

South Whidbey Parks & Recreation District

May 20, 2026

Regular Board Meeting @ 6:00pm

Parks District Headquarters

5476 Maxwellton Rd. Room C-2, Langley, WA

Online attendance is available. Visit swparks.org/about/meetingsminutes or email director@swparks.org for more information.

I. Call to Order

II. Public Comment

III. Financial Report

A. Financial Report

B. Review of Voucher List

IV. Consent Agenda

A. Approval of Minutes (04/15/2026)

B. Voucher List

V. Staff Report

A. Quarterly Recreation Report

VI. Committee and Community Meeting Reports

Where applicable, committee reports may move to unfinished or new business.

VII. New Business

A. Dedication bench at upper soccer field

VIII. Unfinished Business

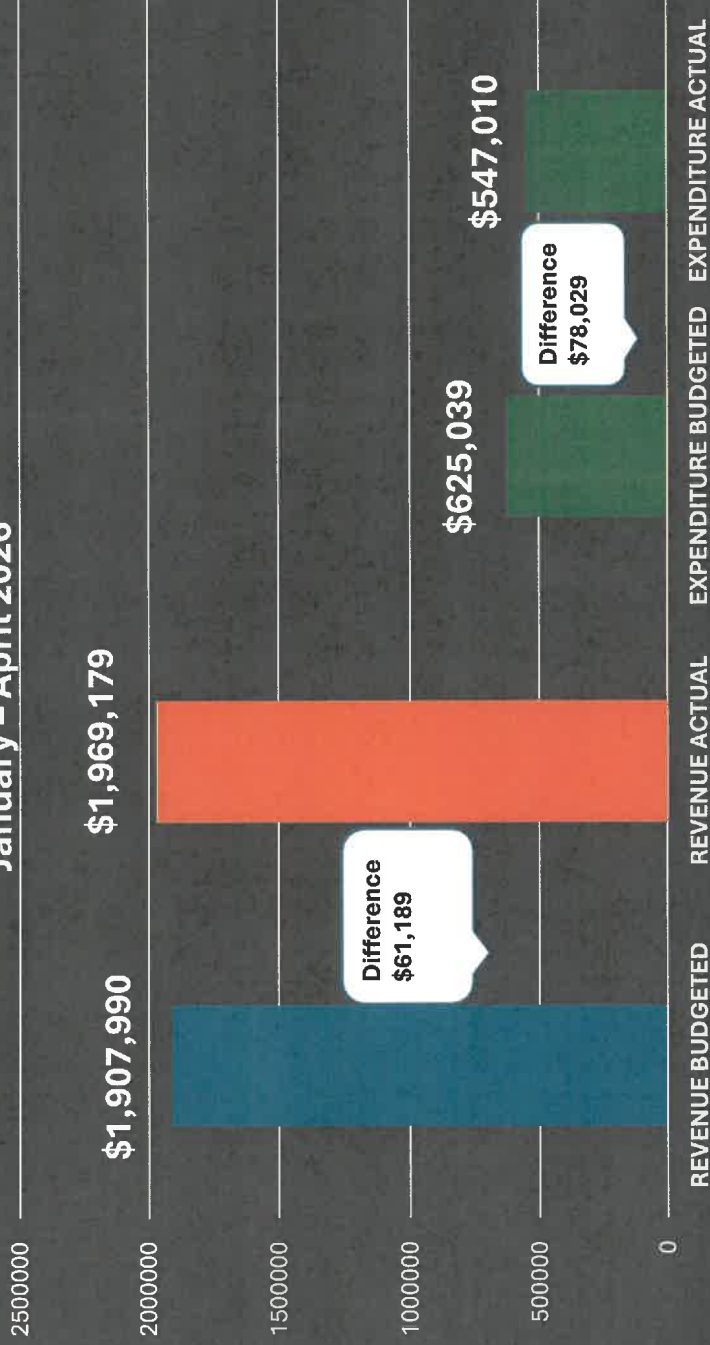
A. Outside benches at the SWARC

B. Comprehensive Plan Programs

IX. Adjournment



CUMULATIVE for GENERAL FUND January - April 2026



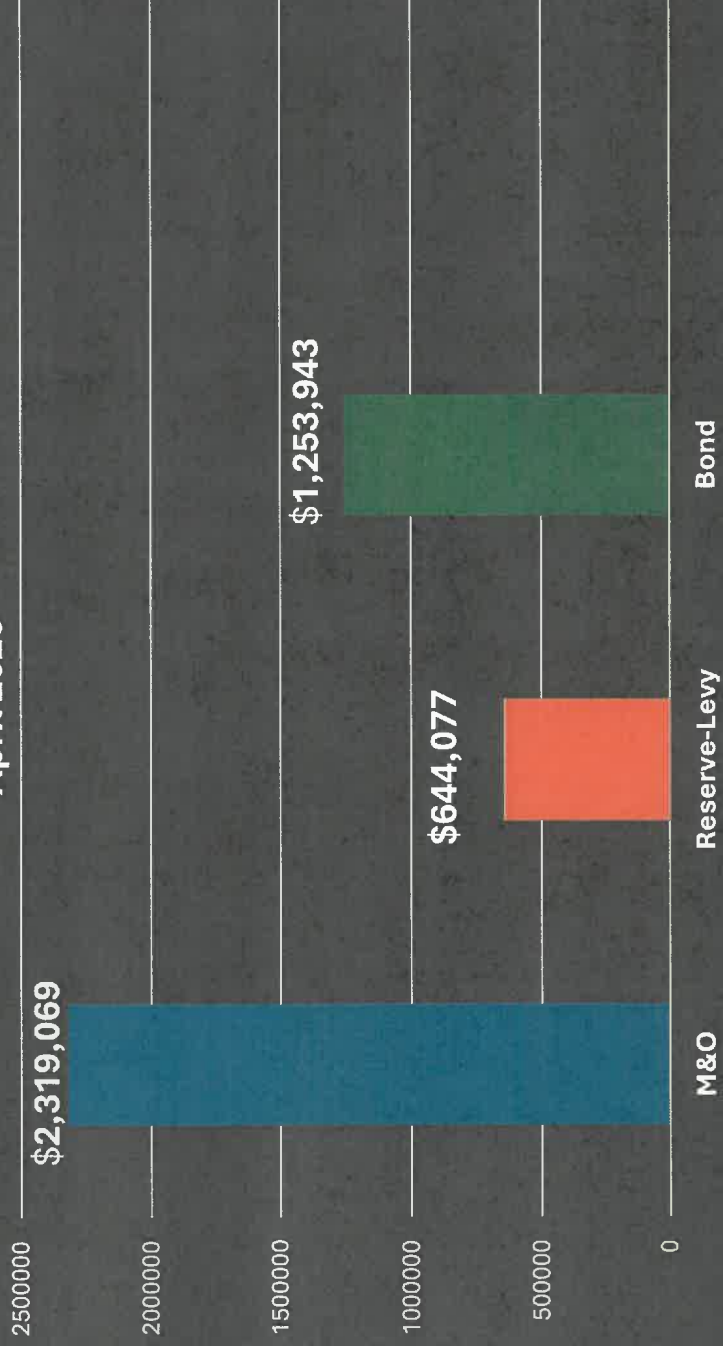
Notes: Property tax revenue is strong, up 1% over what it has been the last three years.

4-4264 Aquatics revenue is down. Might just be a timing of open registration.

