

South Whidbey Parks & Recreation District

February 18, 2026

Regular Board Meeting @ 6:00pm

Parks District Headquarters

5476 Maxwellton Rd., Langley WA

Online attendance is available. Visit swparks.org/about/meetingsminutes or email director@swparks.org for more information.

I. Call to Order

II. Public Comment

III. Financial Report

A. Financial Report

B. Review of Voucher List

IV. Consent Agenda

A. Approval of Minutes (01/21/2026)

B. Voucher List

V. Staff Report

VI. Committee and Community Meeting Reports

Where applicable, committee reports may move to unfinished or new business.

VII. Unfinished Business

A. Comprehensive Plan Programs

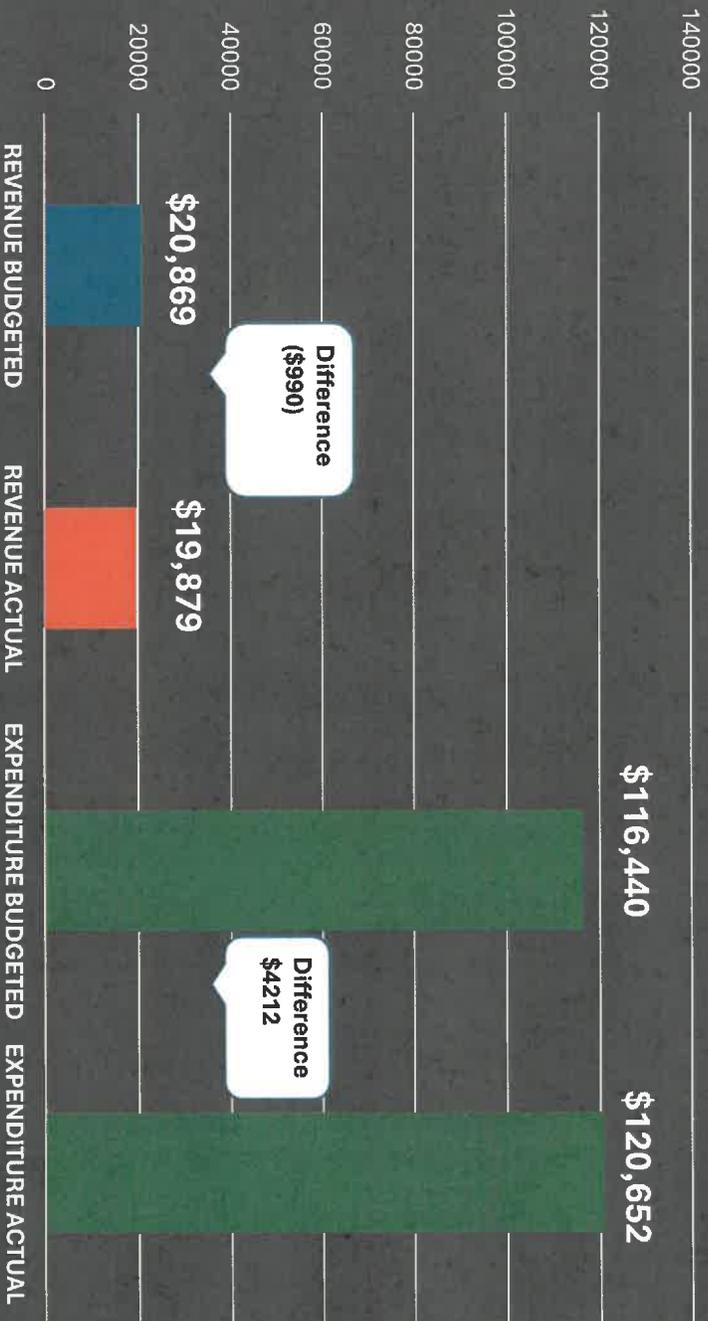
VIII. New Business

A. Replacement of rope climbing structure- Discussion and possible decision

IX. Adjournment



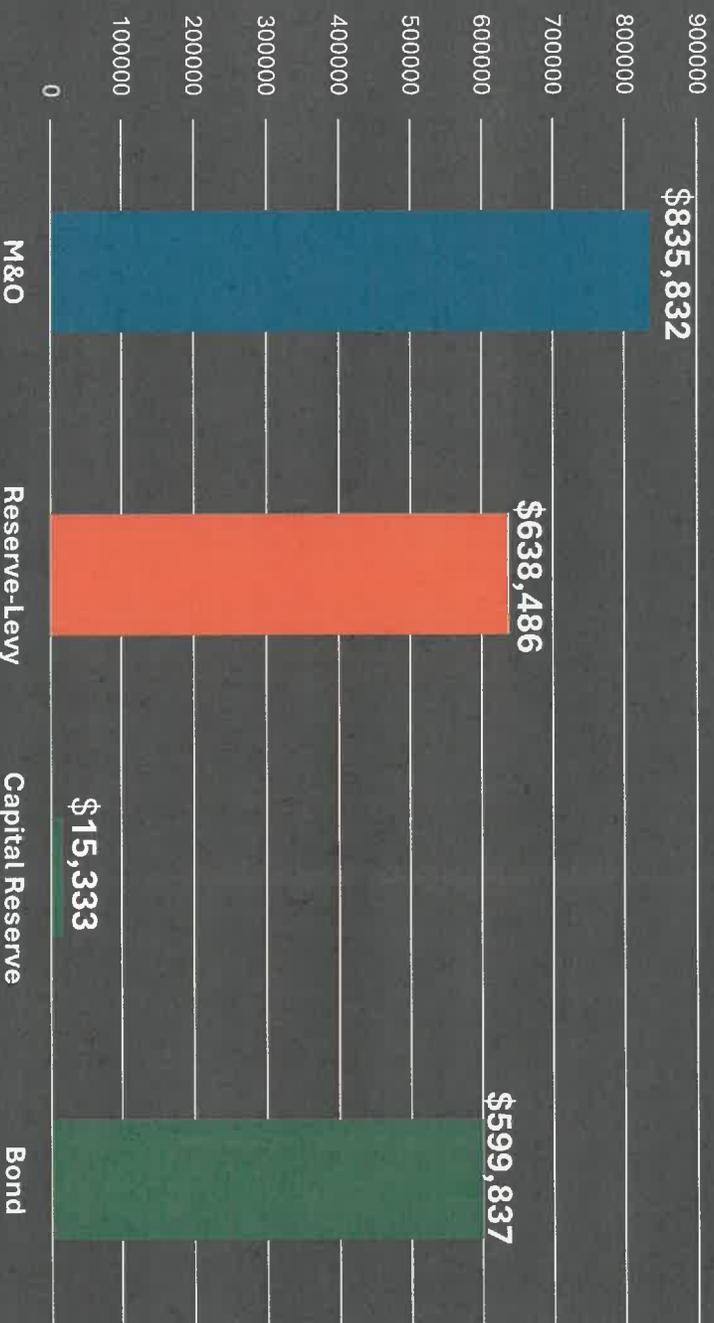
CUMULATIVE for GENERAL FUND January 2026



