

**South Whidbey Parks and Recreation District
May 21, 2025 – Regular Meeting Minutes**

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Grevé, Erik Jokinen, and Krista Loercher.

Staff Present: Skye Dunn, Tom Fallon, Carrie Monforte and Brian Tomisser

Jennifer called the Regular Meeting to order at 6:01p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Treasurer's Report/Voucher List Approval

A. Summary Treasurer's Report

Brian reviewed the financial report with the board.

B. Review of Voucher List

Brian reviewed the updated voucher list with the board.

IV. Consent Agenda

A. Minutes for 04/16/25

B. Voucher List Approval

Maintenance & Operations Vouchers #13720 - #13736 and #13755 - #13769 in the amount of \$60,444.73, Direct Deposit payroll payments in the amount of \$42,784.35, and Electronic payments in the amount of \$23,359.82; Capital Fund Voucher #53 in the amount of \$37,889.45; and Construction Fund Vouchers #33 - #37 in the amount of \$102,238.50.

Erik made a motion to approve the consent agenda, and the motion was unanimously approved.

V. Staff Report (To be attached for permanent records)

Brian reviewed the Staff Report with the commissioners.

VI. Committee & Community Meeting Reports

Lake Properties

Staff and Commissioners discussed action items from a past meeting with the department of fish & wildlife and what action had been taken.

VII. Unfinished Business

A. Comprehensive Plan Programs

Brian displayed a timeline for the upcoming 4 months for projects.

VIII. New Business

A. Bid Packet for Pickleball Courts

Don Campbell and Philip VanDevanter of RWD Landscape Architects were in attendance (online) to discuss a draft of the Bid Packet. Brian displayed a timeline of goals for the Pickleball Project, from going out to bid, to ribbon cutting. Brian and Don reviewed a list of alternative bid items.

Krista made a motion to authorize the Executive Director to open bidding for the outdoor pickleball courts once all local and state reviews have been received, and it was unanimously approved.

B. Bid Packet for South Whidbey Aquatic Recreation Center

Marc Bloom of Bloom Projects was in attendance to discuss the bid packet for construction of the South Whidbey Aquatic Recreation Center. Brian displayed a timeline for potential outcomes from the bid opening. Brian reviewed a list of deductive alternates in the bid packet.

Jake made a motion to authorize the Executive Director to open bidding for the South Whidbey Aquatic Recreation Center once the first round of all local and state reviews had been received and deemed minor, and it was unanimously approved.

C. SWARC- Upcoming Levy Timeline

Brian reviewed a timeline and rationale for running a levy in November for 2026-2029, a year early, to replace the last year of the existing 2023-2026 levy which was approved in 2022.

D. Commissioner Remote Attendance Policy- Discussion and Possible Action

Brian reviewed a Remote Attendance policy which was approved in 2013, but which did not appear to have been placed in the Policy Manual.

Erik made a motion to temporarily suspend Resolution 2013-08 regarding remote attendance by Board Members, until such a time that the Board of Commissioners can discuss any changes they wish to make, and it was unanimously approved.

IX. Adjournment

There being no further business, the meeting was adjourned at 7:50 p.m.

Approved: 06/18/25



Krista Loercher, Secretary

Minutes prepared and submitted by:



Carrie Monforte, Business Manager