4-8005 Other revenue - this is the reimbursement from the bond for the Cost of Issuance - S&P Global Ratings



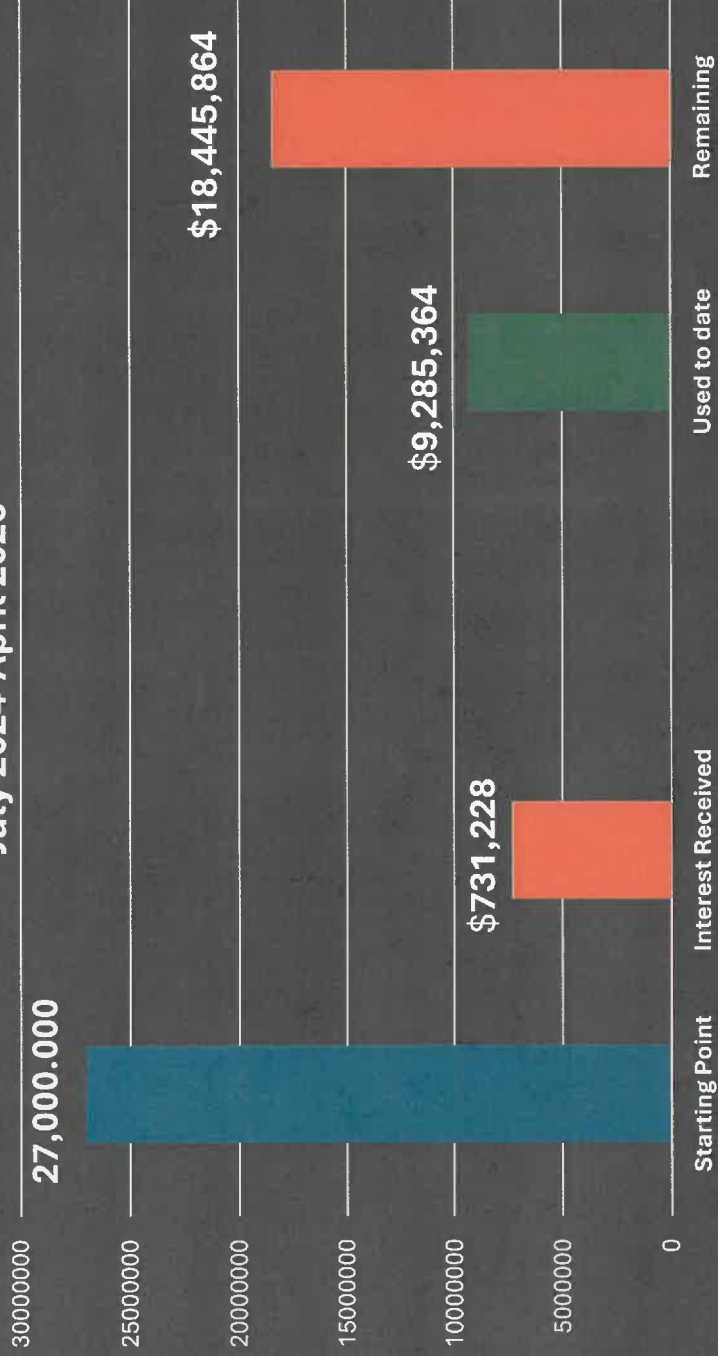
FUND BALANCES April 2026



Note: Capital reserve will be spend on rope structure for Castle Park playground

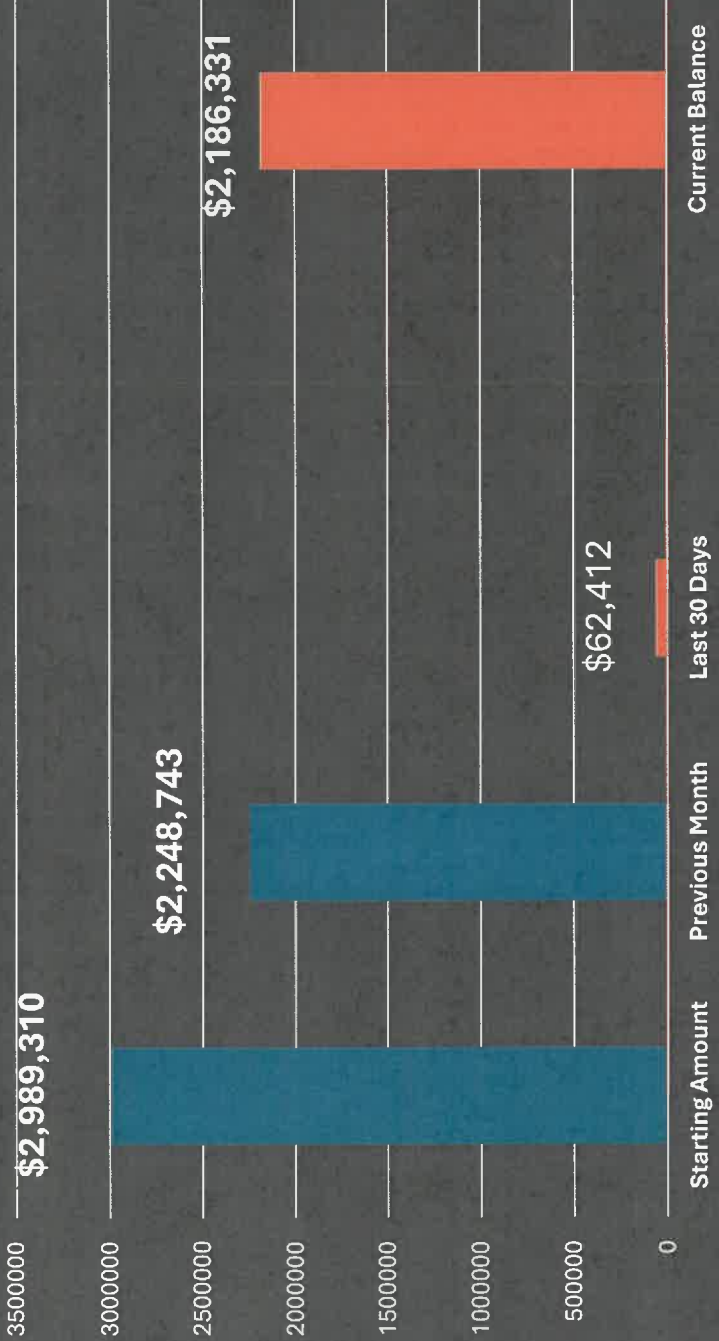


SWARC Construction Fund July 2024-April 2026



Note: \$12,000,000 in bond proceeds expected in April 2026.

CONTINGENCY REPORT Through April 2026



Last 30 Days Highlights:

- Placeholder removed for new well (\$150,000)
- Placeholder added for possible outdoor basketball courts (\$163,500)
- Placeholder for office moving expenses (\$10,900)
- Increase for PSE temporary electricity (\$4750)

South Whidbey Parks & Recreation Dist

M&O / Reserve
5495 Maxwellton Road
Langley, WA 98260

Profit & Loss [Budget Analysis - Cash]

January 2026-April 2026

5/14/2026
10:43:30 AM

		Selected Period	Budgeted	\$ Difference
4-0000	Income			
4-2000	Taxes			
4-2110	Property taxes - M & O	\$1,860,563	\$1,818,609	\$41,954
	Total Taxes	<u>\$1,860,563</u>	<u>\$1,818,609</u>	<u>\$41,954</u>
4-4100	Recreation Programs			
4-4113	Adult Basketball	\$0	\$235	(\$235)
4-4114	Adult Softball League	\$0	\$500	(\$500)
4-4117	Adult Volleyball	\$230	\$490	(\$260)
4-4118	Adult Sailing	\$3,575	\$2,250	\$1,325
4-4119	Pickleball	\$14,874	\$11,535	\$3,339
4-4120	Adult Soccer/Futsal	\$930	\$1,100	(\$170)
4-4129	Miscellaneous Adult Sports	\$0	\$240	(\$240)
4-4131	Tennis Classes	\$1,235	\$1,350	(\$115)
4-4132	Youth Basketball	\$2,465	\$2,465	\$0
4-4133	Contract Sports	\$1,499	\$3,128	(\$1,629)
4-4134	Wrestling	\$600	\$300	\$300
4-4135	Falcon Programs	\$0	\$200	(\$200)
4-4136	Youth Soccer/Futsal	\$0	\$100	(\$100)
4-4149	Youth Pickleball	\$1,008	\$0	\$1,008
4-4199	Polar Bear Dive Revenue	\$660	\$660	\$0
4-4216	Fitness	\$0	\$200	(\$200)
4-4219	Adult General Program	\$0	\$200	(\$200)
4-4252	Cheer	\$2,178	\$2,178	\$0
4-4260	Other Youth Programs	\$4,630	\$2,670	\$1,960
4-4264	Aquatics	\$10,660	\$21,700	(\$11,040)
4-4265	Skimboarding	\$894	\$280	\$614
4-4266	Youth Sailing	\$14,460	\$16,100	(\$1,640)
4-4267	Paddle Sports	\$460	\$800	(\$340)
4-4282	Cultural Youth Camps	\$6,369	\$5,100	\$1,269
4-4291	Dog Classes	\$300	\$600	(\$300)
4-4296	New Program Directions	\$800	\$1,200	(\$400)
4-4298	Special Events	\$0	\$1,200	(\$1,200)
	Total Recreation Programs	<u>\$67,827</u>	<u>\$76,781</u>	<u>(\$8,954)</u>
4-8000	Other Revenue			
4-8003	Park Facility Rental	\$2,012	\$2,100	(\$89)
4-8005	Other Revenue	\$24,314	\$150	\$24,164
4-8006	Interest from M & O	\$7,009	\$5,000	\$2,009
4-8008	Interest from Reserve Fund	\$7,456	\$5,350	\$2,106
	Total Other Revenue	<u>\$40,790</u>	<u>\$12,600</u>	<u>\$28,190</u>
	Total Income	<u>\$1,969,179</u>	<u>\$1,907,990</u>	<u>\$61,189</u>
5-0000	Cost of Sales			
	Gross Profit	<u>\$1,969,179</u>	<u>\$1,907,990</u>	<u>\$61,189</u>
6-0000	Expenses			
6-1000	Administration			
6-1010	Wages - Director	\$47,729	\$47,729	\$0
6-1012	Wages - Business Manager	\$31,860	\$31,860	\$0
6-1014	Wages - Admin Assistant 2	\$19,279	\$19,317	(\$38)
6-1201	FICA District's Share	\$4,607	\$4,583	\$24
6-1202	WA State Unemployment Ins	\$665	\$1,267	(\$602)
6-1203	Labor & Industries Ins	\$10,477	\$11,750	(\$1,273)
6-1204	Health Ins	\$53,868	\$67,200	(\$13,332)
6-1205	Retirement-PERS	\$12,747	\$21,000	(\$8,253)
6-1206	LTD/AD&D/Life Ins	\$1,719	\$1,736	(\$17)
6-1207	Dental Insurance	\$3,071	\$3,316	(\$245)
6-1208	B&O Tax	\$692	\$1,383	(\$692)
6-1209	DCP Employer Expense	\$14,239	\$14,400	(\$161)
6-1210	Family & Medical Leave	\$2,662	\$3,620	(\$958)
6-1301	Accounting Service	\$768	\$10,775	(\$10,007)
6-1302	Legal Service	\$549	\$1,785	(\$1,236)
6-1303	Professional Service	\$235	\$250	(\$15)
6-1427	State Audit	\$1,182	\$0	\$1,182
6-1428	Election Costs	\$10,875	\$0	\$10,875

