

**South Whidbey Parks and Recreation District  
July 19, 2023 – Regular Board Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Jennifer Cox, Jake Grevé, Krista Loercher and Matt Simms.

Staff Present: Tom Fallon and Carrie Monforte

Jennifer called the Regular Meeting to order at 6:06 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

Carrie read a note from Barry Haworth of Whidbey Island Pickleball expressing gratitude and congratulations for the successful grant application for outdoor pickleball, and indicated willingness to gather funding pledged from the Whidbey pickleball community, and support for the design process.

**III. Approval of Minutes**

*The minutes of the Regular Meetings on April 19, 2023 and June 21, 2023 were unanimously approved in a motion made by Krista.*

**IV. Treasurer's Report/Voucher List Approval**

**A. Summary Treasurer's Report**

Matt reviewed the treasurer's report with the board.

**B. Voucher List Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #12192 through #12256 in the amount of \$121,943.15 and electronic payments in the amount of \$4,438.47*

**V. Staff Report (To be attached for permanent records)**

Staff reviewed the Staff Report with the commissioners.

**VI. Committee Reports**

**A. Governmental Parks Group**

**B. Interlocal Committee**

**C. Clinton Community Council**

**D. Comprehensive Plan Programs**

**E. Campground**

**F. Maintenance/Capital Projects**

**G. Amphitheater**

**H. Sports Fields**

**I. Lake Properties**

**J. Trails**

**K. Swimming Pool**

There were no committee reports.

## **VII. Unfinished Business**

### **A. Comprehensive Plan Programs**

#### **1. Grants**

Carrie provided an update on the status of grant applications, including a total award of RCO grants \$451,800 for an Outdoor Pickleball Facility, and WA Department of Commerce grant for \$460,000 for South Whidbey Aquatic Center design work. The staff and board discussed prospective projects for a Deferred Maintenance Grant.

#### **2. South Whidbey Aquatics Center**

##### **a) SWAC Design Development Phase - Decision**

*Krista made a motion for the extension of the contract with ARC Architects and their associated vendors for completion progression through design development phase for the proposed aquatic facility to the limit of the state funding authorization, and also up to an additional \$10,000 from District's Capital Fund as needed, and the motion was unanimously approved.*

### **B. Aquatic Recreation Center Bond**

Matt & Jennifer shared feedback they had received regarding putting a bond on the ballot in November 2023. Jim Nelson of DA Davidson provided a presentation on Bond Financing. Board and staff discussed the merits and challenges of putting a bond on the November 2023 ballot.

#### **1. Resolution 2023-3 Bond Election Resolution (November 2023)**

*Matt made a motion to approve Resolution 2023-3 Ballot Resolution, and the motion passed.*

### **C. Property Acquisition Consideration – Discussion**

Jennifer provided an update regarding a property available for purchase adjoining Community Park.

### **D. Comprehensive Plan Update**

The board and staff discussed scheduling meetings for updating the Comprehensive Plan.

### **E. Executive Director Search**

Carrie reported that Brian Tomisser had been hired as Executive Director, starting on a part time basis while wrapping up his current work, until starting full time on September 7<sup>th</sup>.

## **VIII. New Business**

### **A. Diamond Dust Infield Mix Quote**

Carrie displayed a quote for a sole source product, Diamond Dust infield mix.

*Jake made a motion to approve the quote from Specialty Mining for Diamond Dust infield mix for \$7,206.91, and the motion was unanimously approved.*

## **IX. Adjournment**

There being no further business, the meeting was adjourned at 9:05 p.m.

Approved: 09/20/23

Submitted by: Carrie Monforte 