

**South Whidbey Parks and Recreation District
December 18, 2024 – Regular Meeting Minutes**

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Grevé (online), Erik Jokinen, Krista Loercher and Matt Simms (online).

Staff Present: Skye Dunn, Tom Fallon, Carrie Monforte and Brian Tomisser

Jennifer called the Regular Meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

Barbara Dunn provided public comment praising a fitness class offered with SWPRD, expressed disappointment in the cancellation of the class, and requested that the program be reinstated. Katherine Vincent provided public comment reiterating commendation of the fitness class, and comments regarding District staff.

III. Treasurer’s Report/Voucher List Approval

A. Summary Treasurer’s Report

Matt reviewed the treasurer’s report with the board.

B. Review of Voucher List

Brian reviewed the updated voucher list with the board.

IV. Consent Agenda

A. Minutes for 11/20/24

B. Voucher List and Construction Fund Approval

Maintenance & Operations Vouchers #13386 - #13399 and #13414 - #13440 in the amount of 69,237.12, Direct Deposit payroll payments in the amount of \$46,577.82, and Electronic payments in the amount of \$22,223.70; Capital Fund Voucher #48 in the amount of \$968.54; Construction Fund Vouchers #12 - #16 in the amount of \$174,184.41.

Krista made a motion to approve the consent agenda, and the motion was unanimously approved.

V. Staff Report (To be attached for permanent records)

Brian reviewed the Staff Report with the commissioners.

VI. Committee & Community Meeting Reports

Krista attended the Island County Comprehensive Plan update for Parks & Recreation. Her take-aways included projections to 2050; and survey responses demonstrating high demand for viewing wildlife, water access and activities, trails and beaches, spaces for walking.

VII. Unfinished Business

A. Comprehensive Plan Programs

1. Pickleball Courts

Brian reported that permit documents had been submitted to Island County.

Brian relayed that the pickleball community had raised \$42,000 of the \$50,000 matching pledge for the pickleball court project.

Brian stated that the County had reached out and informed him that Maxwellton Road had been deemed a major arterial road so we SWPRD would need to deed them 20 feet, beyond the original 10 feet previously agreed to.

2. Aquatic Recreation Center

Brian stated that the 75% CD set had been completed, and meetings were ongoing with ARC Architects, Bloom Projects, and sub-contractors to work through the set. Brian stated that he had received the initial rough cost estimate, which would be completed and reviewed in January.

Brian reported that he requested a meeting with Island County regarding the stretch of land on the north side of this project and how this stretch of land will be dealt handled, once other trees are cleared.

3. Campground

Brian reported that he was working with JA Brennan on the new site plan and reminded the board that after this is completed, the District would be making a significant payment towards the debt on this property.

VIII. New Business

A. 2025 Board Meeting Schedule

Brian displayed a proposed board meeting calendar for 2025.


Erik made a motion to approve the board meeting calendar for 2025 and the motion was unanimously approved.

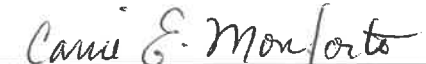
B. Board of Commissioner Policy Review

Brian and the board reviewed policy manual section 2 of the policy manual.

IX. Adjournment

There being no further business, the meeting was adjourned at 7:03 p.m.

Approved: 01/22/25

Krista Loercher, Secretary

Minutes prepared and submitted by:

Carrie Monforte, Business Manager