South Whidbey Parks & Recreation Dist

Profit & Loss [Budget Analysis - Cash]

January 2026-April 2026

5/14/2026
10:43:31 AM

		Selected Period	Budgeted	\$ Difference
6-1429	Building Lease	\$5,200	\$5,200	\$0
6-1530	Office Supplies	\$1,587	\$2,400	(\$813)
6-1531	Dues & Publications	\$386	\$450	(\$64)
6-1535	Contracted Services	\$0	\$880	(\$880)
6-1540	Postage	\$156	\$156	\$0
6-1541	Telephone	\$2,112	\$2,568	(\$456)
6-1550	Travel & Vehicle Allowance	\$76	\$200	(\$124)
6-1552	Conferences & Training	(\$546)	\$546	(\$1,093)
6-1660	Misc Fees & Charges	\$1,361	\$2,525	(\$1,164)
6-1690	Technology	\$1,870	\$1,650	\$220
6-1691	Office Equipment	\$409	\$400	\$9
	Total Administration	\$229,834	\$258,947	(\$29,113)
6-2000	Maintenance			
6-2001	Maintenance Wages			
6-2010	Maintenance Supervisor	\$36,935	\$36,935	\$0
6-2012	Maintenance Wages - Hourly	\$71,733	\$73,350	(\$1,617)
	Total Maintenance Wages	\$108,668	\$110,285	(\$1,617)
6-2200	Maintenance O & M			
6-2303	Professional Service	\$526	\$1,332	(\$806)
6-2331	Dues & Publications	\$0	\$200	(\$200)
6-2434	Gas & Lube Products	\$3,989	\$3,600	\$389
6-2436	Safety Gear	\$0	\$200	(\$200)
6-2550	Travel & Vehicle Allowance	\$178	\$200	(\$22)
6-2581	Garden Maint & Hort	\$1,415	\$850	\$565
6-2582	Irrg & Plumb Supplies	\$7	\$300	(\$293)
6-2583	Sport Field Supplies	\$0	\$2,000	(\$2,000)
6-2584	Misc Bld Repair	\$1,198	\$2,400	(\$1,202)
6-2585	Park Bld Maint/Jan Supp	\$3,556	\$3,700	(\$144)
6-2586	Fertilizer & Turf	\$8,713	\$15,550	(\$6,837)
6-2610	Playground Maintenance	\$2,348	\$2,650	(\$302)
6-2647	Refuse Removal	\$3,050	\$3,053	(\$3)
6-2649	Electrical Utilities	\$4,681	\$4,100	\$581
6-2650	Alarm System Monitoring	\$114	\$160	(\$46)
6-2670	Road & Trail Maintenance	\$11,047	\$8,000	\$3,047
6-2680	Water System Maintenance	\$1,451	\$2,400	(\$949)
6-2690	Septic	\$1,635	\$1,775	(\$140)
6-2880	Veh & Mach Repair/Parts	\$950	\$5,500	(\$4,550)
6-2881	Veh/Mach In-shop Repair	\$1,345	\$1,500	(\$155)
6-2902	Misc. Equipment/Tools	\$1,147	\$1,250	(\$103)
6-2904	Vandalism Repair	\$10	\$150	(\$140)
6-2905	Sign/Art Work Maintenance	\$494	\$800	(\$306)
	Total Maintenance O & M	\$47,854	\$61,670	(\$13,816)
	Total Maintenance	\$156,522	\$171,955	(\$15,433)
6-2950	Interest Expense	\$0	\$20	(\$20)
6-3000	Capital Equipment/Projects			
6-3001	Projects/Equipment	\$103,883	\$130,000	(\$26,117)
	Total Capital Equipment/Projects	\$103,883	\$130,000	(\$26,117)
6-4000	Programs			
6-4009	Program Wages			
6-4010	Programs Wages - FT	\$28,120	\$28,120	\$0
6-4012	Programs Wages - PT	\$10,697	\$10,200	\$497
	Total Program Wages	\$38,818	\$38,320	\$497
6-4100	Recreation Programs			
6-4113	Adult Basketball	\$0	\$40	(\$40)
6-4117	Adult Volleyball	\$0	\$40	(\$40)
6-4119	Pickleball	\$421	\$1,200	(\$779)
6-4120	Adult Soccer/Futsal	\$0	\$200	(\$200)
6-4129	Miscellaneous Adult Sports	\$0	\$128	(\$128)
6-4132	Youth Basketball	\$4,748	\$7,600	(\$2,852)
6-4133	Contract Sports	\$1,152	\$1,152	\$0
6-4135	Falcon Programs	\$0	\$100	(\$100)
6-4199	Polar Bear Dive Expense	\$0	\$1,445	(\$1,445)
6-4216	Fitness	\$0	\$200	(\$200)
6-4219	Adult Programs	\$0	\$50	(\$50)
6-4252	Cheer	\$1,822	\$1,920	(\$98)
6-4266	Youth Sailing	\$40	\$40	\$0
6-4291	Dog Classes	\$0	\$264	(\$264)
6-4296	New Program Directions	\$500	\$800	(\$300)
6-4298	Special Events	\$0	\$600	(\$600)

South Whidbey Parks & Recreation Dist

Profit & Loss [Budget Analysis - Cash]

January 2026-April 2026

5/14/2026
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		Selected Period	Budgeted	\$ Difference
	Total Recreation Programs	<u>\$8,682</u>	<u>\$15,779</u>	<u>(\$7,097)</u>
6-4500	Misc. Program Expenses			
6-4532	Print & Advertising	\$566	\$1,168	(\$602)
6-4534	Program Equipment & Supplies	\$53	\$600	(\$547)
6-4535	Program Facility Rental	\$8,474	\$8,000	\$474
6-4570	Unfunded Scholarships	\$50	\$100	(\$50)
	Total Misc. Program Expenses	<u>\$9,143</u>	<u>\$9,868</u>	<u>(\$725)</u>
	Total Programs	<u>\$56,643</u>	<u>\$63,967</u>	<u>(\$7,324)</u>
6-8000	Miscellaneous Costs			
6-8006	Investment Fee Operations Fund	(\$267)	\$75	(\$342)
6-8008	Investment Fees Reserve Fund	(\$251)	\$75	(\$326)
	Total Miscellaneous Costs	<u>(\$518)</u>	<u>\$150</u>	<u>(\$668)</u>
	Adjustment for Deferred Expenses	\$645	\$0	\$645
	Total Expenses	<u>\$547,010</u>	<u>\$625,039</u>	<u>(\$78,030)</u>
	Operating Profit	<u>\$1,422,170</u>	<u>\$1,282,951</u>	<u>\$139,219</u>
9-0000	Other Expenses			
9-2000	Cost of Issuance	\$24,200	\$0	\$24,200
	Net Profit / (Loss)	<u>\$1,397,970</u>	<u>\$1,282,951</u>	<u>\$115,019</u>