Notes: * Revenue lower due to sponsorship money that came in December
 * Admin Expense over due to election and state audit bill coming in late



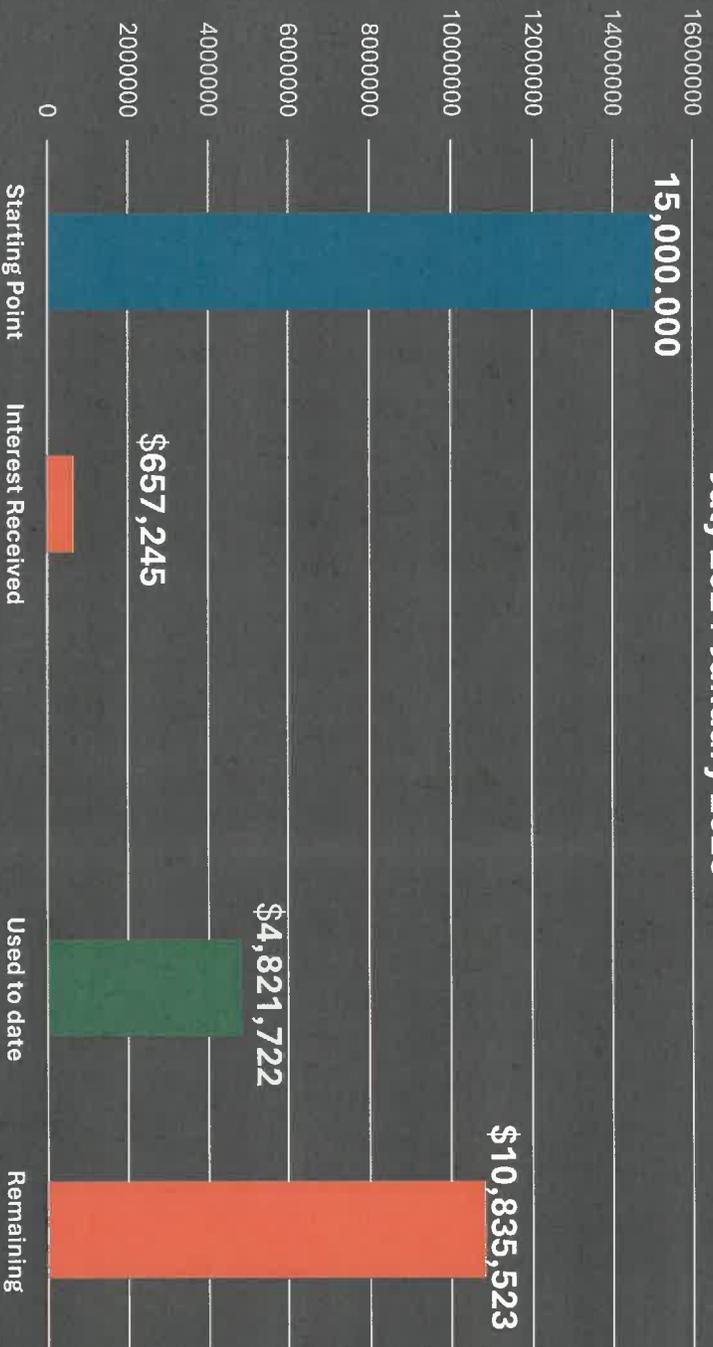
FUND BALANCES January 2026



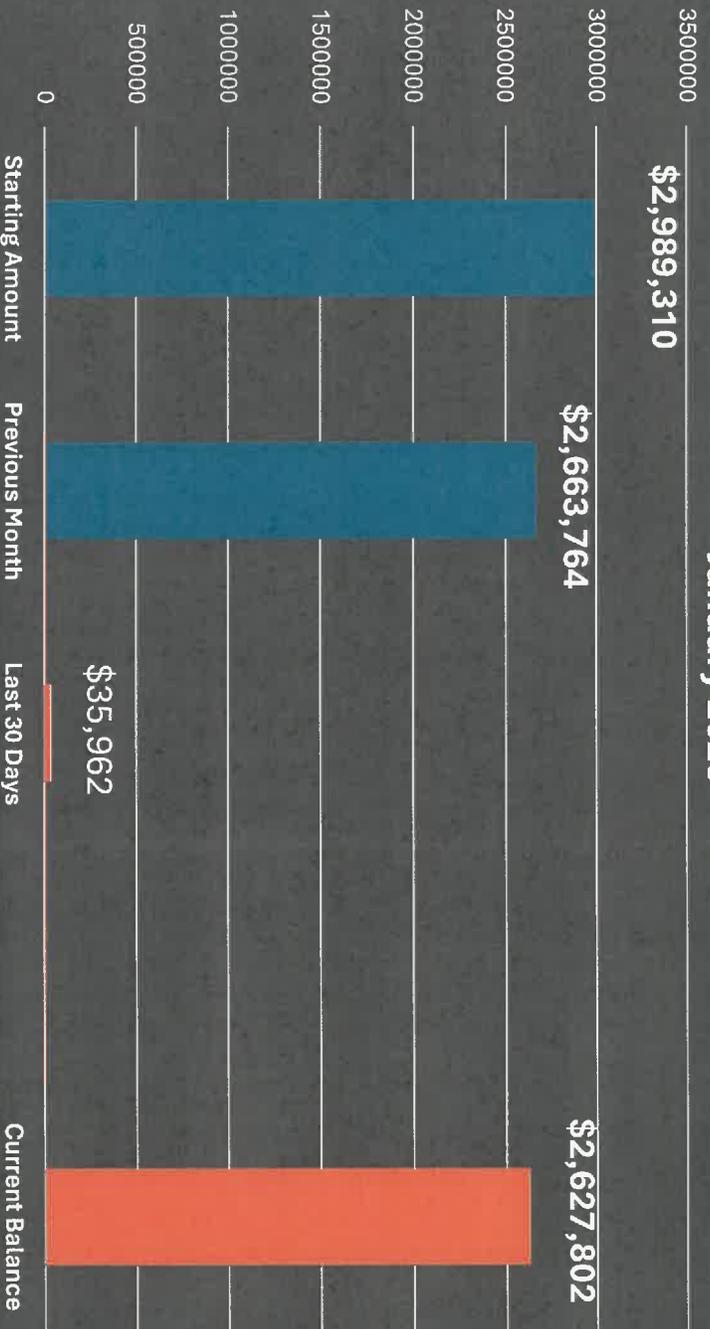
Note: Capital Reserve fund replaced Capital Fund in this report



