

**South Whidbey Parks and Recreation District
July 16, 2025 – Regular Board Meeting Minutes**

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Grevé, Erik Jokinen (remotely), Krista Loercher and Matt Simms (remotely).

Staff Present: Skye Dunn, Carrie Monforte, Tom Fallon and Brian Tomisser

Jennifer called the Regular Meeting to order at 6:01p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

No public comment.

III. Financial Report/Voucher List Approval

A. Financial Report

Brian reviewed the financial report with the board.

B. Review of Voucher List

Brian reviewed the voucher list with the board.

IV. Consent Agenda

A. Minutes for 06/18/25

B. Voucher List

Maintenance & Operations Vouchers #13848 - #13866, #13884 - #13902, #13918 and #13921 in the amount of \$149,572.44, Direct Deposit payroll payments in the amount of \$44,083.91, and Electronic payments in the amount of \$22,565.93; and Construction Fund Vouchers #43 - #48 in the amount of \$40,770.61.

Jake made a motion to approve the consent agenda and it was unanimously approved.

V. Staff Report (To be attached for permanent records)

Brian reviewed the Staff Report with the commissioners.

VI. Committee & Community Meeting Reports

Krista and Jake reported on a meeting with the WA Department of Fish & Wildlife regional lake management committee regarding recreational use of Fish & Wildlife properties.

VII. Unfinished Business

A. Comprehensive Plan Programs

SWARC

Brian reported that the bid opening for the pool had occurred July 15th and permits were making progress.

Brian reported that the boat launch at Lone Lake had been repaired.

Basketball Courts - Brian reported that the courts had been resurfaced thanks to Louis Muniz, Reed McNeil and Beynon Sports who did the labor for free, and the Rotary Club of South Whidbey and The South Whidbey Project who donated the funds for the project.

VIII. New Business

A. Outdoor Pickleball Courts

Brian provided the results of the 6 bids for the Pickleball Court Construction project. Brian displayed funds available for the project, and the alternate bid items. The alternate bid items were:

- Sports Court Surfacing
- Curbing around courts
- Removing 2 of the courts

Matt made a motion to authorize the Executive Director to enter into contract with TRICO, with Alternates 1 & 2, as the contractor for the pickleball court project in the amount of \$501,671 plus tax, and it was unanimously approved.

B. 2025 Operations Levy Update

Brian reported what would be needed for an upcoming levy. The board and staff agreed to schedule a Special Meeting of the Board for Monday, July 28th at 5:00 p.m. for that topic.

C. Resolution 2025-04 - Four-Year Maintenance and Operation Levy.

Agenda items B & C were combined.

D. Board Member Remote Attendance Policy

Brian provided a draft of a Remote Attendance policy for the Board's review and will bring it to the August board meeting for approval.

E. 2025 Operations Levy - Appointment of Pro/Com Committee Members

Krista made a motion to appoint Marni Zimmerman to the pro committee for the upcoming November election for the Operational Levy of the District.


F. Aquatic Recreation Center

Brian reported that the lowest base bid of the 9 received exceeded what was budgeted for construction, and that he was working with council to determine options for additional funding. Brian noted that the upcoming special meeting would include decisions regarding funding, whether to enter into contracts .

IX. Adjournment

There being no further business, the meeting was adjourned at 6:57 p.m.

Approved: 08/20/2025


Krista Loercher, Secretary

Minutes prepared and submitted by:


Carrie Monforte, Business Manager