

South Whidbey Parks and Recreation District
November 15, 2023 – Budget Hearing and Regular Meeting Minutes

Budget Hearing Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms.

Staff Present: Tom Fallon, Carrie Monforte and Brian Tomisser

Jennifer called the budget hearing to order at 6:03 p.m. The attendance sheet is attached for permanent records only.

There was no public comment.

II. 2024 Budget Hearing

Brian reviewed the 2024 budget with the commissioners and highlighted the updates in the budget, including accounting for the passing of the SWARC Bond.

There was no public comment on the budget.

III. Adjournment to Regular Meeting

There being no further business the budget workshop was adjourned to the meeting at 6:16 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Erik Jokinen, Krista Loercher and Matt Simms.

Staff Present: Skye Dunn, Tom Fallon, Carrie Monforte and Brian Tomisser

Jennifer called the Regular Meeting to order at 6:16 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Approval of Minutes

The minutes of the Regular Board Meetings on August 16, 2023 and October 18, 2023 were unanimously approved in a motion made by Krista.

IV. Resolution 2023-08 – Appreciation to South Whidbey Parks & Aquatics Foundation

Matt read 2023-08, Appreciation to South Whidbey Parks & Aquatics Foundation.

Matt made a motion to approve Resolution 2023-08 Appreciation to the South Whidbey Parks & Aquatics Foundation, and it was unanimously approved.

IV. Treasurer's Report/Voucher List Approval

A. Summary Treasurer's Report

Matt reviewed the treasurer's report with the board.

B. Voucher List Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #12458 through #12520 in the amount of \$199,924.65 and electronic payments in the amount of \$14,318.14.

V. Staff Report (To be attached for permanent records)

Brian reviewed the Staff Report with the commissioners.

VI. Committee Reports

A. Governmental Parks Group

B. Interlocal Committee

C. Clinton Community Council

Jennifer reported on the Clinton Community Council meeting, provided news regarding the ferry, Deer Lake, and the fairgrounds.

D. Comprehensive Plan Programs

E. Campground

F. Maintenance/Capital Projects

G. Amphitheater

H. Sports Fields

I. Lake Properties

Krista reported that there is an organization which has studied, tested and now have work plans for improving the health of lakes across Western Washington including lakes on South Whidbey and are hoping to be funded for work in the next Capital Budget cycle.

J. Trails

K. Swimming Pool

VII. Unfinished Business

A. Comprehensive Plan Programs

1. South Whidbey Aquatic Recreation Center - Update

Brian relayed information regarding a future levy to support the South Whidbey Aquatic Recreation Center.

2. Campground - Update

Brian stated that RCO had approved an extension of the campground grant funding through the end of 2024 and that no significant progress had been made to secure the permits.

3. Deferred Maintenance Grant - Update

Brian reported that the District was not awarded the Deferred Maintenance Grant for the Sports Complex pavement overlay project, which was reflected by updates in the budget.

B. 2024 Budget

Brian Highlighted changes in the Levy Certification and Budget Narrative to reflect the latest numbers provided for bond payments.

1. Budget Narrative

Matt made a motion to approve the budget narrative for 2024, and the motion was unanimously approved.

2. Resolution 2023-07 2024 Budget

Matt made a motion to approve ordinance/resolution No. 2023-07 for the 2024 budget, and the motion was unanimously approved.

3. Levy Certification

Matt made a motion to approve the levy certification for the 2024 budget, and the motion was unanimously approved.

VIII. New Business

A. Comprehensive Plan Partial Draft

Brian proposed a timeline for the development of the 2024-2029 Comprehensive Plan.

- November Board Meeting – Review Sections II and IV
- December Board Meeting – Review Section 3 (Looking Forward)
- January 9th, 2024 – Open House at Parks Office at 6:00 pm
- January Board Meeting – Discussion of Needs Assessment Feedback
- February Board Meeting – Draft Completed
- March Board Meeting – Vote to approve

1. Sections 2 and 4

Brian and the Commissioners reviewed sections II and IV of the Comprehensive Plan.

IX. Adjournment

There being no further business, the meeting was adjourned at 8:20 p.m.

Approved: 12/20/23

Submitted by: Carrie Monforte