SWARC Construction Fund July 2024-January 2026



CONTINGENCY REPORT January 2026



Last 30 Days Highlights:

- Additional Piping for water trenches
- Added T & Gate Valve for possible water to concession stand
- Added fall protection for lower roof

South Whidbey Parks & Recreation Dist

M&O / Reserve
5495 Maxwellton Road
Langley, WA 98260

Profit & Loss [Budget Analysis]

January 2026

2/13/2026
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		Selected Period	Budgeted	\$ Difference
4-0000	Income			
4-2000	Taxes			
4-2110	Property taxes - M & O	\$6,560.87	\$6,560.87	\$0.00
	Total Taxes	<u>\$6,560.87</u>	<u>\$6,560.87</u>	<u>\$0.00</u>
4-4100	Recreation Programs			
4-4113	Adult Basketball	\$0.00	\$150.00	(\$150.00)
4-4114	Adult Softball League	\$0.00	\$500.00	(\$500.00)
4-4117	Adult Volleyball	\$145.00	\$145.00	\$0.00
4-4119	Pickleball	\$4,035.00	\$4,035.00	\$0.00
4-4120	Adult Soccer/Futsal	\$460.00	\$460.00	\$0.00
4-4129	Miscellaneous Adult Sports	\$0.00	\$60.00	(\$60.00)
4-4132	Youth Basketball	\$2,465.00	\$2,465.00	\$0.00
4-4133	Contract Sports	(\$50.00)	\$660.00	(\$710.00)
4-4199	Polar Bear Dive Revenue	\$660.00	\$660.00	\$0.00
4-4252	Cheer	\$2,178.00	\$2,178.00	\$0.00
4-4296	New Program Directions	\$120.00	\$120.00	\$0.00
	Total Recreation Programs	<u>\$10,013.00</u>	<u>\$11,433.00</u>	<u>(\$1,420.00)</u>
4-8000	Other Revenue			
4-8003	Park Facility Rental	\$105.00	\$300.00	(\$195.00)
4-8006	Interest from M & O	\$1,334.92	\$1,375.00	(\$40.08)
4-8008	Interest from Reserve Fund	\$1,865.31	\$1,200.00	\$665.31
	Total Other Revenue	<u>\$3,305.23</u>	<u>\$2,875.00</u>	<u>\$430.23</u>
	Total Income	<u>\$19,879.10</u>	<u>\$20,868.87</u>	<u>(\$989.77)</u>
5-0000	Cost of Sales			
	Gross Profit	<u>\$19,879.10</u>	<u>\$20,868.87</u>	<u>(\$989.77)</u>
6-0000	Expenses			
6-1000	Administration			
6-1010	Wages - Director	\$11,932.16	\$11,932.16	\$0.00
6-1012	Wages - Business Manager	\$7,965.08	\$7,965.10	(\$0.02)
6-1014	Wages - Admin Assistant 2	\$5,096.80	\$4,829.33	\$267.47
6-1201	FICA District's Share	\$1,094.37	\$1,145.83	(\$51.46)
6-1202	WA State Unemployment Ins	\$166.94	\$316.67	(\$149.73)
6-1203	Labor & Industries Ins	\$4,921.01	\$5,875.00	(\$953.99)
6-1204	Health Ins	\$13,467.09	\$16,800.00	(\$3,332.91)
6-1205	Retirement-PERS	\$3,204.39	\$5,250.00	(\$2,045.61)
6-1206	LTD/AD&D/Life Ins	\$417.54	\$434.00	(\$16.46)
6-1207	Dental Insurance	\$767.76	\$829.00	(\$61.24)
6-1209	DCP Employer Expense	\$3,635.94	\$3,600.00	\$35.94
6-1210	Family & Medical Leave	\$1,190.05	\$1,190.00	\$0.05
6-1301	Accounting Service	\$768.06	\$775.00	(\$6.94)
6-1427	State Audit	\$1,182.35	\$0.00	\$1,182.35
6-1428	Election Costs	\$10,875.06	\$0.00	\$10,875.06
6-1429	Building Lease	\$1,300.00	\$1,300.00	\$0.00
6-1530	Office Supplies	\$602.20	\$600.00	\$2.20
6-1531	Dues & Publications	\$100.00	\$100.00	\$0.00
6-1541	Telephone	\$639.50	\$642.00	(\$2.50)
6-1549	Moving Expenses	\$0.00	\$50.00	(\$50.00)
6-1550	Travel & Vehicle Allowance	\$36.25	\$0.00	\$36.25
6-1660	Misc Fees & Charges	\$404.72	\$775.00	(\$370.28)
6-1690	Technology	\$383.60	\$250.00	\$133.60
	Total Administration	<u>\$70,150.87</u>	<u>\$64,659.09</u>	<u>\$5,491.78</u>
6-2000	Maintenance			
6-2001	Maintenance Wages			
6-2010	Maintenance Supervisor	\$9,233.76	\$9,233.75	\$0.01
6-2012	Maintenance Wages - Hourly	\$18,820.66	\$18,337.50	\$483.16
	Total Maintenance Wages	<u>\$28,054.42</u>	<u>\$27,571.25</u>	<u>\$483.17</u>
6-2200	Maintenance O & M			
6-2303	Professional Service	\$0.00	\$333.00	(\$333.00)
6-2331	Dues & Publications	\$0.00	\$200.00	(\$200.00)
6-2434	Gas & Lube Products	\$1,371.95	\$1,100.00	\$271.95
6-2550	Travel & Vehicle Allowance	\$24.10	\$25.00	(\$0.90)
6-2584	Misc Rld Repair	\$665.54	\$600.00	\$65.54

South Whidbey Parks & Recreation Dist

Profit & Loss [Budget Analysis]

