

**South Whidbey Parks and Recreation District  
March 20, 2024 – Regular Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Jake Grevé, Erik Jokinen, Krista Loercher and Matt Simms.

Staff Present: Skye Dunn, Tom Fallon, Shelby Lubchuk, Carrie Monforte and Brian Tomisser

Erik called the Regular Meeting to order at 6:02 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

Barry Haworth provided public comment regarding the growth of pickleball on South Whidbey, encouraging the District to continue on the path to developing further opportunities for pickleball.

**III. Approval of Minutes**

*The minutes of the Regular Meeting on February 21, 2024, were unanimously approved in a motion made by Krista.*

**IV. Treasurer's Report/Voucher List Approval**

**A. Summary Treasurer's Report**

Matt reviewed the treasurer's report/budget to actual report with the board.

**B. Voucher List Approval**

*In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #12702 through #12763 in the amount of \$107,811.38, and electronic payments in the amount of \$5,446.28.*

**V. Staff Report (To be attached for permanent records)**

Brian reviewed the Staff Report with the commissioners.

**VI. Committee Reports**

**A. Governmental Parks Group – No report**

**B. Interlocal Committee – No report**

**C. Clinton Community Council – No report**

**D. Comprehensive Plan Programs – No report**

**E. Campground – No report**

**F. Maintenance/Capital Projects– No report**

**G. Amphitheater– No report**

**H. Sports Fields– No report**

**I. Lake Properties –** Krista reported that an employee at Island County Natural Resources had recently done a master's thesis on Lone Lake, and that Krista would share it with the District and commissioners.

**J. Trails – No report**

**K. Swimming Pool –** Matt relayed possibilities for utilizing the SWARC as a resource for extended power outages. Matt reviewed information about the Resilient Power Grant Program for

designing a resilient power system, and the possibility of being a candidate for construction of the system.

## **VII. Unfinished Business**

### **A. Comprehensive Plan Programs**

#### **1. Lakes Property**

##### **a) Signage at Lakes**

Brian gave an update on the progress for updating signage at the Lake properties.

##### **b) Dock at Deer Lake**

Brian gave an update on DFW's progress on permitting for removing the concrete and gangway at the dock at Deer Lake.

#### **2. Campground**

##### **a) J.A. Brennan Update**

Details were be discussed under new action later in the meeting.

### **B. Authorization for ARC to proceed to Contract Development phase Aquatic Recreation Center.**

Brian and the board discussed timing for resuming the design process for the SWARC and Brian provided an update on the audit and progress toward the releasing of funds from the bond.

## **VIII. New Business**

### **A. Aquatic Recreation Center- Bond Resolution**

Deanna Gregory of Pacifica Law Group reviewed Bond Resolution-2024-01 Unlimited Tax General Obligation Bond for the South Whidbey Aquatic Recreation Center project with the board and explained steps to authorize the issuance of the first portion of the bond.

*Matt made a motion to approve Resolution No. 2024-1 dated March 20, 2024, and the motion was unanimously approved.*

### **B. Pickleball Design Company – Recommendation and possible selection**

Brian reviewed the scope of services and fees for RWD Landscape Architecture proposed work to design outdoor pickleball courts at the South Whidbey Sports Complex.

*Krista made a motion to enter into a contract with RWD Landscape Architecture in an amount not to exceed \$98,277.50 in the creation of 6 pickleball courts, and the motion was unanimously approved.*

### **C. 2024-2029 Comprehensive Plan – Final Draft**

Brian provided a final draft of the 2024-2029 Comprehensive Plan. Matt and Erik provided suggested modifications to the Comprehensive Plan.

*Matt made a motion to approve the 2024-2029 Comprehensive Plan with additions to the Looking Forward block objectives including adding the Aquatic Recreation Center at Community Park objective, and adding a bullet under the Improving Community Park structures, facilities, trails for additional outdoor pickleball courts, and the motion was unanimously approved.*

### **D. Campground – Design Company Contract**

Staff, the campground committee and the rest of the board discussed the status of the campground project, and a recommendation to change the grant to an acquisition grant, and

close out the RCO grant out. The campground committee plans to continue to meet and make plans.

**IX. Adjournment**

There being no further business, the meeting was adjourned at 8:16 p.m.

Approved: 04/17/24

Submitted by: Carrie Monforte