South Whidbey Parks & Recreation Dist
 Construction Fund 741
 5495 Maxwellton Rd
 Langley, WA 98260

Profit & Loss Statement [Cash]

January 2026-April 2026

5/14/2026
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Construction Fund.myo

4-0000	Income		
4-1000	Bond Proceeds	\$11,770,000	
	Total Income		\$11,770,000
5-0000	Cost of Sales		
	Gross Profit		\$11,770,000
6-0000	Expenses		
6-1000	SW Aquatic Recreation Center		
6-1010	Legal Services	\$772	
6-1030	Architectural & Design Fees	\$142,259	
6-1040	Engineering Services	\$645	
6-1050	Accounting Services	\$1,329	
6-1060	Professional Services	\$37,811	
6-1070	Project Management	\$169,858	
6-1080	Permits	\$2,105	
6-1200	Construction	\$4,213,006	
6-1210	Landscaping	\$2,604	
6-1700	Electrical Service	\$2,570	
	Total SW Aquatic Recreation Center	\$4,572,959	
	Total Expenses		\$4,572,959
	Operating Profit		\$7,197,041
8-0000	Other Income		
8-1000	Interest Income (2024 Bond)	\$104,834	
8-3000	GO Bond Premium	\$395,279	
	Total Other Income		\$500,113
9-0000	Other Expenses		
9-1000	Interest Expense	(\$2,781)	
9-2000	Cost of Issuance	\$84,582	
9-3000	Issuance Discount on LTD	\$80,698	
	Total Other Expenses		\$162,498
	Net Profit / (Loss)		\$7,534,656

South Whidbey Parks & Recreation Dist

Capital/Property Fund

5495 Maxwellton Rd

Langley WA 98260

Profit & Loss Statement [Cash]

January 2026-April 2026

5/14/2026

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4-0000	Income		
5-0000	Cost of Sales		
	Gross Profit		<u>\$0</u>
6-0000	Expenses		
	Operating Profit		<u>\$0</u>
8-0000	Other Income		
9-0000	Other Expenses		
9-1000	Interest Expense	<u>(\$68)</u>	
	Total Other Expenses		<u>(\$68)</u>
	Net Profit / (Loss)		<u><u>\$68</u></u>

South Whidbey Parks & Recreation Dist

M&O / Reserve
5495 Maxwellton Road
Langley, WA 98260

Account Transactions

1/1/2025 To 4/30/2025

5/14/2026
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Page 1

ID#	Src	Date	Memo/Payee	Debit	Credit
2-2100 00013692	Mortgage Loans PJ	4/16/2025	Purchase; Heritage Bank - Oly	\$14,779.00	
				\$14,779.00	\$0.00

Fund Balances

April 30, 2026 Cash & Investments

M&O*	\$2,319,069
Reserve**	\$644,077
Capital Reserve**	\$15,333
Capital Fund ***	\$440
Bond Debt Fund	\$1,253,943
Construction Fund (2024 Bond)	\$7,179,873
Construction Fund (2026 Bond)	\$12,000,000
TOTAL	\$16,232,861

NOTES

04/09/26 - \$12M transfer in of 2026 Bond Proceeds

* District balances vary slightly from County balance due to Petty Cash, Direct Deposit Bank Account, and timing of Credit Card Receipts.

** Reserve & Capital Reserve Funds are combined at the County, but tracked separately.

*** Capital & Property Funds are combined at the County, but tracked separately.

South Whidbey Parks & Recreation Dist

M&O / Reserve
5495 Maxwellton Road
Langley, WA 98260

Purchases [Vendor Detail]

5/1/2026 through 5/15/2026

5/7/2026
2:44:30 PM

Page 1

ID#	Date	Item/Acct	Description	Amount
All Whidbey Topsoil & Construction				4000830
00014552	5/1/2026	6-2581	Fir Bark	\$946.12
All Whidbey Topsoil & Construction Total:				\$946.12
Bank Account Fees				*None
00014592	5/1/2026	6-1660	Bank Account Fees for Direct De	\$35.00
Bank Account Fees Total:				\$35.00
Bank Card Fees				*None
00014593	5/1/2026	6-1660	Credit Card Transaction Fees for	\$166.00
Bank Card Fees Total:				\$166.00
Carter, Austin L.				4001868
00014577	5/1/2026	1-1120	Wages from 04/16/26 - 04/30/	\$2,560.31
Carter, Austin L. Total:				\$2,560.31
Delta Dental of Washington				4000884 R1
00014572	5/1/2026	6-1207	Dental Insurance - Employer Por	\$767.76
00014572	5/1/2026	2-1475	Dental Insurance - Employee De	\$59.84
Delta Dental of Washington Total:				\$827.60
Diamond Rentals				4000539
00014553	5/1/2026	6-2690	Porta Potty Pumping at Trustlan	\$81.75
Diamond Rentals Total:				\$81.75
DRS - Deferred Compensation Program				4000537 R3
00014590	5/1/2026	2-1435	DCP Employer Portion	\$1,787.67
00014590	5/1/2026	2-1485	DCP Employee Portion	\$2,058.14
DRS - Deferred Compensation Program Total:				\$3,845.81
Dunn, Skye P				4000982 R1
00014585	5/1/2026	1-1120	Wages from 05/01/26 - 05/15/	\$2,413.32
Dunn, Skye P Total:				\$2,413.32
EFTPS				*None
00014591	5/1/2026	2-1430	FMed/FSoc Payable - Tax Liabilit	\$3,862.54
EFTPS Total:				\$3,862.54
Fallon, Thomas R.				4001635
00014586	5/1/2026	1-1120	Wages from 05/01/26 - 05/15/	\$3,429.53
Fallon, Thomas R. Total:				\$3,429.53
Great America Financial Services				4000584
00014554	5/1/2026	6-1530	Copier Lease & Copies	\$232.73
Great America Financial Services Total:				\$232.73
Handran, Kathleen M				4001618
00014578	5/1/2026	1-1120	Wages from 04/16/26 - 04/30/	\$334.30
Handran, Kathleen M Total:				\$334.30
Heggenes Arboreal Services				4001342 R1
00014576	5/1/2026	6-2303	Felling of selected dead/structu	\$3,270.00

South Whidbey Parks & Recreation Dist

Purchases [Vendor Detail]

5/1/2026 through 5/15/2026

5/7/2026
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Page 2

ID#	Date	Item/Acct	Description	Amount
Heggenes Arboreal Services				4001342 R1
Heggenes Arboreal Services Total:				\$3,270.00
Henry, Tyson 00014579	5/1/2026	1-1120	Wages from 04/16/26 - 04/30/	4001615 \$1,804.60
Henry, Tyson Total:				\$1,804.60
Horizon Distributors, Inc. 00014555	5/1/2026	6-2582	Irrigation Supplies	4000603 R3 \$437.98
Horizon Distributors, Inc. Total:				\$437.98
Iglesias, Gabriela 00014556	5/1/2026	6-4296	Line Dancing - April 2026	4001748 \$96.00
Iglesias, Gabriela Total:				\$96.00
Island Auto Supply 00014557	5/1/2026	6-2880	Vehicle & Machine Repair Parts	4000648 \$27.20
Island Auto Supply Total:				\$27.20
Island Disposal, Inc. 00014558	5/1/2026	6-2647	Refuse Removal for Park	4000643 \$774.21
Island Disposal, Inc. Total:				\$774.21
Les Schwab Tire Center 00014571	5/1/2026	6-2881	Flat Repair - Inv #41300524575	4000527 R2 \$22.88
00014571	5/1/2026	6-2880	Battery - Inv #41300520929	\$516.64
Les Schwab Tire Center Total:				\$539.52
McGinnis, Michael 00014580	5/1/2026	1-1120	Wages from 04/16/26 - 04/30/	*None \$32.08
McGinnis, Michael Total:				\$32.08
Monforte, Carrie E. 00014587	5/1/2026	1-1120	Wages from 05/01/26 - 05/15/	4000837 \$2,912.49
Monforte, Carrie E. Total:				\$2,912.49
Myres, Jacob 00014581	5/1/2026	1-1120	Wages from 04/16/26 - 04/30/	4001617 R2 \$1,975.72
Myres, Jacob Total:				\$1,975.72
NW Natural Water Services, LLC 00014559	5/1/2026	6-2680	Water Management Services & T	4000873 R2 \$436.72
NW Natural Water Services, LLC Total:				\$436.72
Principal Life Insurance Company 00014573	5/1/2026	6-1206	LTD/AD&D/Life Insurance Premi	4001425 R1 \$433.77
Principal Life Insurance Company Total:				\$433.77
Puget Sound Energy 00014575	5/1/2026	6-2649	Electrical Service - Acct #30000	4000705 R1 \$385.98
Puget Sound Energy Total:				\$385.98
Raymond, Marcus 00014582	5/1/2026	1-1120	Wages from 04/16/26 - 04/30/	5010240 \$307.49