January 2026

2/13/2026
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		Selected Period	Budgeted	\$ Difference
6-2585	Park Bld Maint/Jan Supp	(\$14.97)	\$0.00	(\$14.97)
6-2610	Playground Maintenance	\$2,202.28	\$2,202.28	\$0.00
6-2647	Refuse Removal	\$750.34	\$750.34	\$0.00
6-2649	Electrical Utilities	\$543.61	\$550.00	(\$6.39)
6-2650	Alarm System Monitoring	\$38.16	\$40.00	(\$1.84)
6-2670	Road & Trail Maintenance	\$2,945.46	\$2,950.00	(\$4.54)
6-2680	Water System Maintenance	\$582.29	\$600.00	(\$17.71)
6-2690	Septic	\$424.95	\$425.00	(\$0.05)
6-2880	Veh & Mach Repair/Parts	\$157.35	\$157.35	\$0.00
6-2902	Misc. Equipment/Tools	\$1,147.07	\$1,147.07	\$0.00
6-2904	Vandalism Repair	\$10.11	\$10.11	\$0.00
6-2905	Sign/Art Work Maintenance	\$346.72	\$346.72	\$0.00
	Total Maintenance O & M	\$11,194.96	\$11,436.87	(\$241.91)
	Total Maintenance	\$39,249.38	\$39,008.12	\$241.26
6-4000	Programs			
6-4009	Program Wages			
6-4010	Programs Wages - FT	\$7,030.08	\$7,030.08	\$0.00
6-4012	Programs Wages - PT	\$1,755.46	\$2,250.00	(\$494.54)
	Total Program Wages	\$8,785.54	\$9,280.08	(\$494.54)
6-4100	Recreation Programs			
6-4133	Contract Sports	\$1,152.00	\$1,152.00	\$0.00
	Total Recreation Programs	\$1,152.00	\$1,152.00	\$0.00
6-4500	Misc. Program Expenses			
6-4532	Print & Advertising	\$99.20	\$291.00	(\$191.80)
6-4535	Program Facility Rental	\$1,683.91	\$2,000.00	(\$316.09)
6-4570	Unfunded Scholarships	\$50.00	\$50.00	\$0.00
	Total Misc. Program Expenses	\$1,833.11	\$2,341.00	(\$507.89)
	Total Programs	\$11,770.65	\$12,773.08	(\$1,002.43)
6-8000	Miscellaneous Costs			
6-8006	Investment Fee Operations Fund	(\$267.22)	\$0.00	(\$267.22)
6-8008	Investment Fees Reserve Fund	(\$250.94)	\$0.00	(\$250.94)
	Total Miscellaneous Costs	(\$518.16)	\$0.00	(\$518.16)
	Total Expenses	\$120,652.74	\$116,440.29	\$4,212.45
	Net Profit / (Loss)	(\$100,773.64)	(\$95,571.42)	(\$5,202.22)

South Whidbey Parks & Recreation Dist

M&O / Reserve
5495 Maxwellton Road
Langley, WA 98260

Profit & Loss Statement

January 2026

2/13/2026
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4-0000	Income		
4-2000	Taxes		
4-2110	Property taxes - M & O	\$6,560.87	
	Total Taxes		\$6,560.87
4-4100	Recreation Programs		
4-4117	Adult Volleyball	\$145.00	
4-4119	Pickleball	\$4,035.00	
4-4120	Adult Soccer/Futsal	\$460.00	
4-4132	Youth Basketball	\$2,465.00	
4-4133	Contract Sports	(\$50.00)	
4-4199	Polar Bear Dive Revenue	\$660.00	
4-4252	Cheer	\$2,178.00	
4-4296	New Program Directions	\$120.00	
	Total Recreation Programs		\$10,013.00
4-8000	Other Revenue		
4-8003	Park Facility Rental	\$105.00	
4-8006	Interest from M & O	\$1,334.92	
4-8008	Interest from Reserve Fund	\$1,865.31	
	Total Other Revenue		\$3,305.23
	Total Income		\$19,879.10
5-0000	Cost of Sales		
	Gross Profit		\$19,879.10
6-0000	Expenses		
6-1000	Administration		
6-1010	Wages - Director	\$11,932.16	
6-1012	Wages - Business Manager	\$7,965.08	
6-1014	Wages - Admin Assistant 2	\$5,096.80	
6-1201	FICA District's Share	\$1,094.37	
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6-1427	State Audit	\$1,182.35	
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6-1531	Dues & Publications	\$100.00	
6-1541	Telephone	\$639.50	
6-1550	Travel & Vehicle Allowance	\$36.25	
6-1660	Misc Fees & Charges	\$404.72	
6-1690	Technology	\$383.60	
	Total Administration		\$70,150.87
6-2000	Maintenance		
6-2001	Maintenance Wages		
6-2010	Maintenance Supervisor	\$9,233.76	
6-2012	Maintenance Wages - Hourly	\$18,820.66	
	Total Maintenance Wages		\$28,054.42
6-2200	Maintenance O & M		
6-2434	Gas & Lube Products	\$1,371.95	
6-2550	Travel & Vehicle Allowance	\$24.10	
6-2584	Misc Bld Repair	\$665.54	
6-2585	Park Bld Maint/Jan Supp	(\$14.97)	
6-2610	Playground Maintenance	\$2,202.28	
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6-2649	Electrical Utilities	\$543.61	
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6-2670	Road & Trail Maintenance	\$945.46	

South Whidbey Parks & Recreation Dist

Profit & Loss Statement

January 2026

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6-2680	Water System Maintenance	\$582.29		
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6-2880	Veh & Mach Repair/Parts	\$157.35		
6-2902	Misc. Equipment/Tools	\$1,147.07		
6-2904	Vandalism Repair	\$10.11		
6-2905	Sign/Art Work Maintenance	\$346.72		
	Total Maintenance O & M		<u>\$11,194.96</u>	
	Total Maintenance			\$39,249.38
6-4000	Programs			
6-4009	Program Wages			
6-4010	Programs Wages - FT	\$7,030.08		
6-4012	Programs Wages - PT	\$1,755.46		
	Total Program Wages		\$8,785.54	
6-4100	Recreation Programs			
6-4133	Contract Sports	\$1,152.00		
	Total Recreation Programs		\$1,152.00	
6-4500	Misc. Program Expenses			
6-4532	Print & Advertising	\$99.20		
6-4535	Program Facility Rental	\$1,683.91		
6-4570	Unfunded Scholarships	\$50.00		
	Total Misc. Program Expenses		<u>\$1,833.11</u>	
	Total Programs			\$11,770.65
6-8000	Miscellaneous Costs			
6-8006	Investment Fee Operations Fund		(\$267.22)	
6-8008	Investment Fees Reserve Fund		(\$250.94)	
	Total Miscellaneous Costs			<u>(\$518.16)</u>
	Total Expenses			\$120,652.74
	Net Profit / (Loss)			<u><u>(\$100,773.64)</u></u>

