

**South Whidbey Parks & Recreation District
Vouchers for August 16, 2023**

Maintenance & Operations Fund

Vouchers scheduled prior to the August Board meeting:

| <u>VENDOR</u> | <u>AMOUNT</u> | <u>TOTAL</u> | <u>DESCRIPTION</u> |
|----------------------------------------------|--------------------|--------------------|------------------------------------------|
| <u>Bi-Monthly Payroll</u> | | | |
| Caldwell, Chance - Payroll | \$1,852.44 | \$1,852.44 | |
| Carter, Austin - Payroll | \$2,127.76 | \$2,127.76 | |
| Dunn, Skye - Payroll | \$1,767.99 | \$1,767.99 | |
| Fallon, Tom - Payroll | \$2,886.78 | \$2,886.78 | |
| Handran, Kathleen - Payroll | \$555.85 | \$555.85 | |
| Monforte, Carrie - Payroll | \$2,366.84 | \$2,366.84 | |
| Raymond, Marcus - Payroll | \$185.28 | \$185.28 | |
| Sachs, Kathleen - Payroll | \$680.94 | \$680.94 | |
| Tomisser, Brian - Payroll | \$1,261.59 | \$1,261.59 | |
| Total Bi-Monthly Payroll | \$13,685.47 | \$13,685.47 | |
| <u>Fifty Stories, LLC</u> | | | |
| Invoice Dated 07/29/23 | \$1,285.60 | | July 25-27 Tennis Instruction |
| Total Fifty Stories | | \$1,285.60 | |
| <u>Horizon Distributors Inc</u> | | | |
| Invoice #2141352 | \$1,404.48 | | Irrigation Supplies |
| Total Horizon | | \$1,404.48 | |
| <u>Island County Sheriff Reserves</u> | | | |
| Invoice #703 | \$840.00 | | Deputies for Triathlon Road Support |
| Total Island County Sheriff Reserves | | \$840.00 | |
| <u>Island Disposal</u> | | | |
| Invoice #7698472S144 | \$383.97 | | Refuse Removal - Park |
| Invoice #7698580S144 | \$180.32 | | Refuse Removal - Office |
| Total Island Disposal | | \$564.29 | |
| <u>Mandy Jones</u> | | | |
| Invoice dated 07/31/23 | \$2,112.00 | | VolleyKids 07/17/23-07/20/23 |
| Total Mandy Jones | | \$2,112.00 | |
| <u>Krug, Lindsay</u> | | | |
| Refunds | \$120.00 | | VolleyKids, Tennis Refunds |
| Total Lindsay Krug | | \$120.00 | |
| <u>Monforte, Carrie</u> | | | |
| Reimbursement | \$30.00 | | Reimbursement for Driver Record Abstract |
| Total Monforte, Carrie | | \$30.00 | |
| <u>Murphy, Jackson</u> | | | |
| Lifeguard 07.20.23 | \$100.00 | | Triathlon Lifeguard |
| Total Jackson Murphy | | \$100.00 | |
| <u>Puget Sound Energy</u> | | | |
| Acct #200010294276 | \$40.48 | | Electrical Service |
| Acct #300000003172 | \$260.71 | | Electrical Service |
| Acct #200020863003 | \$43.18 | | Electrical Service |
| Total Puget Sound Energy | | \$344.37 | |
| <u>Reisman, Auston</u> | | | |
| Invoice dated 07/19/23 | \$2,700.00 | | Skimboarding Skim Skool |
| Total Auston Reisman | | \$2,700.00 | |