South Whidbey Parks & Recreation Dist

Purchases [Vendor Detail]

5/1/2026 through 5/15/2026

5/7/2026
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Page 3

ID#	Date	Item/Acct	Description	Amount
Raymond, Marcus				5010240
Raymond, Marcus Total:				\$307.49
Regence Blue Shield				4000712 R1
00014574	5/1/2026	2-1470	Medical Insurance - Employee Po	\$909.32
00014574	5/1/2026	6-1204	Medical Insurance - Employer Po	\$13,467.09
Regence Blue Shield Total:				\$14,376.41
Rouse-Kay, Corinne				4001701
00014583	5/1/2026	1-1120	Wages from 04/16/26 - 04/30/	\$1,920.87
Rouse-Kay, Corinne Total:				\$1,920.87
Sachs, Kathleen				4001619
00014584	5/1/2026	1-1120	Wages from 04/16/26 - 04/30/	\$851.40
Sachs, Kathleen Total:				\$851.40
Sebo's Do-It Center				4000731
00014560	5/1/2026	6-2584	Misc. Building Repair - Inv #A17	\$6.30
00014560	5/1/2026	6-2585	Cleaning Supplies - Inv #A1787	\$35.71
00014560	5/1/2026	6-2584	Outlet - Inv #A1788525	\$26.69
00014560	5/1/2026	6-2584	Misc. Building Repair Supplies - I	\$60.78
00014560	5/1/2026	6-2582	Irrigation Supplies - Inv #11.06	\$11.06
00014560	5/1/2026	6-2902	Digital Multi-Tester, Parts - Inv #	\$32.47
Sebo's Do-It Center Total:				\$173.01
Simplot Turf & Horticulture				4000902
00014561	5/1/2026	6-2586	Fertilizer & Turf	\$7,978.80
Simplot Turf & Horticulture Total:				\$7,978.80
South Whidbey School District #206				4000751 R1
00014565	5/1/2026	6-2434	Fuel for April, 2026	\$1,767.51
South Whidbey School District #206 Total:				\$1,767.51
Teresa D Johnson CPA, Inc				4000363 R1
00014570	5/1/2026	6-1301	Compilation of Financial Statem	\$11,537.41
Teresa D Johnson CPA, Inc Total:				\$11,537.41
Tomisser, Brian				4001346 R2
00014588	5/1/2026	1-1120	Wages from 05/01/26 - 05/15/	\$4,349.95
Tomisser, Brian Total:				\$4,349.95
VISA - Heritage Bank				4000793 R4
00014562	5/1/2026	6-2649	PSE - Electrical Service	\$50.68
00014562	5/1/2026	6-1530	Amazon - Office Supplies	\$57.74
00014562	5/1/2026	6-1530	Amazon - Printer Paper	\$62.10
00014562	5/1/2026	6-2649	PSE - Electrical Service	\$148.30
00014562	5/1/2026	6-1541	Verizon - Cell Phone Service	\$197.36
00014562	5/1/2026	6-1690	Microsoft - Online Services	\$47.86
00014562	5/1/2026	6-1691	Amazon - Drone	\$119.89
00014562	5/1/2026	6-1552	WRPA - Refund for Conference	(\$446.72)
00014562	5/1/2026	6-4119	CubicleKeys - Keys for Pickleball	\$35.40
00014562	5/1/2026	6-1690	Amazon - Monitors	\$185.27
00014562	5/1/2026	6-1691	Amazon - Cable Management	\$20.92
00014562	5/1/2026	6-1691	Amazon - Monitor Mount	\$49.03
00014562	5/1/2026	6-1530	Amazon - Paper	\$53.13
00014562	5/1/2026	6-1531	Association of Aquatic Professio	\$76.43
00014562	5/1/2026	6-2585	Amazon - Trash Bags	\$32.68
00014562	5/1/2026	6-2880	RTT - Quick Connect for Tractor	\$364.99
00014562	5/1/2026	6-1530	Primo Water - Water Service	\$70.80
00014562	5/1/2026	6-1690	Account Edge - Accounting Syst	\$130.80

South Whidbey Parks & Recreation Dist

Purchases [Vendor Detail]

5/1/2026 through 5/15/2026

5/7/2026
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Page 4

ID#	Date	Item/Acct	Description	Amount
VISA - Heritage Bank				4000793 R4
VISA - Heritage Bank Total:				\$1,256.66
WA State Dept of Retirement				4000531
00014589	5/1/2026	6-1205	PERS Employer Portion	\$1,608.90
00014589	5/1/2026	2-1480	PERS Employee Portion	\$1,660.90
WA State Dept of Retirement Total:				\$3,269.80
WA State Emp Security Dept - Paid Family & Medical				5005415 R6
00014595	5/1/2026	6-1210	Paid Family & Medical Leave - 20	\$1,471.58
ate Emp Security Dept - Paid Family & Medical Total:				\$1,471.58
WA State Employment Security Dept - WA Cares				4000896 B1
00014594	5/1/2026	2-1410	WA Cares Fund - 2025 Quarter	\$849.81
A State Employment Security Dept - WA Cares Total:				\$849.81
Wa. St. Dept. of Labor & Ind.				4000534 R2
00014597	5/1/2026	6-1203	Labor & Industries - 2026 Quart	\$5,555.96
Wa. St. Dept. of Labor & Ind. Total:				\$5,555.96
Wa. St. Employment Security Dpt				4000896
00014596	5/1/2026	2-1460	State Employment Insurance - 2	\$486.43
Wa. St. Employment Security Dpt Total:				\$486.43
Washington State Department of Transportation				4000536 R3
00014563	5/1/2026	6-2905	Annual Permit Fee for Motorist I	\$364.00
shington State Department of Transportation Total:				\$364.00
Washington State Ferries				4000536 R4
00014564	5/1/2026	6-2550	Ferry Trip - Maintance - 04/03/2	\$24.10
00014564	5/1/2026	6-2550	Ferry Trip - Maintance - 04/17/2	\$24.10
00014564	5/1/2026	6-2550	Ferry Trip - Maintance - 04/28/2	\$24.10
Washington State Ferries Total:				\$72.30
Waxie Sanitary Supply				4001649
00014566	5/1/2026	6-2585	Trash Liners - Inv #83904825	\$162.59
00014566	5/1/2026	6-2585	Disinfectant & Sprayer - Inv #83	\$83.94
Waxie Sanitary Supply Total:				\$246.53
Western Equipment Distributors Inc.				4000818 R2
00014567	5/1/2026	6-2880	Blade Service Pack	\$408.84
00014568	5/1/2026	6-1660	Finance Charge	\$204.92
Western Equipment Distributors Inc. Total:				\$613.76
Grand Total:				\$89,310.96

South Whidbey Parks & Recreation Dist

Construction Fund 741

5495 Maxwellton Rd

Langley, WA 98260

Purchases [Vendor Detail]

5/1/2026 through 5/15/2026

5/6/2026
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Page 1
Construction Fund.myo
Amount

ID#	Date	Item/Acct	Description	Amount
Certerra - GeoTest				4001318 R1
00000116	5/1/2026	6-1060	Professional Services from Mar	\$232.00
			Certerra - GeoTest Total:	\$232.00
Engineering Economics, Inc.				4001513
00000115	5/1/2026	6-1040	Commissioning Agent for SWA	\$430.00
			Engineering Economics, Inc. Total:	\$430.00
Teresa D Johnson CPA Inc				4000363
00000117	5/1/2026	6-1050	Accounting Services re. Bond	\$242.10
			Teresa D Johnson CPA Inc Total:	\$242.10
Visa - Heritage				4000793 R4
00000114	5/1/2026	6-1700	PSE - Electrical Service to SW	\$1,029.63
00000114	5/1/2026	6-1700	PSE - Electrical Service to SW	\$12.15
00000114	5/1/2026	6-1110	Amazon - FFE's Vacuum	\$76.29
			Visa - Heritage Total:	\$1,118.07
			Grand Total:	\$2,022.17

**South Whidbey Parks and Recreation District
April 15, 2026 – Regular Board Meeting Minutes**

DRAFT

Regular Meeting Minutes

I. Call to Order

Commissioners Present: Jake Grevé, Erik Jokinen and Krista Loercher.
Staff Present: Carrie Monforte and Brian Tomisser.