South Whidbey Parks & Recreation Dist

Construction Fund 741

5495 Maxwellton Rd

Langley, WA 98260

Profit & Loss Statement

January 2026

2/13/2026

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Construction Fund.myo

4-0000	Income		
5-0000	Cost of Sales		
	Gross Profit		<u>\$0.00</u>
6-0000	Expenses		
6-1000	SW Aquatic Recreation Center		
6-1010	Legal Services	\$204.00	
6-1030	Architectural & Design Fees	\$37,462.75	
6-1040	Engineering Services	\$215.00	
6-1060	Professional Services	\$7,301.50	
6-1070	Project Management	\$33,720.00	
6-1080	Permits	\$2,105.28	
6-1200	Construction	\$759,236.15	
6-1700	Construction Utilities	<u>\$300.81</u>	
	Total SW Aquatic Recreation Center		<u>\$840,545.49</u>
	Total Expenses		\$840,545.49
	Operating Profit		<u>(\$840,545.49)</u>
8-0000	Other Income		
8-1000	Interest Income	<u>\$30,850.73</u>	
	Total Other Income		\$30,850.73
9-0000	Other Expenses		
9-1000	Interest Expense	<u>(\$2,780.85)</u>	
	Total Other Expenses		(\$2,780.85)
	Net Profit / (Loss)		<u><u>(\$806,913.91)</u></u>

Fund Balances

January 31, 2026 Cash & Investments

M&O*	\$835,832
Reserve**	\$638,486
Capital Reserve**	\$15,333
Capital Fund (Maxwelton Trails)***	\$418
Capital Fund (Campground/Property Fund)***	\$22
Bond	\$599,837
Construction Fund	\$10,838,303
TOTAL	\$12,928,230

NOTES

* District balances vary slightly from County balance due to Petty Cash, Direct Deposit Bank Account, and timing of Credit Card Receipts.

** Reserve & Capital Reserve Funds are combined at the County, but tracked separately.

*** Capital & Property Funds are combined at the County, but tracked separately.

South Whidbey Parks & Recreation Dist

M&O / Reserve
5495 Maxwellton Road
Langley, WA 98260

Purchases [Vendor Detail]

2/1/2026 through 2/15/2026

2/6/2026
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ID#	Date	Item/Acct	Description	Amount
All Whidbey Topsoil & Construction				4000830
00014362	2/2/2026	6-2581	Invoice #219737 - Crushed Roc	\$145.38
00014362	2/2/2026	6-2581	Invoice #219718 - Crushed Roc	\$157.03
All Whidbey Topsoil & Construction Total:				\$302.41
Bank Account Fees				*None
00014386	2/2/2026	6-1660	Bank Account Fees for Direct De	\$35.00
Bank Account Fees Total:				\$35.00
Bank Card Fees				*None
00014387	2/2/2026	6-1660	Credit Card Transaction Fees for	\$372.25
Bank Card Fees Total:				\$372.25
Carter, Austin L.				4001868
00014378	2/13/2026	1-1120	Wages From 01/16/26 - 01/31/	\$2,643.28
Carter, Austin L. Total:				\$2,643.28
Diamond Rentals				4000539
00014363	2/2/2026	6-2690	Porta Potty Pumping at Trustlan	\$81.60
00014363	2/2/2026	6-2690	Porta Potty Rental at SWES Field	\$180.00
Diamond Rentals Total:				\$261.60
DRS - Deferred Compensation Program				4000537 R3
00014391	2/2/2026	2-1435	DCP Employer Portion	\$1,788.95
00014391	2/2/2026	2-1485	DCP Employee Portion	\$1,953.22
DRS - Deferred Compensation Program Total:				\$3,742.17
Dunn, Skye P				4000982
00014382	2/13/2026	1-1120	Wages From 02/1/26 - 02/15/2	\$2,413.32
Dunn, Skye P Total:				\$2,413.32
EFTPS				*None
00014388	2/2/2026	2-1430	FMed/FSoc Payable - Tax Liabilit	\$3,886.84
EFTPS Total:				\$3,886.84
Fallon, Thomas R.				4001635
00014383	2/13/2026	1-1120	Wages From 02/1/26 - 02/15/2	\$3,583.32
Fallon, Thomas R. Total:				\$3,583.32
Great America Financial Services				4000584
00014373	2/2/2026	6-1530	Copier Lease	\$172.24
Great America Financial Services Total:				\$172.24
Handran, Kathleen M				4001618
00014375	2/13/2026	1-1120	Wages From 01/16/26 - 01/31/	\$245.73
Handran, Kathleen M Total:				\$245.73
Hanson's Building Supply				4000593 R1
00014368	2/2/2026	6-2585	Invoice #2602-176745 - Concre	\$38.05
00014368	2/2/2026	6-2584	Invoice #2602-176741 - Sprayer	\$56.03
Hanson's Building Supply Total:				\$94.08

South Whidbey Parks & Recreation Dist

Purchases [Vendor Detail]

2/1/2026 through 2/15/2026

2/6/2026
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ID#	Date	Item/Acct	Description	Amount
Henry, Tyson 00014379	2/13/2026	1-1120	Wages From 01/16/26 - 01/31/	4001615 \$1,648.80
Henry, Tyson Total:				\$1,648.80
Island Auto Supply 00014364	2/2/2026	6-2434	Motor Oil	4000648 \$138.06
Island Auto Supply Total:				\$138.06
Island Disposal, Inc. 00014372	2/2/2026	6-2647	Refuse Removal for Park	4000643 \$766.54
Island Disposal, Inc. Total:				\$766.54
Monforte, Carrie E. 00014384	2/13/2026	1-1120	Wages From 02/1/26 - 02/15/2	4000837 \$2,912.49
Monforte, Carrie E. Total:				\$2,912.49
Myres, Jacob 00014380	2/13/2026	1-1120	Wages From 01/16/26 - 01/31/	4001617 R2 \$2,147.06
Myres, Jacob Total:				\$2,147.06
Raymond, Marcus 00014376	2/13/2026	1-1120	Wages From 01/16/26 - 01/31/	5010240 \$425.87
Raymond, Marcus Total:				\$425.87
Rouse-Kay, Corinne 00014381	2/13/2026	1-1120	Wages From 01/16/26 - 01/31/	4001701 \$1,920.87
Rouse-Kay, Corinne Total:				\$1,920.87
Sachs, Kathleen 00014377	2/13/2026	1-1120	Wages From 01/16/26 - 01/31/	4001619 \$1,264.99
Sachs, Kathleen Total:				\$1,264.99
Sebo's Do-It Center 00014366	2/2/2026	6-2582	Invoice # A1766516 - Irrg/Plum	4000731 \$17.81
00014366	2/2/2026	6-2585	Invoice #A1767318 - Batteries	\$21.79
00014366	2/2/2026	6-2581	Invoice #A1768407 - Landscape	\$30.13
00014366	2/2/2026	6-2584	Invoice #A1768995 - Irr/Plumbi	\$34.00
Sebo's Do-It Center Total:				\$103.73
Simplot Turf & Horticulture 00014374	2/2/2026	6-2586	Fertilizer & Seed	4000902 \$7,106.80
00014374	2/2/2026	6-2586	Credit Memo #212143755 - Ove	(\$61.60)
Simplot Turf & Horticulture Total:				\$7,045.20
Sweeney, Joelle 00014365	2/2/2026	4-4132	Refund for Calvin Barnett	9603717 R1 \$124.00
Sweeney, Joelle Total:				\$124.00
Tomisser, Brian 00014385	2/13/2026	1-1120	Wages From 02/1/26 - 02/15/2	4001346 R2 \$4,349.95
Tomisser, Brian Total:				\$4,349.95
VISA - Heritage Bank 00014367	2/2/2026	6-1540	USPS - Postage	4000793 R4 \$156.00
00014367	2/2/2026	6-1303	Aatrix - 1099's	\$80.83
00014367	2/2/2026	6-1690	Microsoft - Online Services	\$47.86
00014367	2/2/2026	6-2649	PSE - 200020863003	\$260.46