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|--------------------------------------------------|---------------------------|---------------------------------------------------------------------|
| <u>RnR Cleaning - Royce Wellman</u> | | |
| July 2023 Cleaning | \$451.19 | Office Building Janitorial Service |
| Total RnR Cleaning Royce Wellman | <u>\$451.19</u> | |
| <u>Savage, Jennifer</u> | | |
| Refund | \$295.00 | Refund for Robotics |
| Total Jennifer Savage | <u>\$295.00</u> | |
| <u>Sebo's Do-It Center</u> | | |
| Invoice #A1506363 | \$94.61 | Tools |
| Invoice #A1506441 | \$33.47 | Caution Tape for Tri |
| Invoice #A1507009 | \$122.68 | Painting Supplies |
| Invoice #B1337992 | \$42.71 | Painting Supplies |
| Invoice #A1508167 | \$9.02 | Kickdown Stop |
| Invoice #A1509255 | \$24.43 | Wasp & Hornet Killer |
| Total Sebo's Do-It Center | <u>\$326.92</u> | |
| <u>Simplot</u> | | |
| Invoice #212119558 | \$3,916.80 | Fertilizer |
| Total Simplot | <u>\$3,916.80</u> | |
| <u>South Whidbey School District 206</u> | | |
| Invoice #Parks-2023-10 | \$1,310.87 | Fuel for June |
| Total South Whidbey School District | <u>\$1,310.87</u> | |
| <u>Verizon</u> | | |
| Invoice #9940419465 | \$164.71 | Phone Service |
| Total Verizon | <u>\$164.71</u> | |
| <u>VISA - Heritage Bank</u> | | |
| Amazon | \$31.50 | Cold Packs |
| Pickleball Central | \$104.38 | Pickleballs |
| Primo Crystal | \$247.50 | Water Service |
| Total VISA - Heritage Bank | <u>\$383.38</u> | |
| <u>WA State Dept. of Retirement - DCP</u> | | |
| Employer Portion | \$920.12 | Employer Portion |
| Employee Portion | \$966.38 | Employee Portion |
| Total Deferred Compensation Program | <u>\$1,886.50</u> | |
| <u>Western Equipment</u> | | |
| Invoice #7290155-00 | \$97.88 | Vehicle/Machine Repair/Parts |
| Total Western Equipment | <u>\$97.88</u> | |
| <u>Whidbey Telecom</u> | | |
| Account #116982 | \$456.82 | Telephone, Internet, Web Hosting & Alarm Monitoring |
| Total Whidbey Telecom | <u>\$456.82</u> | |
| <u>Wright, William</u> | | |
| Invoice #07.22.23 | \$100.00 | Lifeguard for Triathlon |
| Total William Wright | <u>\$100.00</u> | |
| | <u>\$32,576.28</u> | <u>\$32,576.28</u> Total M & O Fund prior to August 16, 2023 |

Vouchers to be approved at the August 16, 2023 Board meeting:

Bi-Monthly Payroll

| | | |
|---------------------------------|--------------------|--------------------|
| Caldwell, Chance - Payroll | \$1,852.44 | \$1,852.44 |
| Carter, Austin - Payroll | \$2,127.76 | \$2,127.76 |
| Dunn, Skye - Payroll | \$1,767.99 | \$1,767.99 |
| Fallon, Tom - Payroll | \$2,886.78 | \$2,886.78 |
| Handran, Kathleen - Payroll | \$555.85 | \$555.85 |
| Monforte, Carrie - Payroll | \$2,366.84 | \$2,366.84 |
| Raymond, Marcus - Payroll | \$185.28 | \$185.28 |
| Sachs, Kathleen - Payroll | \$680.94 | \$680.94 |
| Tomisser, Brian - Payroll | \$1,261.59 | \$1,261.59 |
| Total Bi-Monthly Payroll | \$13,685.47 | \$13,685.47 |

ARC Architects, Inc

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|-----------------------------|--------------------|------------------------------------------------|
| Invoice #2022021.000-6 | \$29,728.30 | Architectural & Engineering Services for SWARC |
| Total ARC Architects | \$29,728.30 | |

Archive Social

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|-----------------------------|-------------------|--------------------------------------------|
| Invoice #30028 | \$4,188.00 | Social Media Archiving Annual Subscription |
| Total Archive Social | \$4,188.00 | |

Delta Dental

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|---------------------------|-----------------|--------------------------------|
| Invoice #Sept2023 | \$442.05 | Dental Insurance for September |
| Total Delta Dental | \$442.05 | |