Erik called the Regular Meeting to order at 6:01 p.m. The attendance sheet is attached for permanent records only.

II. Public Comment

There was no public comment.

III. Financial Report

A. Financial Report

Brian reviewed the treasurer's report with the board.

B. Review of Voucher List

Brian reviewed the updated voucher list with the board.

IV. Consent Agenda

A. Minutes for 03/28/26

B. Voucher List Approval

Maintenance & Operations Vouchers #14487 - #14502 and #14521 - #14536 in the amount of \$146,540.82, Direct Deposit payroll payments in the amount of \$47,575.74 and Electronic payments in the amount of \$22,656.50; and Construction Fund Vouchers #106 - #113 in the amount of \$985,915.06.

Krista made a motion to approve the consent agenda, and the motion was unanimously approved.

V. Staff Report (To be attached for permanent records)

Brian reviewed the Staff Report with the commissioners.

VI. Committee & Community Meeting Reports

There were no reports.

VII. Unfinished Business

A. Benches at the SWARC

Brian presented photos of benches and he and the board reviewed options for the benches and the locations. Brian indicated that he'd bring back more information.

B. Comprehensive Plan Programs

Brian reported that the old dock at Deer Lake had a large bolt taken from it, causing it to be a

great safety concern. Department of Fish and Wildlife have been notified and said they would address it, with the intention of removing the old dock completely.

Brian reported that the well challenges for the SWARC had been resolved, and the well was now working at 100%. Brian highlighted upcoming dates of interest in the SWARC construction:

- April 16 – Concrete pour into pools
- May 5 – Water silo construction to begin
- May 14 – Structural steel scheduled to begin
- June 5 – CLT scheduled to begin install

The board and staff clarified the name of the new facility, “South Whidbey Aquatics and Recreation Center”. Brian provided a tentative hiring timeline for new staffing for the SWARC.

VII. Unfinished Business

A. Discussion of Fee Categories for SWARC

The board and staff began a preliminary discussion of fees for SWARC programs to be finalized later in the year. Some of the potential fee categories included Resident/Non-Resident, Age (Senior/Youth/Child), Military, Veteran, Disabled, and Family.

B. 2026 RCO Funding

The board and Brian discussed potential projects for the current RCO grant funding cycle, noting grant matching requirements. The board and staff did not decide to move forward with any grant applications in the current cycle.

C. Asphalt Contract 2026-01 - Trustland Trails and Sports Complex

Brian provided the bids, bid tabulation, and agreement for the asphalt project to the board.

Jake made a motion to authorize the Executive Director to enter into a contract with Western Refinery Services to provide asphalt to the entrance to Trustland Trails and the pickleball court parking lot, in an amount not to exceed \$63,000, and the motion was unanimously approved.

D. District Cyber Policy

Brian provided a draft cyber policy for the board’s review and approval.

Krista made a motion to approve the cyber policy as provided in the board packet, and the motion was unanimously approved.

IX. Adjournment

There being no further business, the meeting was adjourned at 7:50 p.m.



Memo

To: Board of Commissioners
From: Brian Tomisser
Re: Staff Report for May 2026

Recreation/Programs

- Recreation report will be part of the Board meeting.

Facilities and Grounds

- McBride fencing came out and fixed the bent backstop on field one. We will keep an eye on it and this backstop will need to be replaced at some point.

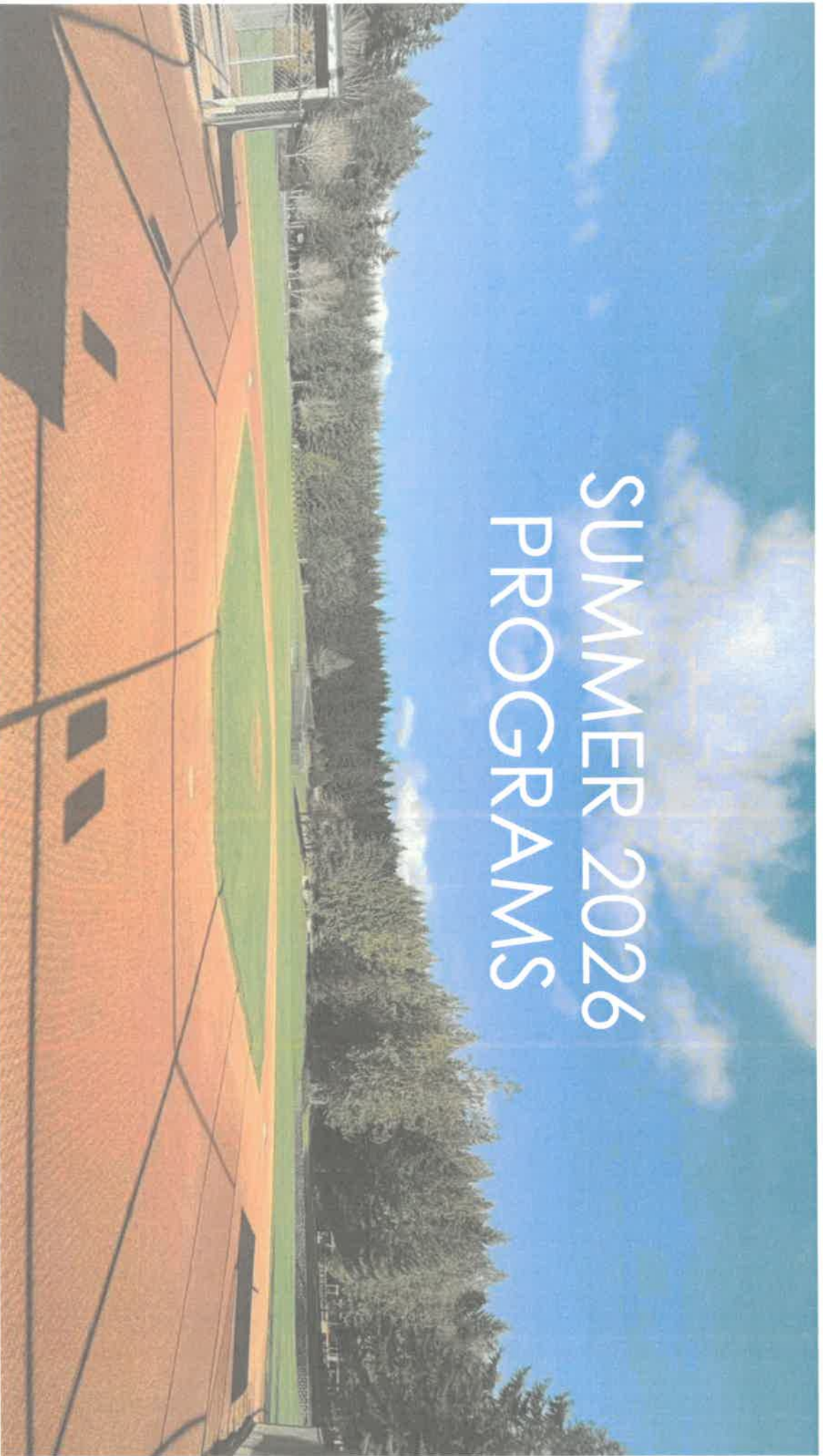
Director's Items

- Skye and I met with DJ Lockwood, the COO of the Snohomish County Boys and Girls Club. They recently split their Coupeville club and created a South Whidbey club. We discussed various partnership opportunities, including the idea of working with them on phase two at the SWARC campus. Very preliminary, but interesting.
- We have selected RecDesk as our new registration system. We will be onboarding and training over the next several months with the goal of launching live in September.
- We were informed by the school district that we will be without power for at least two weeks, tentatively scheduled to begin June 20th. We will be moving our main offices to the Crow's nest during this time. We also will take advantage of this time to do some aquatic center visits as a staff to learn more about operations.
- We have an aquatics operations consultant under contract for up to the next 6 months to help advise as we prepare to hire an Aquatics Manager this fall.
- Carrie and I met with our insurance company to discuss premiums for the SWARC. It will be a significant amount. We are working with Bloom Projects to get them the information they need to give us a real quote.
- We had an issue with the April 22nd checks issued to vendors. It took around 2 weeks for the post office to get the checks to vendors. A little research showed us that this issue seems to be centered around the post office in Seattle (where our main goes through). We did incur some late fees due to this post office delay and have at least one client who still have not received their payment. We paid them with credit card to ensure payment.