South Whidbey Parks & Recreation Dist

Purchases [Vendor Detail]

2/1/2026 through 2/15/2026

2/6/2026
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ID#	Date	Item/Acct	Description	Amount
VISA - Heritage Bank				4000793 R4
00014367	2/2/2026	6-2649	PSE - 200010294276	\$220.08
00014367	2/2/2026	6-4132	Amazon - Scorebooks, Lanyard	\$79.47
00014367	2/2/2026	6-1303	Aatrix - W-2's	\$53.89
00014367	2/2/2026	6-1690	AccountEdge - Accounting Softw	\$130.80
00014367	2/2/2026	6-1691	Amazon - Conference Table	\$161.30
00014367	2/2/2026	6-1532	Marriott - Conference Hotel - Sk	(\$546.38)
00014367	2/2/2026	6-4532	Adobe - Invoice #330366634	\$38.14
VISA - Heritage Bank Total:				\$682.45
WA State Dept of Retirement				4000531
00014390	2/2/2026	6-1205	PERS Employer Portion	\$1,610.06
00014390	2/2/2026	2-1480	PERS Employee Portion	\$1,662.02
WA State Dept of Retirement Total:				\$3,272.08
Wa. St. Dept. of Revenue				5001118 R5
00014389	2/2/2026	6-1208	B&O Tax - 2025 Quarter #	\$691.67
Wa. St. Dept. of Revenue Total:				\$691.67
Washington State Ferries				4000536 R4
00014370	2/2/2026	6-2550	Maintanecce Round Trip - Ferry	\$24.10
Washington State Ferries Total:				\$24.10
Waxie Sanitary Supply				4001649
00014369	2/2/2026	6-2585	Air Freshener	\$1,225.22
Waxie Sanitary Supply Total:				\$1,225.22
Whidbey Telecom				4000828
00014371	2/2/2026	6-2650	Alarm Monitoring	\$38.16
00014371	2/2/2026	6-1541	Telephone Web Hosting, Interne	\$453.11
Whidbey Telecom Total:				\$491.27
Grand Total:				\$46,986.59

South Whidbey Parks & Recreation Dist

Construction Fund 741

5495 Maxwellton Rd

Langley, WA 98260

Purchases [Vendor Detail]

2/1/2026 through 2/15/2026

2/6/2026
10:44:17 AM

Page 1

ID#	Date	Item/Acct	Description	Construction Fund.myo Amount
Certerra - GeoTest				4001318 R1
00000091	2/2/2026	6-1060	Professional Services - Soi/Co	\$10,883.00
			Certerra - GeoTest Total:	\$10,883.00
Visa - Heritage				4000793 R4
00000090	2/2/2026	6-1700	PSE - Acct #220040366795 - E	\$54.44
00000090	2/2/2026	6-1700	PSE - Acct #220039908748 - E	\$520.41
00000090	2/2/2026	6-1700	PSE - Acct #400004720118 - E	\$514.50
			Visa - Heritage Total:	\$1,089.35
			Grand Total:	\$11,972.35

**South Whidbey Parks and Recreation District
January 21, 2026 – Regular Meeting Minutes**

DRAFT

Annual Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Greve, Erik Jokinen, Krista Loercher and Matt Simms.
Staff Present: Skye Dunn, Carrie Monforte and Brian Tomisser

Jennifer called the Annual Meeting to order at 6:00 p.m. The attendance sheet is attached for permanent records only.

II. Election of Officers for 2026 Board of Park Commissioners

The commissioners approved the following positions for 2026 Board of Park Commissioners:

Chair: Jennifer Cox
Vice-Chair: Erik Jokinen
Secretary: Krista Loercher
At Large: Matt Simms
At Large: Jake Grevé

Erik made a motion to maintain the current board officer assignments through 2026, and the motion was unanimously approved.

III. Commissioner Committee Assignments

In a motion made by Krista, the board unanimously approved the following committee assignments through 2026:

Committee	Commissioner 1	Commissioner 2	Alternate
Local Government Partnerships	Grevé	Loercher	Cox
School Partnerships	Jokinen	Cox	Grevé
Comprehensive Plan Programs	Simms	Loercher	Cox
Campground	Loercher	Grevé	Simms
Pickleball	Jokinen	Simms	Cox
Sports Fields	Jokinen	Simms	Cox
Lake Properties	Grevé	Loercher	Jokinen
Trails	Cox	Simms	Grevé
Aquatic Recreation Center	Simms	Jokinen	Loercher

IV. Adjournment

There being no further business, the meeting was adjourned at 6:32 p.m.

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jennifer Cox, Jake Grevé, Erik Jokinen, Krista Loercher and Matt Simms.

Staff Present: Skye Dunn, Carrie Monforte and Brian Tomisser

Jennifer called the Regular Meeting to order at 6:32 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

There was no public comment.

III. Financial Report

A. Summary Financial Report

Brian reviewed the financial report with the board.

B. Review of Voucher List

Brian reviewed the updated voucher list with the board.

IV. Consent Agenda

A. Minutes for 12/17/25

B. Voucher List and Construction Fund Approval

Maintenance & Operations Vouchers #14294 - #14309 and #14325- #14340 in the amount of \$45,746.64, Direct Deposit payroll payments in the amount of \$46,495.36, Electronic payments in the amount of \$29,548.31; and Construction Fund Vouchers #81 - #89 in the amount of \$840,545.49.

Krista made a motion to approve the consent agenda, and the motion was unanimously approved.

V. Staff Report (To be attached for permanent records)

Brian reviewed the Staff Report with the commissioners. Brian provided an update on a developing situation with restricted access to gymnasiums at the Community Center.