Enduris

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|----------------------|--------------------|--------------------------------|
| Invoice #R24-189-1 | \$35,683.00 | Property & Liability Insurance |
| Total Enduris | \$35,683.00 | |

Great America Financial Services

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|-------------------|-----------------|-------------------------------|
| Invoice #34589944 | \$173.94 | Monthly Copier Lease + Copies |
| Total GAFS | \$173.94 | |

Hanson's Building Supply

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|---------------------------------------|-----------------|------------------|
| Invoice #2308-243286 | \$381.39 | Septic Riser Lid |
| Total Hanson's Building Supply | \$381.39 | |

Harbor Plumbing

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|------------------------------|-------------------|---------------------------------|
| Invoice #8399 | \$4,022.88 | Fixture Replacement and Service |
| Total Harbor Plumbing | \$4,022.88 | |

Heritage Bank - Seattle

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|------------------------------------|-------------------|--------------------------------------------------|
| Account #101488910 | \$3,029.22 | Storage Building Quarterly Payment |
| Account #101642060 | \$1,686.11 | Kubota Workman Utility Vehicle Quarterly Payment |
| Total Heritage Bank Seattle | \$4,715.33 | |

Island County Facilities Management

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|--------------------------------------------|-----------------|-----------------------|
| September 2023 | \$439.78 | Office Building Lease |
| Total Island County Facilities Mgmt | \$439.78 | |

Island County Sheriff's Department

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|-------------------------------------------|-----------------|---------------------------------------------|
| Invoice #686 | \$875.00 | Reserve Deputies for Triathlon Road Support |
| Total Island County Sheriff's Dept | \$875.00 | |

Island Rowing Association

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|----------------------------|-----------------|---------------------|
| Invoice Dated 07/10/23 | \$680.00 | Learn to Row Clinic |
| Total Island Rowing | \$680.00 | |

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|---------------------------------------------------|--------------------|------------------------------------------|
| <u>Mickey's Trophy Shop</u> | | |
| Invoice #97668 | \$1,195.75 | Triathlon Medals & Trophies |
| Total Mickey's Trophy Shop | <u>\$1,195.75</u> | |
| <u>Monforte, Carrie</u> | | |
| Reimbursement | \$15.00 | Reimbursement for Driver Record Abstract |
| Total Monforte, Carrie | <u>\$15.00</u> | |
| <u>Puget Sound Energy</u> | | |
| Account #300000011068 | \$1,361.19 | Electrical Service |
| Total Puget Sound Energy | <u>\$1,361.19</u> | |
| <u>Regence Blue Shield</u> | | |
| Invoice #Sept2023 | \$5,433.94 | Health Insurance for September |
| Total Regence Blue Shield | <u>\$5,433.94</u> | |
| <u>Sebo's Do-It Center</u> | | |
| Invoice #A1513935 | \$16.52 | Building Repair Supplies |
| Invoice #B1340178 | \$18.13 | Painting Supplies |
| Invoice #A1514194 | \$103.18 | Painting Supplies |
| Total Sebo's Do-It Center | <u>\$137.83</u> | |
| <u>Simplot</u> | | |
| Invoice #212120044 | \$1,109.76 | Trailer Sprayer |
| Total Simplot | <u>\$1,109.76</u> | |
| <u>Swim South Whidbey</u> | | |
| Invoice dated 08/10/23 | \$25,900.00 | Swim Lesson Instruction |
| Total Swim South Whidbey | <u>\$25,900.00</u> | |
| <u>Traffic Control Services</u> | | |
| Invoice #29316 | \$2,709.40 | Traffic Control for Triathlon |
| Total TCS | <u>\$2,709.40</u> | |
| <u>VISA - Heritage Bank</u> | | |
| Microsoft | \$108.80 | Online Services |
| Constant Contact | \$82.69 | Email Newsletter |
| Office Depot | \$56.55 | Office Supplies |
| Sound Publishing | \$93.97 | Employment Advertisement |
| NCSI | \$400.00 | Background Checks |
| AccountEdge | \$199.00 | Accounting Software Support |
| Red Apple | \$5.37 | Red Apple |
| Sound Publishing | \$93.40 | Employment Advertisement |
| Total VISA - Heritage Bank | <u>\$1,039.78</u> | |
| <u>WA State Dept of Health</u> | | |
| PWS ID 02660 E- Community Park | \$109.10 | Annual Water Permit |
| PWS ID 08426 M - Sports Complex | \$106.50 | Annual Water Permit |
| Total WA State Dept of Health | <u>\$215.60</u> | |
| <u>WA State Dept. of Retirement - PERS</u> | | |
| Employer Portion | \$2,721.66 | August Retirement Contribution |
| Employee Portion | \$1,954.16 | August Retirement Contribution |
| Total PERS | <u>\$4,675.82</u> | |
| <u>WA State Dept. of Retirement - DCP</u> | | |
| Employer Portion | \$883.42 | August Retirement Contribution |
| Employee Portion | \$1,003.08 | August Retirement Contribution |
| Total DCP | <u>\$1,886.50</u> | |
| <u>Washington State Ferries</u> | | |
| Invoice #RK411714 | \$25.60 | Maintenance Travel |
| Total Washington State Ferries | <u>\$25.60</u> | |