06/11 Board SWARC site visit 4:00pm

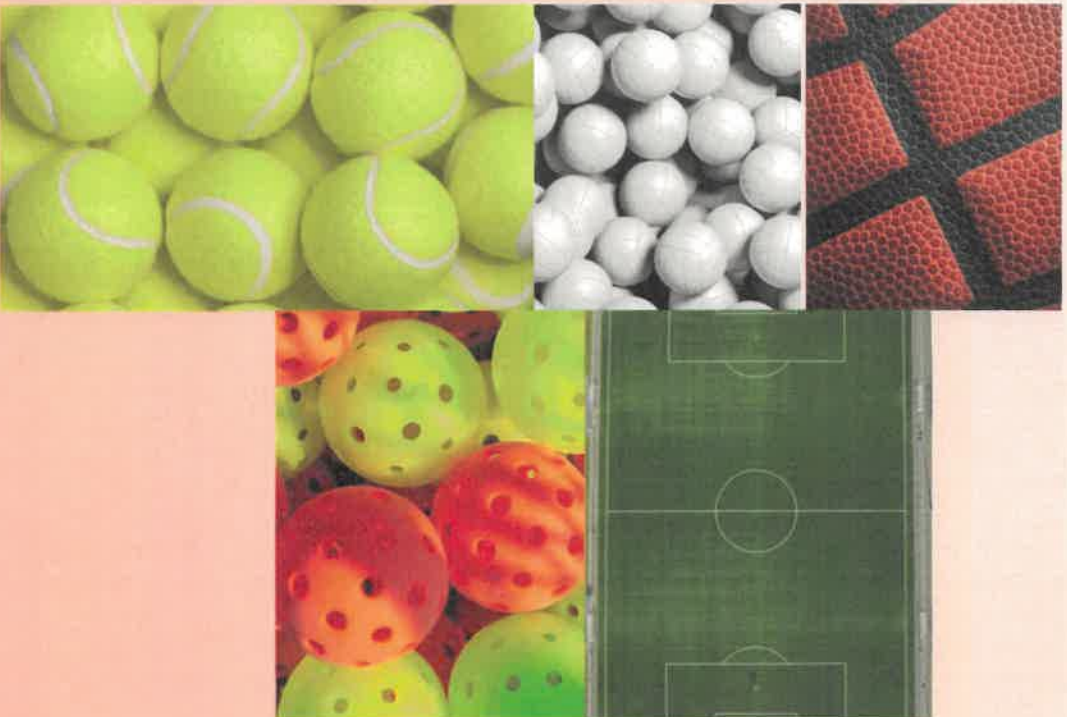
06/17 Regular Board Meeting

SUMMER 2026 PROGRAMS



YOUTH SPORTS

- Admirals Basketball
 - 2 days/wk
 - 2 age groups
 - 5 weeks
 - + 2 One-day clinics in May
- Challenger Sports
- International Soccer Camp – 2x
 - Racket Sports
 - Tennis Camp
 - 4 Sessions
 - 3 Age Groups
 - Pickleball Camp
 - 2 Sessions
 - 2 Age Groups
- VolleyKids Camp
 - Skyhawks
 - 2 Age Groups
- Multisports Camp – 3 Sessions
 - Capture the Flag/
Dodgeball/Kickball/Ultimate Frisbee
 - Baseball/Soccer/Basketball
 - Baseball/Flag Football/Basketball
- Pickleball Camp
- Flag Football Camp



AQUATICS

- Swim Lessons
 - 3 – 2-Week Sessions
 - 18 – Classes per sessions
 - 7 – Swim Levels Offered
 - Parent-Tot Lessons
- Whidbey Island Kayaking
 - PaddleSport Camp

- Skim Skool
- Youth Sailing
 - Beginner – 3x
 - Intermediate – 3x
- Adult Sailing
 - Beginner – 2x
 - Intro to Laser Sailing – 2x



OTHER YOUTH CAMPS

- Magic Camp 3x – 2 age groups
- NEW – Intro to Photography
- Atlantis STEAM – Underwater Robotics Camps
 - 6 Classes
 - NEW – Plankton vs Microplastic Quest
- Nature Camp with Whidbey Watershed Stewards
 - Forest Ranger Challenge Day Camp at Outdoor Classroom
 - 2 Age Groups



ADULT PROGRAMS

- Pickleball
 - Indoor Sessions
 - Intro to Pickleball
 - 1st Annual South Whidbey Pickleball Tournament
 - Men's/Women's 60+
 - Men's/Women's 18+
 - Skills Classes
 - Groups of 4
 - Schedule with Katie

- Adult Sailing
 - Intro to Sailing
 - Laser Sailing
- COED Adult Softball
- Line Dancing w/Gigi



WHIDBEY
TELECOM



TUESDAY CONCERTS IN THE PARK

LIVE
MUSIC!

6
CONCERTS
FOR ONLY
1¢



TUESDAYS
THIS SUMMER!

6:00 - 7:30 PM
SOUTH WHIDBEY
COMMUNITY PARK
5495 Maxwelton Rd
www.swparks.org/concerts



EVENTS

- Tuesday Concerts in the Park
 - July 7 – The Nathaniel Talbot Trio
 - July 14 – Emily McVicker
 - July 21 – The Sunset Grooves
 - Aug 4 – Poser
 - Aug 11 – The Dana Osborn Band
 - Aug 18 – Moonlight Swing Orchestra
- Trivia in the Park - Thurs, Aug 13
- Family Pickleball Nights
 - Mondays, June 22-Aug 17
- LM Premiere Hoops, Beats & Bites 3-on-3 Basketball Tournament
 - Sat, July 18
- Concert, Story & Magic in the Park for Kids
 - Wed, Aug 5

Memo



To: Board of Commissioners
From: Brian Tomisser
Date: 05/20/2026
Re: Dedication of memorial bench at upper soccer field

Included in your packet are designs for a proposed memorial bench to be placed on the south side of the upper soccer field. This bench would be build by Pat McVay. Pat is expected to be at the Board meeting to answer any questions.

Tom and I met with the McVays to visit the proposed site and are supportive of the location.



Proposed location of Pat McVay's memorial bench. North end of upper soccer field.



Memo



To: Board of Commissioners
From: Brian Tomisser
Date: 05/20/2026
Re: Outside benches at the SWARC

As discussed at the previous couple of board meetings, I've included in your packet various possible outdoor benches for the SWARC. At the last meeting, the Trex bench was well received, but staff was asked if there was an armless option. Trex did not have a suitable one, but I have included a similar model for consideration.

If there is agreement on this issue, staff will move forward with this at the appropriate time next year. If there is not agreement, staff will come back at a later date with new ideas based on feedback received.



Base Cost ~\$600.00



Total Cost ~\$1800.00



Note: This is not a Trex product. Trex didn't have comparable armless benches.

DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH	
			1	3+
6' Bench	72 x 29 x 33"	139	\$660	\$615



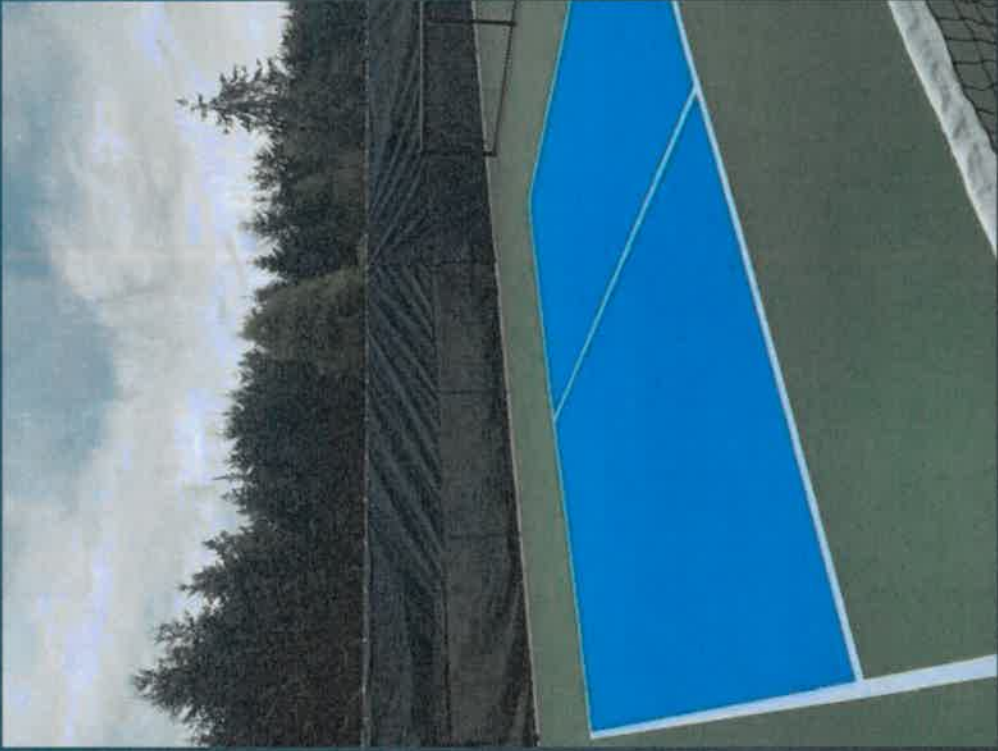
Comprehensive Programs Update

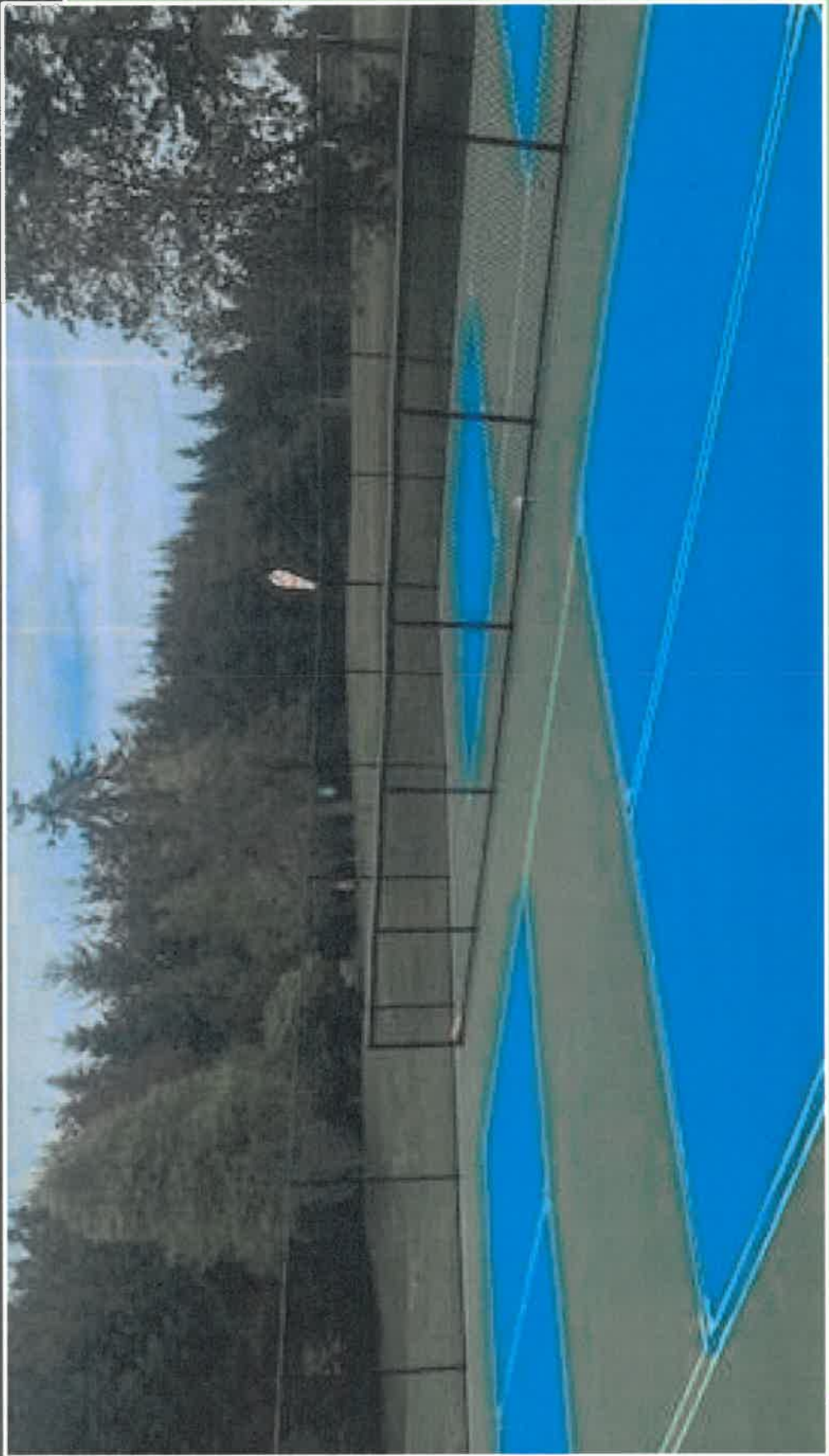


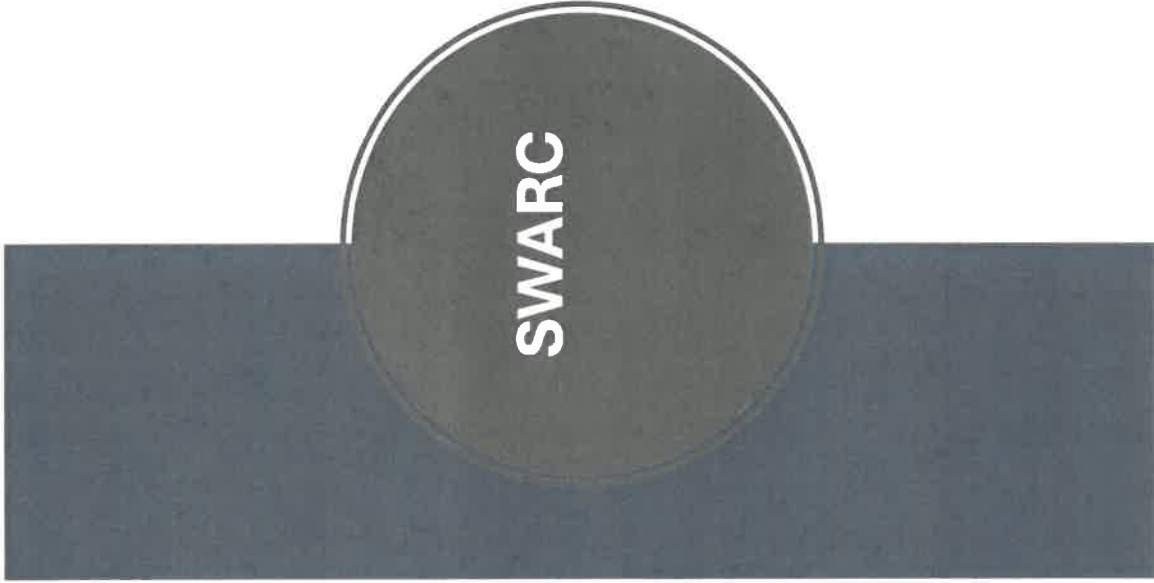
Pickleball Courts

- **Sports court surfacing has been completed. The courts were closed from 5/4 through 5/10.**
- **New wind screen will be put up soon.**
- **RCO will be on site May 26th for their final inspection. I'll be processing the final report and invoicing to close out this grant.**









- **Upcoming Dates of Interest:**
 - June 11th Board site visit at 4pm
- We purchased a new drone and will be taking our own pictures and videos going forward.
- We are entering into a small consultant contract with Erik Pedersen, former aquatics coordinator at the Lake Stevens pool. Erik will provide some input and feedback in our various operations plans over the next 4-6 months (prior to hiring the Aquatics Manager).
- Island County has requested that the construction staff greatly reduce the use of their parking lot. I have asked that they just stop using it.

