advance.