

**South Whidbey Parks and Recreation District
July 17, 2024 – Regular Meeting Minutes**

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Grevé, Erik Jokinen, Krista Loercher and Matt Simms.
Staff Present: Carrie Monforte and Brian Tomisser

Jennifer called the Regular Meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Approval of Minutes

The minutes of the Regular Meeting on June 18, 2024, were unanimously approved in a motion made by Krista.

IV. Treasurer’s Report/Voucher List Approval

A. Summary Treasurer’s Report

Matt reviewed the treasurer’s report with the board.

B. Voucher List Approval

In a motion made by Matt, the Board unanimously approved the Maintenance and Operations Fund Vouchers #12981 through #13054 in the amount of \$104,529.18, and electronic payments in the amount of \$29,312.09, and Construction Fund Voucher #1 in the amount of \$23,000.

V. Staff Report (To be attached for permanent records)

Brian reviewed the Staff Report with the commissioners.

VI. Committee & Community Meeting Reports

Clinton Community Council – Jennifer stated that Island County was to host a Community Workshop for the Clinton Sub Area Plan, as part of Island County's Comprehensive Plan Update.

Swimming Pool – Matt reported that he would be submitting the two updated RCO grant application presentations on 07/18/24 for a total of 2.4 million in requests for the SWARC project.

VII. Unfinished Business

A. Comprehensive Plan Programs

Lake Property: Brian reported that he’d received an update from the WA Department of Fish & Wildlife that they’d received the Hydraulic Project Approval (HPA) permit and was ready to schedule a date for removing the damaged gangplank and cement block at Deer Lake.

Pickleball Courts: Brian reported that he was expecting new updated designs for the pickleball courts soon.

B. South Whidbey Aquatics Center

Brian and the board discussed the SWARC budget, cost escalation, and recommendations regarding how to proceed to the Construction Documentation (CD) phase for the SWARC project.

Krista made a motion to enter into the CD phase, with the additions of extending the building to add deck space, adding the HVAC backup plan, and the inclusion of the fitness room as part of the design, and the motion was unanimously approved.

VIII. New Business

A. Policy Manual Review – Section 5 and 6 (Finance and Parks)

Brian provided a draft of updated sections 5 and 6 in the District's Policy Manual to be reviewed by the board and for them to give feedback, with the plan to bring it back in August for approval.

B. Agreement with City of Oak Harbor – Joint Surplus Auction

Brian provided the board with a list of District owned items to be surplus with the City of Oak Harbor's surplus auction.

IX. Adjournment

There being no further business, the meeting was adjourned at 8:10 p.m.

Approved: 8/21/24

Submitted By:

