

**South Whidbey Parks and Recreation District  
February 19, 2025 – Regular Meeting Minutes**

**Regular Meeting Minutes**

**I. Call to Order**

Commissioners Present: Jennifer Cox, Jake Grevé, Krista Loercher and Matt Simms.

Staff Present: Skye Dunn and Carrie Monforte.

Jennifer called the Regular Meeting to order at 6:00 p.m. The attendance sheet is attached for permanent records only.

**II. Public Comment**

No public comment.

**III. Treasurer's Report/Voucher List Approval**

**A. Summary Treasurer's Report**

Matt reviewed the treasurer's report with the board.

**B. Review of Voucher List**

Carrie reviewed the updated voucher list with the board.

**IV. Consent Agenda**

**A. Minutes for 01/22/25**

**B. Voucher List and Construction Fund Approval**

*Maintenance & Operations Fund Vouchers #13537 - #13553 and #13554 - #13570 in the amount of \$91,803.73, Direct Deposit payroll payments in the amount of \$38,866.39, and Electronic payments in the amount of \$21,378.48; Capital Fund Voucher #50 in the amount of \$4,511.25; and Construction Fund Vouchers #20- #23 in the amount of \$75,433.15.*

*Krista made a motion to approve the consent agenda including the approval of the meeting of the January meeting minutes and the voucher list, and the motion was unanimously approved.*

**V. Staff Report (To be attached for permanent records)**

Carrie reviewed the Staff Report with the commissioners. Skye provided a quarterly program report.

**VI. Committee & Community Meeting Reports**

**A. Campground**

Jake and Krista reported on a meeting with Brian and J.A. Brennan & Associates to review the updated campground site plan. Jake noted that the loops that flow nicely, include gates to section off areas, and that he provided feedback on the RV sites level of service. Krista noted that the plan was well scaled for the space and the community, and that it incorporated trails that would connect the loops. Krista stated that Brian intends to provide an update at the March meeting. Matt noted that the RCO grant window is a year out for the 2026 cycle, and that a project budget would be needed at that time.

**B. Clinton Community Council**

Jennifer provided information from the Clinton Community Council meeting on the Electrification Program for Washington State Ferries.

**C. Lake Properties**

Krista reported that she would be meeting with a Lone Lake property owner regarding the algae problem prior to the WADFW lake meeting.

**VII. Unfinished Business**

**A. Comprehensive Plan Programs**

**Pickleball Courts**

Carrie relayed that the District is still waiting for the final approval from the County regarding permitting and that things seem to be progressing.

**Aquatic Recreation Center**

Carrie relayed that Marc Bloom and Brian met with Jonathan Lange, the Island County Planning Director to open up communication for the SWARC and Pickleball projects and that laid a good foundation for working closer together going forward. Marc and Brian will meet ARC to go over finishes in the plans. Marc started assembling the bid packet to go out to bid later this spring.

**VIII. New Business**

There was no new business.

**IX. Adjournment**

There being no further business, the meeting was adjourned at 6:40 p.m.

**Approved: 03/19/25**



**Krista Loercher, Secretary**

**Minutes prepared and submitted by:**



**Carrie Monforte, Business Manager**