VI. Committee & Community Meeting Reports

Krista provided an update on grant proposals to address the water quality problems at Lone Lake. She indicated that the County chose to apply for a grant to address invasive weeds at Lone Lake. The County also indicated that they would develop a work plan for grant application for a water monitoring program.

Upcoming meetings with the WA Department of Fish & Wildlife were noted:

- January 22, 2026 – Water Access Management Plan Advisory Committee: Facilities, Operations & Maintenance
- February 19, 2026 – Annual site visit w/ DFW and the Lakes Committee re. the maintenance agreement of the Goss, Deer and Lone Lake properties.

VII. Unfinished Business

A. Comprehensive Plan Programs

Pickleball

Brian reported that Tom and his crew refurbished the old Community Park fence and placed it along the new pickleball courts. Brian stated that they would asphalt the lot in the spring.

SWARC

Brian reported that the construction project was proceeding on schedule and noted various points of progress.

VIII. New Business

A. Department of Fish and Wildlife Agreement

The board was provided with an updated agreement with the Department of Fish and Wildlife to maintain the three South Whidbey lakes (Goss, Deer, Lone) along with staff comments. Brian requested input from the Board before proceeding.

B. EFT Policy

An Electronic Fund Transfer (EFT) policy was provided to the board for review and approval.

Matt made a motion to approve the updated EFT Policy with the modifications as discussed, and the motion was unanimously approved.

C. Resolution 2026-01 Investment Officers

Staff and the board reviewed a resolution identifying the District's investment officers, and discussed recent changes to the County's investment procedures.

Jake made a motion to approve the Resolution 2026-01 Resolution to Appoint Investment Officers, and the motion was unanimously approved.

IX. Adjournment

There being no further business, the meeting was adjourned at 7:52 p.m.



Memo

To: Board of Commissioners
From: Staff
Re: Staff Report for February 2026

Recreation/Programs

- Basketball is going at full strength and has been very successful.
 - The 1st-3rd grade league will end in early March, with the 4th-6th graders ending middle of March
- Gearing up for summer activity guide.
- Pickles reached out about possible sponsorships. Brian and I are going to set a meeting.
- The Chum Run this year will be at Wind Jammer Park in Oak Harbor on July 3rd.
- Our requests for a meeting with the Community Center have remained unanswered. At this time, we are not doing any programming of the upstairs gym after the basketball season and will put in requests for the lower gym. We appreciate the superintendent and the elementary school principal for opening the north campus for the 4th-6th grade league.

Facilities and Grounds

- Staff have designed the entrances to both the Community Park and the Sports Complex (see pictures)
- Additionally, they have upgraded with a fence along the walkway next to field 4 (see picture)

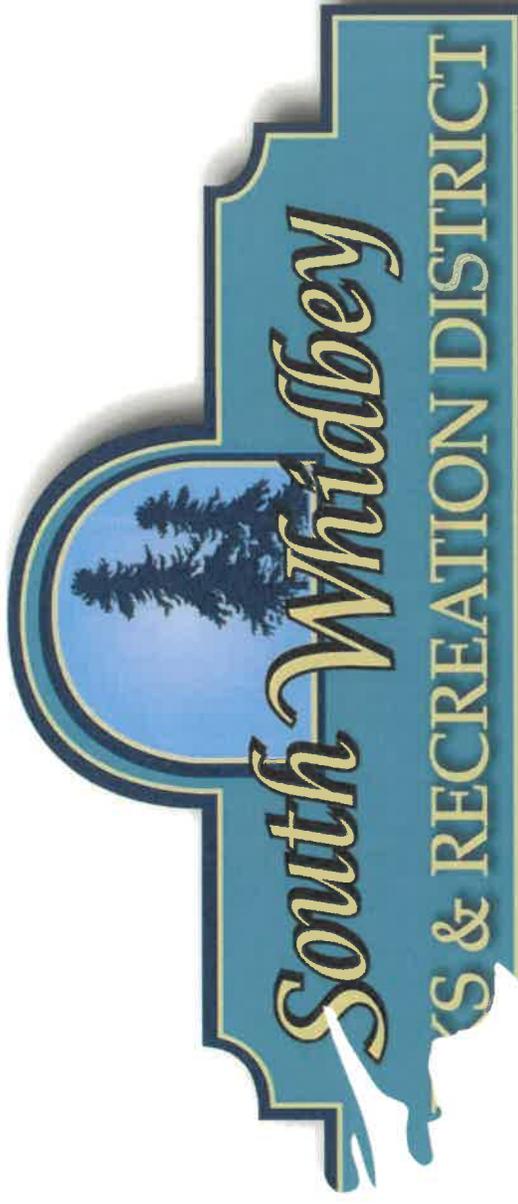
Director's Items

- I have a tentative meeting set with the Inter Local Committee, Jennifer and Erik, to begin discussions on engaging the school district to update our current ILA.
- The Lakes Committee, Jake and Krista, along with Tom and I, will be doing our annual lakes visit with the Department of Fish and Wildlife on Thursday, February 19th. Krista invited representatives from Island County to participate this year.
- With the help of Jim Nelson, DA Davidson, we are presenting to S&P analysts with the goal of securing the remaining \$12 million of bond funds to be sold on February 24th.
- I attended the virtual webinar from RCO regarding the next funding cycle on February 11th. Initial thoughts are that trying to take on a new project and the work associated with pursuing a grant, in addition to needing the matching funds that pursuing grants this year may not be a good idea. However, staff are still reviewing the options.
- Administrative staff will be on a staff retreat on March 4th; the office will be closed on this day. The purpose of the retreat will be to outline and brainstorm workload over the 12-16 months.
- We have had two requests for a memorial bench to be purchased. One is by Pat and Kate McVay, who are interested in donating a bench in honor of a young person who passed. The other is a family interested in donating a bench at the new Aquatic Center for a loved one. Staff will bring the McVay request forward when details are worked out. In terms of the Aquatic Center, staff would like to know if the board has any conditions or thoughts about dedications at this location.