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|-------------------------------------------------------|----------------------------|----------------------------|----------------------------------------------------|
| <u>Whidbey Island Kayaking</u> | | | |
| Invoice Dated 08/11/23 | <u>\$2,668.00</u> | | Paddlesport Camps |
| Total Whidbey Island Kayaking | | <u><u>\$2,668.00</u></u> | |
| | <u>\$175,965.59</u> | <u>\$175,965.59</u> | TOTAL M&O Fund Vouchers for August 2023 |
| <u>ELECTRONIC PAYMENTS</u> | | | |
| <u>Heritage Bank</u> | | | |
| Bank Fees | <u>\$30.00</u> | | Bank Fees |
| Total Heritage Bank | | <u><u>\$30.00</u></u> | |
| <u>EFTPS - 941 Payment</u> | | | |
| 08.07.23 Payroll Tax Payment | \$2,189.22 | | Semi-Monthly Payroll Tax Liability |
| 08.28.23 Payroll Tax Payment | <u>\$0.00</u> | | Semi-Monthly Payroll Tax Liability |
| Total EFTPS - 941 Payment | | <u><u>\$2,189.22</u></u> | |
| <u>Point & Pay</u> | | | |
| Credit Card Fees | <u>\$396.06</u> | | June Fees |
| Total Point & Pay | | <u><u>\$396.06</u></u> | |
| <u>WA State Dept of Labor & Industries</u> | | | |
| 2nd Quarter - 07/27/23 Payment | <u>\$2,793.43</u> | | L&I Taxes |
| Total WA State Dept of L & I | | <u><u>\$2,793.43</u></u> | |
| <u>WA State Dept of Revenue</u> | | | |
| 2nd Quarter - 07/27/23 Payment | <u>\$1,776.49</u> | | B&O & Sales Tax |
| Total WA State Dept of Revenue | | <u><u>\$1,776.49</u></u> | |
| <u>WA State Unemployment Insurance</u> | | | |
| 2nd Quarter - 07/26/23 Payment | <u>\$525.95</u> | | Paid Family & Medical Leave Insurance |
| Total WA State Unemployment Ins | | <u><u>\$525.95</u></u> | |
| <u>WA State Unemployment Insurance</u> | | | |
| 2nd Quarter - 07/26/23 Payment | <u>\$361.30</u> | | Unemployment Insurance |
| Total WA State Unemployment Ins | | <u><u>\$361.30</u></u> | |
| | <u>\$8,072.45</u> | <u>\$8,072.45</u> | Total Electronic Payments for August 2023 |
| TOTAL M&O FUND | <u>\$184,038.04</u> | <u>\$184,038.04</u> | TOTAL M&O Fund for August 2023 |

* Denotes a change to the original Voucher Listing prepared August 11, 2023, which was posted on the website.