Comprehensive Programs Update





Pickleball

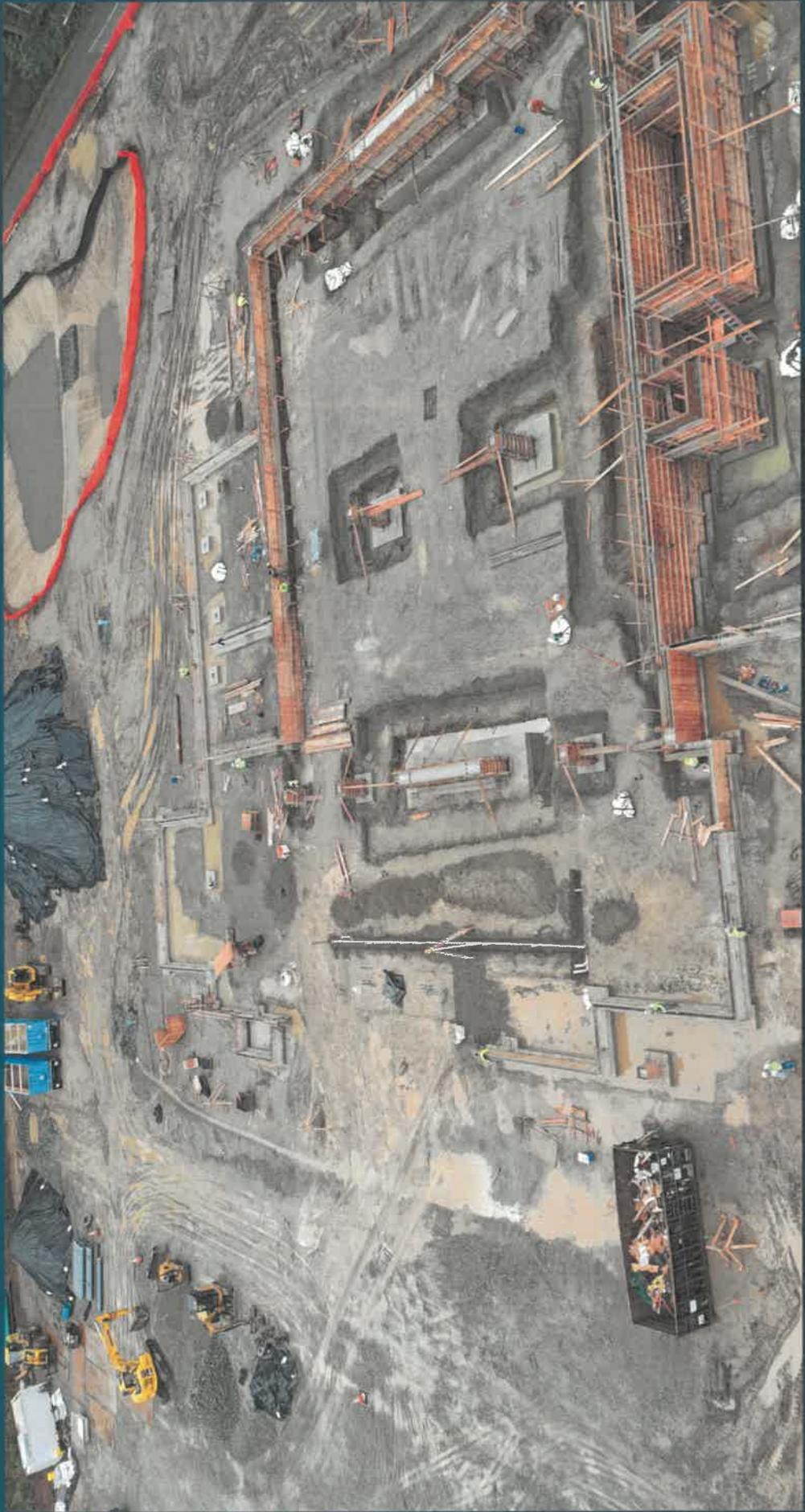


- **The sports court surfacing has been tentatively scheduled for the week of May 11th. We need 50+ degrees with no rain for several days. They will attempt to do it sooner if we get a favorable stretch of weather.**
- **We have had our first request to rent the courts. Staff would like to know how the Board feels about this option. I reached out to RCO and there are no significant restrictions to us renting courts.**



- **Carrie and I will be meeting with a couple of representatives from the Parks and Aquatics Foundation on February 20th to discuss the scholarship program at the SWARC.**
- **The Community Park is pretty beat up right now due to construction throughout the park. Our staff have been working hard to identify any safety issues and to keep the park as beautiful and functional as possible.**
- **The SWPAF is interested in a donor plaque inside the facility. Talks are very preliminary. Staff would like to know the Board's initial thoughts in their interest and what type of plaque they would be interested in possibly including.**

SWARC



Memo



To: Board of Commissioners
From: Brian Tomisser
Date: 02-18-2026
Re: Rope Climbing Structure Replacement

In inspecting the playground, staff have identified that the rope climbing structure needs to be removed or replaced. This until was originally installed in 2009. In addition to rusty connections, the primary stepping ropes are fraying and some of the steel cable is beginning to show.

Staff have found the original manufacturer so that we can replace the netting, without having to replace the entire structure. Not only will this save money, it will prevent us from having to go out to bid. The turn around time is around 8 weeks.

The quote to have it installed is \$32,710.86 (see attached). Staff are looking for direction and have identified three options:

1. Remove the structure now and deal with replacement in the 2027 budget.
2. Replace the netting with funds from the million dollars that was to be transferred to the SWARC construction fund in 2026.
3. Replace the netting with \$15,000 from the Capital Reserve fund and the remaining \$17,710.86 from the money allocated towards SWARC construction in 2026.







Great Western Installations, Inc
 975 S. State Hwy 89
 Logan, UT 84321
 Cell: 435-760-5103
 Office: 435-245-5055
 Fax: 435-245-5057
 tyler@gwpark.com
 www.gwpark.com

02/10/2026
 Quote #
 117542-01-02

Castle Park Net Replacement (With Install) Option 2

South Whidbey Parks & Recreation
 Attn: Carrie Monforte
 5475 Maxwellton Rd
 Langley, WA 98260
 United States
 Phone: 360-221-5484
 swparks@swparks.org

Ship to Zip 98260

Quantity	Part #	Description	Unit Price	Amount
1	DX-101	Dynamo - Genesis Regular w/Green Rope and w/Brown Post	\$23,075.00	\$23,075.00
1	INSTALL	Install - Demo and removal of existing net and installing new net to existing footings- Prevailing Wages	\$3,500.00	\$3,500.00
			Sub Total	\$26,575.00
			Freight	\$3,380.00
			Tax	\$2,755.86
			Total	\$32,710.86

Comments

Your Sales Rep is Tyler Kyriopoulos. Please reach out to Tyler at 435-760-5103 if you should have any questions regarding this quote.

Due to the volatility of freight costs, the freight pricing is subject to change at the time of order.

Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.

Shipping to:
 5475 Maxwellton Rd
 Langley, WA 98260
 Tom Fallon
 509-406-6058 or 360-221-7181
parks@swparks.org

Site Address:
 5495 Maxwellton Road
 Langley WA 98260

*Freight charges are based on listed zip code and are subject to change if shipping information changes.

*Deposit may be required.

Permitting not included, unless otherwise noted.

Customer is responsible for offloading.

Prevailing Wages